

## WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES



### Wisconsin Department of Safety and Professional Services Access to the Public Records of the Reports of Decisions

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#### Please read this agreement prior to viewing the Decision:

- The Reports of Decisions is designed to contain copies of all orders issued by credentialing authorities within the Department of Safety and Professional Services from November, 1998 to the present. In addition, many but not all orders for the time period between 1977 and November, 1998 are posted. Not all orders issued by a credentialing authority constitute a formal disciplinary action.
- Reports of Decisions contains information as it exists at a specific point in time in the Department of Safety and Professional Services data base. Because this data base changes constantly, the Department is not responsible for subsequent entries that update, correct or delete data. The Department is not responsible for notifying prior requesters of updates, modifications, corrections or deletions. All users have the responsibility to determine whether information obtained from this site is still accurate, current and complete.
- There may be discrepancies between the online copies and the original document. Original documents should be consulted as the definitive representation of the order's content. Copies of original orders may be obtained by mailing requests to the Department of Safety and Professional Services, PO Box 8935, Madison, WI 53708-8935. The Department charges copying fees. *All requests must cite the case number, the date of the order, and respondent's name* as it appears on the order.
- Reported decisions may have an appeal pending, and discipline may be stayed during the appeal. Information about the current status of a credential issued by the Department of Safety and Professional Services is shown on the Department's Web Site under "License Lookup."

The status of an appeal may be found on court access websites at:

<http://ccap.courts.state.wi.us/InternetCourtAccess> and <http://www.courts.state.wi.us/wscga>

- Records not open to public inspection by statute are not contained on this website.

**By viewing this document, you have read the above and agree to the use of the Reports of Decisions subject to the above terms, and that you understand the limitations of this on-line database.**

**Correcting information on the DSPS website:** An individual who believes that information on the website is inaccurate may contact [DSPS@wisconsin.gov](mailto:DSPS@wisconsin.gov)

- February 24, 2020: Sent letter to 634 East Frontage Road, Little Suamico, WI the address on record for the Department. No response was received.
- March 9, 2020: Sent certified letter to above address. On March 17, 2020, the Department received a certified mail receipt. The receipt stated that a Candice Keith signed for the letter. No response was received.
- April 29, 2020: Emailed keithsaffordablehome@yahoo.com. No response was received.
- May 5, 2020: Sent letters again via certified mail and via email. No response was received.
- May 29, 2020: Sent a follow up email to keithsaffordablehome@yahoo.com. No response was received.

- July 10, 2020: Sent a follow-up email to Keith's two email addresses, the above email address and FATHER-OF-2@LIVE.COM, found on LexisNexis. The Department informed you that you are required to respond to a Department investigation pursuant to Wis. Stat. §§ 101.022 and 440.20. No response was received.
- July 14, 2020: Sent certified letter. On July 21, 2020, DSPS received a certified mail receipt from the letter sent on July 14, 2020. The receipt stated that you signed for the letter on July 17, 2020. No response was received.
- August 4, 2020: Attempted to call you at (920) 265-7323. No answer. Voicemail left.
- August 6, 2020: Second call. No response.
- August 11, 2020: Third call. No response.

Wis. Stat. § 440.20(5)(a) (applicable to dwelling contractor and dwelling contractor qualifier certificates through Wis. Stat. § 101.022) states that the department may suspend a credential, if the credential holder fails to respond, to the satisfaction of the department, within 30 days to a request for information from the department, in connection with an investigation of alleged misconduct of the credential holder. The Department's investigation shows that it attempted to contact you, the certified receipts show that you received the communications from the Department, and you failed to respond to the allegations in the complaint even after being put on notice that your license may be suspended for your failure to respond. For these reasons, the Department has sufficient evidence to suspend your credentials until the underlying concerns from the complaint get investigated. Therefore, your Dwelling Contractor Certificate and Dwelling Contractor Qualifier Certificates (DC-101800034, DCQ-101800016) are indefinitely suspended.

You have the right to request a hearing on the suspension by sending a request for hearing to the Department of Safety and Professional Services, Chief Legal Counsel, P.O. Box 7190, Madison, Wisconsin 53707-7190, which must be received by the Department no later than 30 days from the date of mailing of this Notice. Any hearing on the suspension will be held in accordance with the requirements set forth in Wis. Stat. ch. 227.

Dated at Madison, Wisconsin on ~~September~~ <sup>October</sup> 12, 2020.



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