**STUDIO B PILATES**

**Teacher Training Catalog**

**2019**

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**Balanced Body Master Instructor**

**Certified Pilates Instructor**

**Certified Movement Analyst**

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**1. GENERAL INFORMATION**

Welcome to STUDIO B PILATES TEACHER TRAINING PROGRAM

MISSION STATEMENT:

Studio B Pilates aims to provide a Wisconsin-based facility dedicated to further development and education in the field of mind body fitness, specializing in Pilates Teacher Training. Partnering with Balanced Body Inc. we are able to offer to offer the most well-known and innovative curriculum of it’s kind. Our goal is to provide learning opportunities that are stimulating, personal and deeply rooted in the art and science of movement. Providing students with a deep understanding of Pilates and it benefits, we are able to provide our students the tools for a successful career as a Pilates professional.

FACILITIES

Studio B Pilates is located in downtown Stevens Point, Wisconsin. We are a full service Pilates studio. We currently have (4) Reformers, (2) Trapeze Tables, (1) Wunda Chair, (1) Ladder Barrel. Additionally we have several Pilates Arcs, Pilates Foot Corrector, Pilates Toe Corrector, Magic Circles, Orbits and various small pieces of equipment.

About Our Program:

Our Program, like those of other leaders in the Pilates industry, offers an assessment-based certificate of completion, based on the recommendations of the Pilates Method Alliance (PMA).

The Balanced Body Pilates teacher training program is designed to create thoughtful, creative and successful Pilates teachers. Our curriculum emphasizes the principles underlying each exercise. Students of our program receive manuals, which are considered to be some of the best in the industry and for more in depth study, each student also receives an accompanying DVD for each Mat, Reformer and Apparatus module.

Our program is designed in modules, so you can take your first course now and continue your training next week, next month or next year. Each module is self-contained so you can take them as quickly or as slowly as your schedule and budget allow. Modules are scheduled throughout the year and take place primarily during weekends allowing students to continue family commitments while also studying to become a Pilates Teacher. If a student begins their teacher training at Studio B Pilates, it can be completed at any Balanced Body Host Site across the country or around the world. The schedule, pricing and registration are all available on the Balanced Body website at [www.pilates.com](http://www.pilates.com). In addition to our Pilates Instructor training program, Studio B Pilates also offers the continuing education workshop Anatomy in 3D, as well as Balanced Body Barre Instructor Training.

Pilates teacher training at Studio B Pilates is taught by Balanced Body faculty member Amy Beversdorf. Amy holds an MFA in Dance, is a Certified Pilates Instructor and a Graduate Level Certified Movement Analyst. Further information about Ms. Beversdorf is available at [www.pilates.com](http://www.pilates.com), and at [www.studiobpilates.net](http://www.studiobpilates.net).

**2. ADMISSIONS AND ENTRANCE REQUIREMENTS**

EDUCATION PREREQUISITES

To successfully complete this program it is essential to have some experience with the Pilates repertoire. Therefore the following prerequisites are observed:

Mat Instructor Training:

* 20 Pilates Mat Classes

Reformer and Comprehensive Instructor Training:

* 20 Pilates Mat Classes
* 30 Reformer or Apparatus sessions

To fulfill your Anatomy requirement:

 - We offer the Anatomy in 3D workshop. -or-

* Provide proof of college level anatomy course or equivalent

REGISTRATION

Entrance into our courses is determined by completion of prerequisites and on a first come first served basis. Registration is available on the Balanced Body website at [www.pilates.com](http://www.pilates.com). Payment is due at the time of registration.

1. **PROGRAM OPTIONS**

**(Pilates Mat Instructor, Pilates Reformer Instructor, Pilates Teacher - Comprehensive)**

**Balanced Body Pilates Mat Instructor:**

**Modules: Movement Principles, Mat I and Mat II**

The Balanced Body Pilates Mat instructor training includes the complete Pilates Mat repertoire as well as an introduction to the movement principles that make Pilates such a successful exercise program. Balanced Body Pilates Mat instructor training will empower you to become a successful, creative and transformative Pilates teacher.

**Our Mat instructor training program includes:**

1. Exercise instruction in the complete Pilates Mat repertoire
2. A comprehensive manual consistent with current national standards
3. Cueing, coaching and teaching tips for clients at different levels of ability
4. Safety information for teaching older adults, pre- and post-natal women, and clients with back, knee, neck and shoulder conditions
5. Tips on teaching successful group programs.

**Movement Principles (14 hours)**

This is the first module of our program. It covers bio-mechanical principles, movement patterning and postural analysis. We also cover teaching skills and appropriate cueing for movement instruction. Guidelines for developing a safe and effective mindful movement exercise program are emphasized.

**Mat I (16 hours)  Introduction to Pilates & Beginning/Intermediate Exercises**

Mat I includes an introduction to the history and principles of Pilates, beginning and most intermediate level exercises with modifications, lectures on class order and programming in a group setting, and guidelines for teaching seniors, pre-, and post-natal classes.

**Mat II (16 hours) Intermediate/Advanced Exercises**

Prerequisites: Mat I

Mat II includes the remaining intermediate and advanced level exercises as well as essential movement principles and training tips for advancing clients to the higher levels. Pilates for sports specific activities are also covered.

**Balanced Body Pilates Mat Instructor Training Certificate**

**Requirements for Completion**

To become a fully qualified Balanced Body® Mat Instructor, students must complete the following:

1. Anatomy (14 hours)
2. Balanced Body Mat 1 - Course work, written and practical test (16 hours)
3. Balanced Body Mat 2 - Course work, written and practical test (16 hours)
4. 25 Mat Personal Sessions and 45 Mat Student Teaching Hours **or**
5. 20 Mat Personal Sessions, 15 observation hours and 35 student teaching hours
6. Final written and practical test

Total hours for completion of Mat program: 116 hours

Upon completion of all of the requirements, a certificate of completion as a Balanced Body® Mat Instructor will be issued.

**Balanced Body Pilates Reformer Instructor:**

**Modules: Reformer I, Reformer II, Reformer III**

**Pre-requisites: Movement Principles, Mat I and Mat II**

The Pilates Reformer is an extraordinarily flexible piece of exercise equipment allowing resistance and support for exercises involving every part of the body. Our program gives you a thorough understanding of how to use the Reformer to develop core and extremity strength, stability, flexibility, coordination and balance. The wide range of exercises provides a stimulating workout for clients at any level of ability.

**Our Reformer Instructor training program includes:**

1. Exercise instruction in the complete Pilates Reformer repertoire
2. A comprehensive manual consistent with current national standards
3. Cueing, coaching, safety and teaching tips for clients at different levels of ability
4. Guidelines for teaching older adults, pre- and post-natal women, and clients with back, knee, neck and shoulder conditions
5. Program design for clients at every level including sports specific lessons
6. Equipment safety and maintenance

**Reformer I (16 hours) :**

**Introduction to Reformer & Beginning Exercises and Pilates Principles**

Prerequisites: 30 Pilates Reformer classes or personal training sessions

Reformer I includes an introduction to the Pilates Reformer including set up and safety, plus beginning exercises, program sequencing and teaching tips for group classes. By the end of the course you will be able to teach a beginning Reformer class or personal training session.

**Reformer II (16 hours) Intermediate Exercises**

Prerequisites: Reformer I

Reformer II includes intermediate exercises and modifications designed for group and individual instruction. Teaching successful classes and sessions to clients at different levels of ability is emphasized. Included are a variety of programs designed to keep your clients inspired.

**Reformer III (14 hours) Advanced Exercises &  Sport Specific Programs**

Prerequisites: Reformer II

Reformer III includes advanced exercises plus modifications for sports specific activities, tips for training the advanced client and programs designed for specific sports.

**Balanced Body Pilates Reformer Instructor Training Certificate**

**Requirements for Completion**

To become a fully qualified Balanced Body® Reformer Instructor, students must complete the following:

1. Anatomy (14 hours)
2. Balanced Body Mat Instructor training or equivalent (32 hours)
3. Balanced Body Reformer 1 - Course work, written and practical test (18 hours)
4. Balanced Body Reformer 2 - Course work, written and practical test (16 hours)
5. Balanced Body Reformer 3 - Course work, written and practical test (14 hours)
6. 50 Personal practice hours and 100 Teaching hours **or**
7. 30 Reformer personal sessions, 30 observation hours and 90 teaching hours
8. Final Test-Out

Total hours for completion for Reformer program: 212 hours

**Balanced Body Pilates Teacher (Comprehensive):**

**Modules: Trapeze Table, Chair, and Barrels**

**Pre-requisites: Movement Principles, Mat I, Mat II, and Reformer I and II modules**

The Balanced Body Pilates Trapeze Table, Chair, and Barrels program completes the comprehensive Pilates Teacher training program. Included is the complete repertoire on the Trapeze Table/Cadillac/Tower, the Pilates Chair, and Barrels. Completing the additional apparatus training gives you a great variety of tools to use when working with clients and qualifies you to take the national Pilates certification exam. The modules may be offered individually or they may be combined depending on the equipment available at the host studio.

1. Trapeze Table (18 hours)
2. Chair (14 hours)
3. Barrel (6 hours)

**Our Apparatus Certification program includes:**

1. Exercise instruction in the complete Pilates Trapeze Table/Cadillac/Tower, Pilates Chair and Barrels is included
2. A comprehensive manual for each piece of equipment consistent with current national standards
3. Cueing, coaching, safety and teaching tips for clients at different levels of ability
4. Program sequences for classes and personal training sessions
5. Equipment safety and set up

**Trapeze Table/Cadillac (18 hours)**

Prerequisite: Reformer II or Reformer certification

Provides a thorough introduction to Trapeze Table exercises as well as applications for beginning, post-rehabilitation and advanced clients. This training is appropriate for students working with the Allegro Tower of Power®, Half Trapeze and Wall Tower as well as those working with full Trapeze Tables. Sequencing programs using multiple pieces of equipment are covered as well as equipment set up, safety and maintenance.

**Pilates Chair (14 hours)**

Prerequisite: Reformer II or Reformer certification

Includes exercises and variations for both the original Wunda chair and the split pedal Combo Chair. The chair is great for doing strengthening work with athletic clients and as an addition to group programming in combination with the Mat. This course includes exercises and programming for both personal training sessions and classes.

**Pilates Barrels (6 hours)**

Prerequisite: Reformer II or Reformer certification

Includes exercises and variations for the Ladder Barrel, and Step Barrel. The Step Barrel and Ladder Barrel add variety to personal training sessions or classes.

**Balanced Body Pilates Teacher Training Certificate**

**Requirements for Completion**

To become a fully qualified Balanced Body® Pilates Teacher, students must complete the following requirements, prior to scheduling a final test:

 Coursework:

1. Anatomy (14 hours)
2. Balanced Body Mat Modules I and II (32 hours)
3. Balanced Body Reformer Modules I, II, and III (48 hours)
4. Balanced Body Cadillac/Tower (18 hours)
5. Balanced Body Chair (14 hours)
6. Balanced Body Barrels (6 hours)
7. Personal, Observation and Teaching Hours:
8. Mat: 25 Mat Personal Sessions and 45 Mat Student Teaching Hours **or**
9. 20 Mat Personal Sessions, 15 observation hours and 35 student teaching hours.
10. (70 total)
11. Reformer: 50 Personal session hours and 100 Teaching hours **or**
12. 30 Reformer personal sessions, 30 observation hours and 90 teaching hours.
13. (150 total)

 Apparatus: 45 Personal session hours and 105 Teaching hours **or**

1. 35 Personal sessions, 20 observations hours and 95 teaching hours.
2. (150 total)

 Total hours for completion of full program including anatomy: **502 hours**

Upon completion of all of the requirements, a certificate of completion will be issued and students may apply for and schedule their final test out, more details about this process will be provided in class.

**4. DESCRIPTION OF REQUIRED STUDENT HOURS**

Personal Sessions

Having a committed personal practice is essential to becoming an effective and successful Pilates Instructor. **100% of your hours must be completed with a PMA-CPT. Online participation in a Pilates course may constitute do more than 20% of your total hours.** Students can count any classes or Pilates personal training session they have already taken in the last **six months** prior to beginning the program.

**Student pricing available at Studio B Pilates:**

Mat Classes: $10.00

Reformer Class: $15.00

Private Sessions: $35 with Studio B Pilates Education Staff

Observation Hours

Observation hours include watching experienced instructors teach group classes or private sessions. Observation is a great way to understand verbal and manual cueing, program sequencing, modifications specific to capabilities, and to generally hone your teaching skills. **100% of your hours must be observation of a PMA-CPT.**  Observation hours at Studio B Pilates or one of our local partners is free of charge.

Teaching Hours

Teaching hours include any Pilates teaching in a group class or private setting. 50% of your hours must be done in a Studio B Pilates or one of our local partners (Adventure 212, UWSP, Sentry Insurance, Stevens Point YMCA). Hours may be completed at an approved facility, **IF**, coming to the studio is not possible due to distance. (Facility validation forms available upon request). Student Teachers will be provided opportunities to fulfill Pilates Mat hours in a group class setting at Studio B Pilates or one of our partner facilities. To fulfill private training hours we strongly encourage you to work with your classmates. This is a safe way for you to practice your cueing and teaching skills. If this is not possible, private training may be scheduled with family and friends. There is a $5/hour fee to the studio to help offset operational expenses associated with studio usage.

**Paid Student Teaching Opportunities (Apprenticeship)**

Students who show strong ability and commitment to this work will be encouraged to apply to our Apprenticeship program. Apprentice Instructors are given the opportunity to work with clients of Studio B Pilates and are paid for their teaching hours. This provides the most professional atmosphere for practical teaching experience and is the optimal way to learn your craft as a Comprehensive Pilates Instructor. **Additionally, Apprentices of Studio B Pilates may use the studio and equipment free of charge for practice time.**

**Apprentices at Studio B Pilates must take class on a regular at Studio B Pilates as they work towards completion of Personal Sessions. Additionally Apprentices must take a minimum of 4 private sessions with a Pilates Master Instructor during the course of a calendar year.**

More information regarding this program is available upon request. Students are required to complete an Apprenticeship application process and must sign the Studio B Pilates Apprenticeship Agreement.

**5. FINAL TEST OUT and CERTIFICATE OF COMPLETION**

Once instructors have completed all coursework for their intended level of certification, Mat, Reformer or Comprehensive, they must pass a practical exam demonstrating their teaching ability. If instructors are not able to test out due to geographical challenges, testing out at another Balanced Body Host-site can be arranged. If a student is completing both the Reformer and the Apparatus sequence, they will not need to test out separately on the Reformer and the Apparatus.

**The final test out consists of:**

Teaching a personal a session with a client or an apparatus class. The specific requirements will be determined prior to the testing.

During the exam we will be observing and rating the instructor’s skills in the following areas:

1. Correct set up and execution of the exercises
2. Client safety
3. Appropriate sequencing
4. Appropriateness of the exercises to the client or class
5. Understanding and application of the principles
6. Cueing and the ability to communicate with your client or class

If the instructor does not pass on the first try, we will work with the student on problem areas and set-up a timeline for completion.

**6. CALENDAR/MODULE SCHEDULE**

 Teacher Training Module Schedule:

Our comprehensive program is currently offered in a two-year cycle. Student teachers may begin gaining practical experience and teaching after completion of the first Mat or Reformer module. The program must begin with *Movement Principles* or *Anatomy in Three Dimensions.*

*Please refer to our website for the most up to date schedule: www.studiobpilates.net*

**7. TUITION AND FEES**

2018-2019 Course Fees:

|  |  |  |  |
| --- | --- | --- | --- |
| **Module** | **Price of Course** | **Price of Materials** | **Hours** |
| Movement Principles | $349 Early Bird$399 Regular | $80 | 14 |
| Mat I Module | $399 Early Bird Price $449 Regular Price | $80 – training manual and DVD | 16 |
| Mat II Module | $399 Early Bird Price $449 Regular Price | $80 – training manual and DVD | 16 |
| Reformer I Module  | $399 Early Bird Price $449 Regular Price | $80 - training manual and DVD | 16 |
| Reformer II Module | $399 Early Bird Price $449 Regular Price | $80 - training manual and DVD | 16 |
| Reformer III Module | $399 Early Bird Price $425 Regular Price | $80 - training manual and DVD | 16 |
| Pilates Chair Module | $349 | $80 - training manual and DVD | 14 |
| Trapeze Table/TowerModule | $449 | $80 - training manual and DVD | 18 |
| Pilates Barrels Module | $249 | $80 - training manual and DVD | 6 |
| Anatomy in 3D (not required if previous anatomy course was taken) | $399 Early Bird Price$449 Regular Price | (Ai3D requires ***Trail Guide to the Body,*** purchased separately, approximately $55.) | 14 |
| **TOTAL PROGRAM:** | $3790(Early Bird Prices) | $640 |  |
|  |  |  |  |
| **Estimated cost of Personal Sessions:** (This figure includes student discounts and is only an **estimate**, based on **all** of your personal sessions being conducted at Studio B Pilates, using our discounted student prices. Personal sessions are **required** to be completed with a fully Certified Pilates Instructor. | $2000 (estimate – may be spread out to fit the needs of the individual) |  |  |
| **Tutoring Fee/Makeup Session:** (If you need to miss part of a module, you may schedule a make-up session.) | $55/hr  |  |  |
|  |  |  |  |

**\*** Registration for all modules and Ai3D available through **Balanced Body** at [**www.pilates.com**](http://www.pilates.com).

**8. STUDENT RECORDS**

Records of what course have been taken and successfully completed are kept for (7) years. We ask that students finish their chosen track (Pilates Mat Instructor, Pilates Reformer Instructor, Comprehensive Pilates Teacher Instructor) within a (7) year timeframe. All student information is confidential and will not be shared without expressed permission by the student.

RECORD OF STUDENT HOURS

A log-sheet of student hours will be kept at Studio B Pilates, where each student will keep a student records folder.

**9. ACADEMIC ISSUES/FAILURE TO SUCCEED**

We make every effort to ensure full preparedness of our students before they are allowed to schedule a final test-out.

In the event that you do not pass a module or final test out on the first try, a Balanced Body Faculty member will provide detailed information of what you need to practice/study in order to pass and set up a reasonable timeline for completion.

**10. STUDENT CONDUCT**

Students are expected to be in attendance and on time during all scheduled lecture, personal, observational or practical teaching hours.

When working in our studio space, students are expected to dress professionally, and to use language appropriate for a professional setting.

Students are expected to participant fully as this field of study requires an experiential process. Students will not be asked to try to perform any exercise that is in any way unsafe or beyond their abilities. In the event of pregnancy, injury or chronic illness, modifications are given.

**11. ATTENDANCE/TARDINESS**

For successful completion of each teacher-training module, students must be in attendance for the entire workshop. For example if a course is indicated to be 16 hours, then students must be in attendance for 16 hours of coursework. If need be, a student may reschedule a small portion of a course as long as they have determined an alternate schedule ahead of time. Please note the Tuition section of this handbook for the current price of rescheduling all or part of a lecture.

Tardiness is not acceptable. If you know you will be late, please reschedule the time you will miss.

**12. STUDENT FEEDBACK/STUDENT COMPLAINTS**

Students are asked to fill out an evaluation and provide anonymous feedback at the end of each module course. These evaluations are shared with the Balanced Body Faculty member and any constructive criticism of our course is taken quite seriously. We encourage open communication between students and faculty, if a specific concern should arise it should be brought to the attention of the program faculty immediately. Concerns will be taken seriously and we will make every effort to handle it promptly.

Concerns that remain unresolved may be brought to the attention of:

Wisconsin Educational Approval Board

 201 W. Washington Ave. 3rd floor, Madison, WI 53703.

Phone: 608-266-1996 Email: eabmail@eab.wisconsin.gov

**13. CANCELLATION AND REFUND POLICY**

The student will receive a full refund of all money paid if the student:

1. Cancels within the three-business-day cancellation period required by State of Wisconsin Educational Approval Board law 6.04..

2. Was unqualified for training and in the event that Studio B Pilates did not secure a disclaimer under State of Wisconsin Educational Approval Board 9.04.

3. Enrollment was procured as the result of misrepresentation in the written materials used by the school or in oral representations made by or on behalf of the school.

Refunds will be made with in 10 business days of cancellation.

A student who withdraws or is dismissed after attending at least one class, but before completing 60% of the instruction in the current enrollment period, is entitled to a pro-rata refund as follows:

 At least: But less than: Refund of Tuition:

 1 unit/class 10% 90%

 10% 20% 80%

 20% 30% 70%

 30% 40% 60%

 40% 50% 50%

 50% 60% 40%

 60% no no refund

As part of this policy, the school may retain a one-time processing fee of no more than $100. The school will also refund prepaid amounts for books and/or supplies upon their return. A student will receive the refund within 40 days of termination date. If a student withdraws after completing 60% of the instruction and withdrawal is due to mitigating circumstances beyond the student’s control, the school may refund a pro rata amount. A written notice of withdrawal s no required.

**14. CONTINUING EDUCATION REQUIREMENTS**

Sixteen hours of continuing education every 2 years are required to maintain your status as a Balanced Body Pilates instructor. Continuing education credits can be earned through workshops from Balanced Body or any of our affiliated educators or approved continuing education providers.

**15. EMPLOYMENT SERVICES**

Completion of a Pilates Teacher Training program does not guarantee employment.

**Balanced Body Job Board:**

Balanced Body’s Pilates Job Board is dedicated to connecting Pilates Professionals with top employment opportunities. At [www.pilates.com/jobboard](http://www.pilates.com/jobboard), you can post a job or search for one worldwide.

**16. PILATES METHOD ALLIANCE**

Our program meets national guidelines and is designed to prepare you for the Pilates Method Alliance (PMA) certification exam, which can be taken upon completion of the full comprehensive program.

**17. BALANCED BODY BRIDGE PROGRAM (ADVANCED STANDING)**

If you have previously completed part of another Pilates educational program and wonder if you could receive advanced standing in our program, please contact Balanced Body directly for a review. You may be eligible for the Balanced Body Bridge program. For an application and more information, please visit www.pilates.com or contact us at 1-877- PILATES (877-745-2837).