

## ENROLLMENT AGREEMENT

Spartan College of Aeronautics and Technology  
8820 E Pine Street, Tulsa, Oklahoma 74115  
1 (800) 331-1204, 1 (918)836-6886



Name of Student \_\_\_\_\_ SS# \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please Enter Start Date as MM/DD/YY then initial:

APPLICATION FEE FOR ALL PROGRAMS: \$100

Active Duty, Reserve and Veterans that apply to Spartan College of Aeronautics and Technology will have the \$100 Application Fee waived. The Application Fee will also be reduced to \$25 for military personnel dependents.

<sup>†</sup>Cost does not reflect applicable sales tax

Initial One Program	PROGRAM TITLES	Months	Clock Hrs.	Terms	Semester Hours	Tuition	Books & Tools <sup>†</sup>	Total Estimated Program Cost
	Aviation Maintenance Technology – Diploma	15	1960	10	60	\$35,950	\$3,200	\$39,150
	Aviation Maintenance Technology – Associate of Applied Science	18	2296	12	80	\$42,850	\$4,900	\$47,750
	Nondestructive Testing – Diploma	11	1260	7	50	\$25,950	\$1,600	\$27,550
	Nondestructive Testing – Diploma – 5:30 pm – 11:00 pm	14	1260	7	50	\$25,950	\$1,600	\$27,550
	Quality Control Management – Associate of Applied Science	17	1956	11	84	\$39,850	\$3,700	\$43,550
	Aviation Electronics Technology – Diploma	13	1620	9	63	\$30,950	\$4,300	\$35,250
	Aviation Electronics Technology – Associate of Applied Science	16	1956	11	83	\$37,850	\$6,000	\$43,850
	Aviation Flight – Diploma	12	1572	24	62	\$66,450	\$3,950	\$70,400
	Aviation Flight – Associate of Applied Science	17	2044	26+GE	87	\$78,925	\$5,900	\$84,825
	Aviation Maintenance Technology – Diploma Hybrid	20	1960	12	60	\$35,950	\$3,490	\$39,440
	Aviation Maintenance Technology – Associate of Applied Science Hybrid	23	2296	14	80	\$41,750	\$5,090	\$46,840
	Aviation Technology Management DE (Online Only) - Bachelor of Science	16	2160	6	52	\$28,440	\$500	\$28,940
	Aviation Technology Management - Bachelor of Science	16	2160	6	52	\$25,740	\$5,550	\$31,290

Should additional fees be required and approved by the OBPVS a 30 day notice will be provided. \*Students may express their preference for class time of day (if applicable), but the College reserves the right to designate which course (not program) and class time each student will attend.

Technology Programs – 8820 East Pine Street, Tulsa, OK 74115 and 7304 East Apache, Tulsa, OK 74115. Tuition for technical programs is based on an academic year. An academic year is 30 weeks of instruction. Except: Nondestructive Testing, evening is 32 weeks.

Flight Programs – 123 Cessna Drive, R.L. Jones Airport, Tulsa, OK. Tuition for Flight Program is based on an academic year. Tuition for flight programs includes the minimum number of flight hours and ground school classes required for each rating and certificate by the Federal Aviation Administration (FAA). If the required number of course flight training hours are reached during a term and a student requests additional flight training hours to complete course objectives, overflight (additional) hours are available at the student's expense based on hourly fees listed in the catalog supplement. Books and equipment are approximate and tax is not included. The College reserves the right to adjust the hourly flight rates with a fuel surcharge should one become necessary. In order to cover initial flight costs, a pre-payment of \$3,000 is required. This requirement is waived for military, veteran, and beneficiary students. Flight ground classes are generally scheduled between 6:00 a.m. and 9:00 p.m.

A \$150.00 technology fee is required for each course taken via Online, this fee does not apply to the AMT (diploma) Hybrid Program core courses. The technology fee is already included in the tuition for the fully online version of the BS program.

Associate's General Education Courses: On Ground \$345 per credit hour (Physics Course add \$50 lab fee)

Bachelor's Programs – On Ground courses are held 6p-10:45p at 8820 East Pine Street, Tulsa, OK 74115 and 7304 East Apache, Tulsa, OK 74115. Cost per semester credit hour is \$495 with NO Distance Education and \$547 ONLY Distance Education.

Initial

### PAYMENT SCHEDULE

Application Fee is due with the Training Agreement. Tuition is due in advance on the first day of each academic year. This agreement is for one academic year of training and the agreement automatically extends to the completion of the above program for each subsequent academic year. If financial assistance is applied for, neither the amount of financial assistance nor any payment schedule can be determined at this time. As soon as the amount of financial assistance has been determined, a cash payment plan will be provided, if applicable, which will disclose a schedule of payments for tuition and fees not covered by financial assistance in compliance with state and federal law.

Applicant's Signature \_\_\_\_\_

This contract may not be sold, discounted, or otherwise transferred without the signed written consent of the applicant or his/her financial sponsors and a written statement notifying all parties that the cancellation and refund policy continues to apply.

NOTICE

Any holder of this consumer contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

THE STUDENT/APPLICANT UNDERSTANDS

INITIALS

- (1) The student acknowledges that s/he is ultimately responsible for his/her job search, the College does not guarantee job placement, and that no one at the College has made any guarantees regarding employment or salary ranges to expect after graduation. The College will provide job placement guidance. Additionally, the student grants the College the right to verify employment following completion of all coursework.

[ ]
- (2) The College reserves the right to adjust fees (with approval from the state), school calendar, and to revise or discontinue courses. Tuition does not include housing, meals, transportation, personal medical expenses, books, uniforms or tools. The cost of non-tuition items are estimated. Students are only charged for non-tuition items purchased at Spartan. The amount estimated may be reduced if a student brings tools from home or buys used books.

[ ]
- (3) The transferability of credits you earn at Spartan College is unlikely and is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn here is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree, diploma, or certificate that you earn at this college are not accepted at the institution to which you seek to transfer, you will be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at Spartan College will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Spartan to determine if your credits or degree, diploma, or certificate will transfer.

[ ]
- (4) The student understands that employers, the Federal Aviation Administration, and other agencies could deny him/her employment, certification, licensure, or related benefits should s/he have a record of misdemeanor or felony activity. S/he understands that it is his/her responsibility to research whether any past offenses may prevent or could limit opportunities in the field of study chosen. S/he understand the importance of ensuring his/her record is kept clear of any issues and that the College has no control over how past or future offenses impact employability or the student’s ability to become certified or licensed should such options exist or become an option in the field selected.

[ ]
- (5) The student understands that the College is a drug free training environment, and s/he is subject to random drug screening.

[ ]
- (6) The student attests that s/he meets all of the College’s admissions requirements including having earned a high school diploma, GED, or equivalent. Failure to meet any admissions requirement or not providing official, acceptable proof of each requirement may void this agreement.

[ ]
- (7) The student acknowledges that no one at the College guaranteed or promised the student any form of financial assistance or the amount or terms of payment periods of any loans or grants. The student understands that s/he will be responsible for repaying any loans regardless of whether s/he completes the program and that defaulting on student loans can have a detrimental impact on future credit, purchases, and income.

[ ]
- (8) The College reserves the right to suspend or terminate any student who fails to maintain Satisfactory Academic Progress, violates the attendance or conduct policy, or whose tuition has not been paid.

[ ]
- (9) The student should review the Catalog Supplement for potential fees not included above such as course repeats, schedule changes, and other non-tuition related potential fees.

[ ]
- (10) Various consumer disclosures (campus crime statistics, etc.) are distributed to you throughout your time as a student. You may also request updated disclosures or download them at [www.spartan.edu](http://www.spartan.edu).

[ ]
- (11) The College confers appropriate credentials for the program in which student is enrolled and successfully completes.

[ ]
- (12) The student agrees to keep the College apprised of his/her current address and phone number while attending school, searching for employment, and while a balance is owed.

[ ]
- (13) Students may express their preference for class time of day (if applicable), but the College reserves the right to designate which class each student will attend.

[ ]
- (14) By accepting this agreement, the applicant grants full permission to Spartan College of Aeronautics and Technology and its advertising agency, or any other parties they should designate, full and complete use of any written comments, photographs, videos or information concerning academic honors from the date this agreement is signed and thereafter, for any and all advertising, publicity, or promotional purposes for the College and courses of study.

[ ]

STUDENT TUITION RECOVERY FUND

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain

schools regulated by the Bureau for Private Postsecondary Education. You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

(b) In addition to the statement required under subdivision (a) of this section, a qualifying institution shall include the following statement in its school catalog:

"It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law. However, no claim can be paid to any student without a social security number or a taxpayer identification number."

Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, 94924 and 94925, Education Code.

## REFUND AND CANCELLATION POLICY

This refund and cancellation policy is based upon fairness to the student and the College. It is expressly understood and agreed that any refunds shall be made only in accordance with the following terms and conditions except that, if the home state/residence of a student has a refund and cancellation policy more favorable than the policy of the College, the state policy will apply. This refund policy applies only to tuition and administrative fees. Sales of books, tools and other items from the student stores are considered final and are not subject to the refund policy. Any monies due applicants or students shall be refunded within 30 calendar days from the student's official withdrawal date due to cancellation, withdrawal, termination or failure to appear on or before the first day of a term. If the student does not return following an approved Leave of Absence, refunds will be made within 30 calendar days from the end of the Leave of Absence. All refunds will be calculated from the last date of actual attendance. If a student does not start classes, all prepaid tuition will be refunded. All refunds will be made to the company, organization, or financial aid lender that paid the student's tuition. Tuition payments in excess of, or not paid by a company, organization, or financial aid lender will be refunded to the student account holder.

### CANCELLATION BEFORE COMMENCEMENT OF CLASSES (BUYER'S RIGHT TO CANCEL)

Applicant may cancel this Agreement in writing at any time before commencement of his/her classes. If the Applicant cancels this Agreement in writing within seven (7) calendar days of his/her execution of this Agreement, Applicant shall receive a refund of all monies paid under this Agreement. See the attached Notice of Cancellation for an explanation of this right. If the Applicant cancels this agreement in writing more than seven (7) calendar days after his/her execution of the Agreement but before the start of classes, the College will retain the \$100.00 Application Fee and refund any other monies paid under this Agreement. Applicants who have not visited the College prior to enrollment will have the opportunity to withdraw without penalty within seven (7) calendar days following either attendance at a regularly scheduled orientation, or following a tour of the College facilities and inspection of equipment.

### TERMINATION OR WITHDRAWAL AFTER COMMENCEMENT OF CLASSES / REFUND POLICY FOR TECHNOLOGY PROGRAMS

New students have the right to cancel any time through the 7th calendar day of their first term of enrollment and will be entitled to a full refund of all tuition and fees paid and a reversal of all charges for tuition and fees other than any materials

that are not returned. All cancellation requests must be in writing. Beyond the 7th calendar day, students will be charged tuition by the payment period. There are five six-week payment periods in the technical academic year. An academic year is defined as a period where the student earns at least 24 semester credit hours in a minimum of 30 weeks. Except: Nondestructive Testing evenings, there are four eight-week payment periods in an academic year. The following policy will be applied if a student withdraws from a technical program: Withdrawal within the first week of the first payment period: The College shall refund 90% of the current payment period tuition. The amount retained by the College will not exceed

\$350.00. Withdrawal after the first week of the payment period, but within the first 25% of the payment period: The College will retain 25% of the payment period tuition plus \$150.00. Withdrawal after 25% of the payment period but within 50% of

the payment period: The College will retain 50% of the payment period tuition plus \$150.00. Withdrawal after 50% of the payment period: The College will retain 100% of the payment period tuition. All tuition paid for payment periods beyond the payment period of withdrawal or termination will be refunded in full.

## STATE OF COLORADO

Agents licensed by the Colorado Department of Higher Education, Private Occupational School Board

Spartan College is approved and regulated by the Colorado Department of Higher Education, Private Occupational School Board. Any questions regarding this Agreement may also be directed to the Colorado Department of Higher Education, Division of Private Occupational School Board at 1600 Broadway, Suite 2200, Denver, CO 80202 (303)862-3001. Complaints may be filed online at [higher.ed.colorado.gov/dpos](http://higher.ed.colorado.gov/dpos) within two years of the student's last day of attendance.

Student is responsible to check with appropriate Colorado regulatory agencies to confirm program/course work will satisfy initial or renewal licensing or certification of that that agency.

## CANCELLATION AND REFUND POLICY (State of Colorado)

### General Provisions

- A. The College's full Cancellation and Refund Policy is contained in the College's catalog.
- B. Non-Title IV refunds will be paid within 30 days from the effective date of withdrawal as defined below.
- C. The College will mail a written acknowledgement of Student's cancellation or written withdrawal to Student unless a refund has been mailed to Student.
- D. Applicants not accepted by the College will receive a refund of all monies paid.
- E. Granting credit for previous training shall not impact the refund policy.

### Cancellation Policy

- A. The College will refund all fees to applicants who request a refund within 7 calendar days of signing the Enrollment Agreement.
- B. An applicant who has not toured or visited the College campus prior to enrollment will have an additional 7 calendar days following the applicant's tour to cancel his/her enrollment without penalty.
- C. If the College cancels a course or program during a time when the applicant could have reasonably completed it, the College will refund all fees.

Refund Policy for Colorado Residents, residents of New Mexico and students called to active military duty the refund policy is contained in the College catalog.

- A. The College is required to have a fair and equitable refund policy under which the College refunds unearned tuition, fees, room and board (if applicable) and other charges to Student.
- B. Once the Title IV return calculation is performed and after any excess funds have been returned to the Title IV programs, the College will calculate the refund due to Student, if any as follows:
  1. A full refund of all monies paid if a student is not accepted by the college.
  2. A full refund of tuition and fees paid if a student withdraws within 7 calendar days after signing the enrollment agreement or making an initial payment, if the student has not attended an orientation, toured the campus, or commenced training.
  3. A full refund, without penalty, if a student withdrew within 7 calendar days following his/her visit to the college and/or regularly scheduled orientation.
  4. A full refund of tuition and fees paid if the college discontinues a course or program of education during a period within which a student could have reasonably completed the same, except that this provision shall not apply if the college ceases operation.
  5. The policy for cancellation, settlement, and refund of tuition and fees provides for at least the following:

Student is entitled to upon Withdrawal / termination *	Refund
Within first 10% of program ( <i>Same for Ground/Online courses</i> )	90% less cancellation charge, exclusive of books, tools, and supplies
After 10% but within first 25% of program ( <i>Same for Ground/Online courses</i> )	75% less cancellation charge, exclusive of books, tools, and supplies
After 25% but within first 50% of program ( <i>Same for Ground/Online courses</i> )	50% less cancellation charge, exclusive of books, tools, and supplies
After 50% but within first 75% of program ( <i>Same for Ground/Online courses</i> )	25% less cancellation charge, exclusive of books, tools, and supplies
After 75% ( <i>Same for Ground/Online courses. If paid in full, cancellation charge is not applicable</i> )	NO Refund

(\*) The refund is based on the official date of termination or withdrawal. The above calculations are performed on a term-by-term basis as determined by the term in which a student withdrew.

