

<b>Enrollee:</b>	First Name:	Last Name:
<b>Program:</b>		
<b>Start Date:</b>	<b>Campus:</b>	

Upon successful completion of all course requirements and financial obligations to Rasmussen College (“Rasmussen” or “College”), I, the above-named “Enrollee,” sometimes hereafter referred to as “Student,” understand that I will be awarded the above-named certificate, diploma, or degree, hereafter referred to as “Program.” I am enrolling at the above-named “Campus” and my program starts on the above-indicated “Start Date.” The Program I am enrolling in may be a combination of day, evening, blended and/or online courses and may be delivered in a combination of 5½-week terms, 11-week quarters, 6-week sessions, 12-week quarters, and/or 45-day periods, hereafter referred to generally as “Terms” unless specified otherwise.

I understand and agree to the following:

**College Catalog.** The Rasmussen College Course Catalog, hereafter referred to as “College Catalog,” is a publication describing academic programs, student services, policies, regulations, requirements, and procedures that apply to me. I understand that the College Catalog is available at <http://www.rasmussen.edu/degrees/course-catalog> and I agree to review the College Catalog prior to starting courses.

**College Acceptance or Rejection of Application for Admission.** The College will notify me when all admissions requirements have been met, including any applicable Program-specific requirements as listed in the College Catalog. In the event that I am not accepted for admission, the College shall refund, in full, any monies I have paid to the College. The date of acceptance by the College shall be considered to be the date of delivery of the notice of acceptance; if delivered by mail, it is the postmarked date.

**Student responsibility for decision.** I understand that I have the ultimate decision for selecting a college and educational program. Although Rasmussen employees are trained to provide me with information about the College’s programs, history, performance, and general career-related information, I understand that I alone have the ultimate responsibility to successfully complete the Program and/or secure employment, and understand that the College does not guarantee Program completion or post-completion employment.

**Citizenship Status.** I understand that my citizenship status is not used as a determining factor for enrollment eligibility at Rasmussen College, and I acknowledge that my obligations under this Agreement continue even if I am unable to complete the Program due to an immigration enforcement action that removes me from the United States. I understand that citizenship status is used to determine eligibility for state and federal financial assistance, and I may be asked to provide documentation to prove citizenship status if I choose to apply for financial assistance. I understand that professional licensing requirements for some career fields for which Rasmussen College prepares students may only be available to those with certain citizenship statuses, and it is my responsibility to determine if my status qualifies me for such licensing. I understand that employers must verify that an individual whom they plan to employ in the United States is authorized to accept employment in the United States, and it is my responsibility to determine if my status qualifies me for such employment. I acknowledge that my obligations under this Agreement continue regardless of whether my citizenship status makes me ineligible for financial assistance, professional licensure, or employment.

**Estimated time of completion.** The recommended class schedule (“My Academic Plan”) allows me to plan for upcoming terms and graduation date; however it is only an estimate. Schedule changes, including the dropping of courses or changes in number of courses taken each term, may impact my estimated graduation date.

**Progression of Credential.** I understand that this Enrollment Agreement will remain in effect for the entire duration of my continuous enrollment at Rasmussen College within the Program I have identified above unless it is superseded by the signing of a subsequent enrollment agreement. I understand that if I choose to move to another credential level or change my specialization within the Program area, this Enrollment Agreement will remain in effect unless it is superseded by the signing of a subsequent enrollment agreement. I further understand that the College will award a degree or credential for any and all programs in which I successfully complete all courses and requirements even if I have withdrawn or otherwise discontinued my enrollment at the College, provided all applicable courses and requirements have been completed.

**Revisions.** The College reserves the right to add, withdraw, terminate, or revise any course, program of study, provision or requirement for enrollment and/or graduation, student service, educational activity, or campus operation or location. Program titles, objectives, and course content may be updated periodically by the College. I understand that if any such change is made by the College, the College will attempt to maintain my original graduation date; however, if necessary changes conflict with such scheduled graduation date, I will be scheduled and graduated accordingly.

**Transfer of credit to other institutions.** I understand that Rasmussen College has articulation agreements with other colleges and universities; however, regardless of written transfer agreements, the institution to which I choose to transfer retains the right to determine what, if any, coursework will be accepted. I understand that transfer policies vary by college and major and are subject to change

without notice. Rasmussen will assist me with the transfer process by helping provide the documentation and information required by the other college. However, I understand that Rasmussen cannot and does not guarantee another institution will accept the credits I have earned at Rasmussen. Additional information regarding transfer of credit is set forth in the College Catalog. By signing this Agreement, I acknowledge that the credits I earn while at Rasmussen may not be transferable.

**Searching for and Securing Employment.** I understand that Rasmussen does not make any guarantees regarding my employment prospects or wages upon graduation. I am responsible for seeking job openings, sending resumes, preparing for interviews, and other appropriate actions when actively seeking employment.

**Enrollment Status.** I understand I may be terminated from Rasmussen according to the policies in the College Catalog. I agree to meet all specified student conduct standards and applicable policies, including Satisfactory Academic Progress and Academic Integrity.

**Payment of Tuition and Fees.** Tuition and other fees are charged to me as described in the Tuition Structure attachment and are charged, due, and payable at the start of each quarter for which I am enrolled, unless my Program starts in the second term of an 11-week quarter or second session of a 12-week quarter, in which case tuition and other fees are charged, due, and payable at the start of the respective term or session. Tuition is charged on a term-by-term basis and is calculated based upon the number of credits taken at the end of the drop/add period, whether I have completed my Program as scheduled, am continuing in another program, or otherwise. If I am relying on financial aid to pay tuition, my payment of tuition and fees may be deferred until receipt of such aid. The College's only obligation under this Agreement is to complete courses in the same term that the courses started, and for which the Student has paid in full all tuition and fees due. I understand that payment of tuition or other charges is solely for the right to attend courses offered by the College. My tuition obligations are in no way contingent upon satisfactory progress, job placement upon graduation, career success, or the provision of other services or benefits. In addition, I understand that campus or institutional services or benefits provided to students or graduates, if any, are provided strictly at the College's discretion and may be modified or terminated at any time.

**Changes in Tuition.** I understand that the College periodically reviews all tuition and fee structures. The College reserves the right to change tuition and/or fees at any time, and to charge the new tuition and/or fees, provided the College gives me notice of such change at least thirty (30) days prior to the start of the effective date of such change.

**Student Tuition Recovery Fund (California residents only).** Within this clause, "You" references the above-named "Enrollee." The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

**Financial Aid and Release of Information.** I understand that my eligibility for state and federal financial assistance, the amount I receive and when I receive it, is determined by the applicable state and federal agencies. The College has no control over state and federal financial aid programs and makes no promises or representations regarding these matters. If I receive loans, I understand that I am responsible for repaying such loans regardless of whether I graduate or achieve my career goals. I authorize any organization or person, whether or not listed on this Agreement, to provide (or verify) information to the College regarding the address and telephone number of my residence or place of employment and any information regarding my student loans, loan payments, deferments, delinquencies, loan consolidations or any other student loan information requested by the College, including information regarding consolidated loans even if one or more or none of the consolidated loans were not obtained to attend the College. I hereby release the College and any organization (including, but not limited to, banks, financial institutions, student loan service agencies, guarantee agencies, USDE, credit bureaus, etc.) or individuals from any liability for exchanging such information or providing such information to third parties.

**Re-Enter Policy.** I understand that if I withdraw from courses after the first week of the initial quarter of attendance and then elect to return in a subsequent quarter, I will be considered a "re-enter" student. Re-entering students are treated as new students for the purposes of tuition, academic program requirements, and graduation standards. For the calculation of satisfactory academic progress, re-entering students are treated as continuing students and must meet progress requirements.

**Cancellation, Termination and Refund Policy.** I understand that if I choose to discontinue attending or if I am terminated from the College, I agree to review and follow the Cancellation, Termination and Refund Policy applicable to my state of enrollment/residence as published in the College Catalog.

**Governing Law.** I agree that this Agreement shall be governed by the laws of the State in which the Rasmussen College campus through which I am enrolling is located. For campus-based programs this will be Florida, Illinois, Kansas, Minnesota, North Dakota or Wisconsin; for most online programs this will be Florida. For North Dakota residents, this Agreement shall be governed by the laws of the State of North Dakota regardless of the campus of enrollment.

**Grievance Process.** I understand that Rasmussen has a proud tradition of serving students with respect and honesty; however, I am aware that at times differences between students and the College may occur. To address these concerns a Grievance Policy is in place, as specified in the College Catalog, to ensure I will have adequate opportunity to be heard and have my concerns resolved.

Please read and initial if the following statements are true:

1. I certify that I have reviewed this Enrollment Agreement, all Attachments, and the College Catalog, and I understand my rights and responsibilities.
2. I understand this Enrollment Agreement is a legally binding agreement and it contains all of our understanding, including all of my rights and responsibilities and all of the College's legal obligations to me.
3. I understand that my success will depend on my efforts. I also understand that College employees are prohibited from making any oral or written assurances, promises, or guarantees to encourage me to enroll, and I certify that none have been made. This includes matters relating to my academic, financial and career success, or any other benefit I may hope to achieve from my enrollment or training.
4. I understand that any programmatic accreditation the College has earned will be listed in the Accreditation, Licensing and Approvals section of the College Catalog. If a specific programmatic accreditation is not listed in the Catalog for the campus I will be attending, I understand that the campus does not have such programmatic accreditation. A lack of programmatic accreditation may prevent me from taking certain certification exams upon completion of my Program.
5. I acknowledge that I may have signed state-specific and/or program-specific attachments to this Enrollment Agreement. If so, I have read and understand those documents, and I shall be bound by the disclosures, notifications and requirements specified therein.
6. I understand that I may cancel my Enrollment Agreement up to five (5) days after the Agreement has been accepted by the College.
7. A signed copy of this Agreement delivered in person, transmitted electronically, or transmitted by facsimile shall be the same as delivery of an original, and I understand that a final signed copy will be automatically delivered to me via email upon completion.
8. I understand there are technical requirements to allow me to access my online courses and allow them to function properly. Prior to starting courses, I agree to review the technical requirements located at the following link [http://content.learntoday.info/course\\_files/techinfo/techinfo\\_ols.html](http://content.learntoday.info/course_files/techinfo/techinfo_ols.html).
9. I agree to access the electronic resource content provided to me through Rasmussen College for my own personal educational use only. This content cannot be shared with others, sold, or otherwise distributed. I also agree to follow the academic integrity and conduct/dismissal requirements listed in the College Catalog, including copyright and file sharing provisions.

**Entire Agreement.** This Enrollment Agreement and the attachments to this Enrollment Agreement, which are incorporated by reference, constitute the entire agreement of the parties relating to the subject matter hereof and shall supersede any prior oral or written agreements or understandings between the parties as to the subject matter hereof. No further modification of this instrument shall be effective unless in writing and signed by duly authorized representatives of each party hereto.

**Rights and Responsibilities.** I understand that my legal rights and responsibilities are contained solely in this Enrollment Agreement, the attachments to this Enrollment Agreement which are incorporated by reference, and the applicable College Catalog. I have the right to have my Enrollment Agreement fulfilled by the College, but I also have the responsibility to read and understand the entire Enrollment Agreement, all attachments, and the College Catalog, and to comply with the standards and provisions specified therein. No employee or other person is authorized to make any oral or written changes to this Enrollment Agreement, and no agreements, promises, or inducements to enroll are permitted. No other publications, brochures, documents, or any statements by anybody during this enrollment process or any time afterward will change my rights or the College's legal responsibilities and commitments to me.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trenda Boyum-Breen, President  
Rasmussen College

\_\_\_\_\_  
Date

### ACCREDITATION INFORMATION

#### **Institutional Accreditation**

Rasmussen College is accredited by the Higher Learning Commission. hlcommission.org 800-621-7440

#### **Programmatic Accreditation**

No program within the School of Business is currently programmatically accredited.

### LICENSURE INFORMATION

#### **Accounting**

Programmatic accreditation is not required for licensure as a certified public accountant for graduates of the Accounting certificate, diploma, associate's degree, or bachelor's degree programs.

I understand that each state has a Board of Accountancy that establishes requirements for licensure as a certified public accountant. These requirements may include additional testing, education, and professional work experience. For information regarding the requirements for the state in which you are interested in working as a certified public accountant, go to <http://www.aicpa.org/BecomeACPA/Licensure/Pages/default.aspx>.

I understand that a criminal or civil background check may be required as a pre-requisite by my state of residency in order to sit for the CPA exam or apply for the CPA credential. I understand that that any prior criminal or civil arrests or convictions may greatly hamper my ability to take the CPA exam or become licensed.

### STATE AUTHORIZATION RECIPROCI- TY AGREEMENT (SARA) NOTIFICATION

#### **Accounting**

The Accounting certificate, diploma, associate's degree, and bachelor's degree programs have not been approved by any state professional licensing body, and the programs listed are not intended to lead to any state issued professional license. For further information on professional licensing requirements, please contact the appropriate board or agency in your state of residence.

#### **Healthcare Management**

The Healthcare Management Bachelor's degree program has not been approved by any state professional licensing body, and this program is not intended to lead to any state-issued professional license. For further information on professional licensing requirements, please contact the appropriate board or agency in your state of residence.

### INTERNSHIP INFORMATION

The Accounting, Finance, Human Resources & Organizational Leadership, Supply Chain & Logistics Management, and

Healthcare Management Bachelor's degree completer programs include the option to participate in an internship experience in lieu of the Capstone courses. This option is available only to students whose state of residence is Florida, Illinois, Kansas, Minnesota, North Dakota, or Wisconsin. The internship option is not available to Illinois residents in the Supply Chain & Logistics Management Bachelor's degree completer program. These internship experiences may be paid or unpaid positions.

#### **Generally**

I understand that many practicum, clinical, job shadowing, field work, field trips, internships, and classroom experiences, collectively referred to as "externship experiences," may require a criminal background check as a pre-requisite to participation and that any prior criminal convictions may greatly hamper my ability to complete my program.

All internship hours must be successfully completed prior to graduation.

The hours during which I complete my internship activities may vary according to site availability and scheduling. It may not be possible to have all internship experiences scheduled at the location of my choice, and I may need to travel outside the immediate area to complete my internship experience.

Travel costs to the internship sites are my responsibility.

I understand that I will be responsible for any costs incurred if I am injured at the internship site.

All internship hours must be completed during the quarter in which the course is scheduled.

I understand that I will be responsible for finding an internship site and Rasmussen will work in collaboration with me to reach an agreement with the site regarding my internship. In addition, I understand that I may be employed at the internship site while completing my required hours but that the internship work must be outside the scope of my regular employment duties.

### FLEX CHOICE®

I understand that my selected degree will be awarded upon successful completion of the required courses, or after all requirements have been met by a combination of Traditional Course completion, Competency-Based Course completion, Credit by Assessment completion, Credit by Examination completion, course waivers, and credit transfer based on an assessment of my prior learning experience.

#### **Definitions**

*Credit by Examination:* Credits earned through examination that are not supported by any academic content.

*Flex Choice Credit by Assessment:* Credits earned through self-directed assessments supported by interactive content.

*Flex Choice Competency-Based Courses:* Self-paced, faculty-led courses completed within an academic term.

*Traditional Course:* Faculty-led courses whose progress is dependent upon weeks within the academic term. Students' progress in Traditional Courses is based on clock hours. Traditional Courses are neither self-paced nor self-directed. Traditional Courses are delivered in five-and-a-half-week terms, six-week sessions, or 11-week quarters depending on program of enrollment.

*Flex Choice Competency-Based Program:* Designation for an academic program that allows students to complete 51% or more of required credits through Flex Choice Competency-Based Courses.

### **Flex Choice Credit by Assessment**

Flex Choice Credit by Assessment option is available for select courses within select programs. See College Catalog for Flex Choice Credit by Assessment availability.

I am aware of and understand the following information regarding a Credit by Assessment option:

- I understand that Credit by Assessment is optional and can be applied to my program requirements dependent on availability as listed in the College Catalog.
- I must attempt a minimum of six credits in Competency-Based Courses or Traditional Courses per quarter to be eligible for self-directed Credit by Assessment and I am not eligible to attempt Credit by Assessment until I have fulfilled all Developmental Education requirements.
- I have flexible time to complete a Credit by Assessment attempt not to exceed 45 days from the point in time I access each self-directed Credit by Assessment. If I do not complete the attempt within the deadlines I will be required to meet the programmatic requirement through a Competency-Based Course or Traditional Course at the applicable standard tuition and fee rates as listed in the Tuition Attachment.
- I understand that each Credit by Assessment attempt has a per-attempt out-of-pocket fee defined in the Tuition Attachment to the Enrollment Agreement and these attempts cannot be paid for with federal financial aid.
- I understand that Credit by Assessment enrollment will not satisfy credit load requirements for the purposes of veterans benefit program funding or any other student financial assistance program.
- I understand that credit for successfully completed Credit by Assessment will appear on the student transcript with a grade designation of TO (test out credit) and will count toward my maximum transfer of credit.
- I understand that Credit by Assessment approved by the American Council on Education (ACE) will appear on the student transcript with a grade designation of TR (transfer credit) and will count toward my maximum transfer of credit.

- I understand that credits earned through Flex Choice Credit by Assessment will likely not transfer to another institution and acceptance of transfer credit is always at the discretion of the receiving institution.

### **Flex Choice Competency-Based Courses**

Flex Choice Competency-Based Courses are only available in those programs that have been designated as a Flex Choice Competency-Based program.

I am aware of and understand the following information regarding Flex Choice Competency-Based Courses:

- Flex Choice Competency-Based Courses are self-paced, but I must complete the course within the five-and-a-half-week term, six-week session, 11-week quarter, or 12-week quarter in which I start the course.
- I understand that I am not eligible to attempt Flex Choice Competency-Based Courses until I have fulfilled all pre-qualified coursework requirements, as required by my program.
- While they are self-paced, I understand that Flex Choice Competency-Based Courses do have an attendance requirement before the seventh day after the start of the term. Additionally, I understand that I will be held accountable to attendance requirements as outlined in the College's attendance policies and the College's competency-based education policies as listed in the College Catalog.
- While they are self-paced, I understand that Flex Choice Competency-Based Courses are faculty-led, which means I am expected to regularly communicate with my instructor as a condition of enrollment in the course.
- I understand that Flex Choice Competency-Based Courses are subject to the same tuition and fee structure applicable to Traditional Courses within my academic program as outlined in the Tuition Attachment.
- I understand that Flex Choice Competency-Based Courses are eligible to be paid for with federal financial aid and will satisfy credit load requirements for the purposes of veterans benefits program funding.
- I understand that if 1) I am using Title IV financial aid, 2) I am enrolled in only Flex Choice Competency-Based Courses, and 3) I complete the Competency-Based Courses, I withdraw from the Flex Choice Competency-Based Courses, or I am dismissed from Rasmussen College prior to elapse of 60% of the quarter for which I am enrolled, then I will be subjected to the Return of Title IV Funds Policy. I understand that this means that after the government formula dictates the amount of Title IV aid that must be returned to the federal government by the school and the student, I may have an outstanding out-of-pocket balance of tuition and fees that I will owe to Rasmussen College.

- I understand that Flex Choice Competency-Based Courses are graded using the standard alphabetical grading system applicable to my program as identified in the College Catalog.
- I understand that if I do not successfully complete a Flex Choice Competency-Based Course, I will be required to repeat the course either as a Flex Choice Competency-Based Course or as a Traditional Course subject to the Repeating Courses Policy listed in the College Catalog.

### **Flex Choice Competency-Based Programs**

The following programs within the School of Business are designated as Competency-Based Programs:

- Accounting Bachelor's degree program
- Business Management Associate's degree program
- Business Management Bachelor's degree program, including available specializations.
- Finance Bachelor's degree program
- Healthcare Management Bachelor's degree program
- Human Resources and Organizational Leadership Bachelor's degree program
- Human Resources Management Master's degree program
- Marketing Bachelor's degree program
- Supply Chain and Logistics Management Bachelor's degree program

I am aware of and understand the following information regarding Flex Choice Competency-Based programs:

- I understand that if I choose a Flex Choice Competency-Based Program, I will automatically be scheduled in Flex Choice Competency-Based Courses representing 51% or more of my total program credits after accounting for Flex Choice Credit by Assessment completion, Credit by Examination completion, and transfer of credit based on an assessment of the student's prior learning experience.
- I understand that Traditional Courses will fulfill my program requirements where Competency-Based courses are not available.
- I understand that when a Competency-Based Course is available, I will be required to complete the course in the competency-based format or a Credit by Assessment format (if available). I understand that a Traditional Course format will not be available.

### **BACKGROUND CHECKS**

#### **Generally**

Most employment sites will require a background check (which will include both criminal and credit screenings) as part of the hiring process and any prior criminal convictions or adverse results may greatly hamper my ability to secure employment in all fields within the School of Business.

#### **Condition of Acceptance**

A background check is required as a condition of acceptance for some programs. See the College Catalog for current programmatic requirements.

#### **Purpose**

For programs requiring a background check as a condition of acceptance or for externship experiences that require a criminal background check as a pre-requisite to participation I understand that Rasmussen College uses the background check process to lower my personal risk of pursuing an educational program that I may not be able to complete, pursuing a career path where I may not be employable, and accumulating unnecessary student loan debt.

#### **Use of Background Check Information**

I understand that a background check is a requirement of my chosen program, and that Rasmussen College will use the results of the background check as part of its decision to accept or reject my application for admission.

I understand that Rasmussen College is not responsible for the accuracy of the background check itself and that I am responsible for reviewing the background check results and verifying the reported information.

Rasmussen College will make decisions regarding admissions acceptance based upon the background check results as provided by the background check vendor and information supplied to Rasmussen College by me, and I understand that I will have the opportunity to dispute inaccurate records with the background check vendor.

I understand that if Rasmussen College decides to reject my application for admission, I will have the opportunity to appeal the decision within a specified timeframe.

If I choose not to appeal or my appeal is denied, I understand that I will no longer be eligible to be enrolled in any educational program at Rasmussen College now or in the future.

#### **Accepted Risks**

I understand that Rasmussen College is not responsible for the amount of time a background check takes to process. If my background check results are not finalized prior to my anticipated start date and I choose to begin attending class, I acknowledge and accept the risk that I may be withdrawn from the College once the results are finalized after I have started attending.

I acknowledge and accept the risk that if my background check results are still pending after my first term of enrollment, I will be withdrawn from the College until such time that the results are final and the College determines if I am eligible for re-entry.

If my background check results are not clear of criminal history records, I acknowledge and accept the risk that I may not be eligible for enrollment at Rasmussen College.

If my background check results are not clear of criminal history records and Rasmussen College, in its sole discretion,

determines that I am eligible for enrollment, I acknowledge and accept my responsibility for all tuition and fees incurred.

If my background check results are not clear of criminal history records and Rasmussen College, in its sole discretion, determines that I am eligible for enrollment, I acknowledge and accept that I may be excluded from externship experiences, which would prevent me from completing my program and cause me to be terminated from the College.

If my background check results are not clear of criminal history records and Rasmussen College, in its sole discretion,

determines that I am eligible for enrollment, I acknowledge and accept that I may not be eligible for employment in my chosen field.

**Disclosure of Background Check Information**

In the event my program requires that I participate in externship experiences, I authorize Rasmussen College to provide copies of my background check results to the site to which I am assigned.

I acknowledge that I have read and understand this Programmatic Attachment to the Enrollment Agreement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Do not use to enroll.

	<b>Part-time</b>	<b>Full-time</b>
School of Business Standard Tuition Rate (all programs except any listed below):	\$310 per credit	\$260 per credit
Programmatic Exceptions to the School of Business Standard Tuition Rate:		
• Accounting Bachelor's degree *	\$275 per credit	\$209 per credit
• Business Management Bachelor's degree *	\$275 per credit	\$209 per credit
• Finance Bachelor's degree *	\$275 per credit	\$209 per credit
• Healthcare Management Bachelor's degree *	\$275 per credit	\$209 per credit
• Human Resources and Organizational Management Bachelor's degree *	\$275 per credit	\$209 per credit
• Human Resources Management Master's degree	\$360 per credit	\$360 per credit
• Marketing Bachelor's degree *	\$275 per credit	\$209 per credit
• Supply Chain and Logistics Management Bachelor's degree *	\$275 per credit	\$209 per credit
* <b>Prequalified Courses:</b> Prequalified courses (those listed in the Entrance Requirements of a program) or any other courses taken prior to beginning a program's required General Education or Core coursework are subject to the School of Business Standard Tuition Rate.		
Exceptions to the School of Business Standard Tuition Rate and Programmatic Exceptions to the School of Business Standard Tuition Rate:		
• Current residents of the following ZIP codes: 60632, 60621, 60623, 60638, 60629, 60636, 60609, 60608, 60804 and 60402 ○ This exception does not apply to the Human Resources Management Master's degree program.	\$209 per credit	\$209 per credit
• Graduates from the following schools: Solorio Academy High School, Chicago, IL; Orr Academy High School, Chicago, IL; Phillips Academy High School, Chicago, IL; Collins Academy High School, Chicago, IL; Chicago Academy High School, Chicago, IL; Paul Robeson High School, Chicago, IL; and John Hope College Preparatory High School, Chicago, IL ○ This exception does not apply to the Human Resources Management Master's degree program.	\$175 per credit	\$175 per credit
• Active duty uniformed military members	\$167 per credit	\$167 per credit

### Additional Tuition Structure Information

- Full-time undergraduate students are defined as taking 12 or more credits per 11-week quarter or taking 12 or more credits per 12-week quarter. Students taking fewer than 12 credits per 11-week or 12-week quarter are part-time students. For tuition purposes only, students taking 8 or more credits when enrolled in a single 5.5-week term of an 11-week quarter are considered full-time students. Graduate students are considered full-time students when they are taking 8 or more credits in a quarter.
- A change in the number of credits taken during enrollment in any quarter may lead to different prices if a student moves from part-time to full-time or vice versa.
- FAST TRACK: Students taking 16 or more credits shall only be charged for 16 credits and will be assessed an additional course resources fee of \$175 for every course over four courses.
- Students who meet qualifications for military or articulation discounts are eligible to receive a 10% reduction in per term tuition cost. Students enrolled in programs with tuition rates lower than \$209 per credit for full-time rates and \$275 per credit for part-time rates are not eligible for military, corporate or articulation discounts.
- Tuition rates listed above are for Traditional Courses or Flex Choice Competency-Based Courses required to complete the program. Credit by Examination or Flex Choice Credit by Assessment, when available, may be attempted for a fee of \$99 per attempt. These fees are not eligible for Title IV financial aid. These fees are not eligible for military, corporate, or articulation discounts.

### Course Technology and Resource Fee

Rasmussen College charges a \$175 course technology and resource fee for each faculty-led course. A \$175 course technology and resource fee is assessed on each General Education lab component in addition to the \$175 assessed on the course. Lab components are designated in the College Catalog course descriptions and on the student's schedule with course numbers ending in "L".

The items included in this fee vary by program of study and can include, but are not limited to:

- Access to technology tools and online course systems
- Access to electronic library resources (reference services, books, eBooks, databases, guides, interlibrary loan, etc.)
- Access to licensed materials and videos

- Peer, faculty and expert tutoring with 24/7 math support and question response as well as lab paper review
- The Student Portal
- The Personal Support Center Help Desk
- Access to online career resources such as Optimal Resume and Job Connect
- Reimbursement for certain student exam certifications and certain exam review programs
- Tactical facilities and services required for the criminal justice program
- Some (not all) background checks and immunizations
- Uniforms and other supplies for the medical and criminal justice programs used while in class

**Book Fee**

Students may purchase required textbooks or e-books through Rasmussen College for a flat fee for each textbook (traditional or e-book) for each course. Students are not required to purchase the required textbooks through the College and may opt-out and purchase the required textbooks through another source such as Amazon. See the textbook opt-out policy. If the student does not opt out, the College will provide the required textbooks or e-book to the student for the flat fee for each textbook.

The flat fee for each textbook is \$15.00. *Example:* For a course that has two textbooks, a student will pay the technology and course resource fee of \$175.00, plus \$30.00 in book fees, for a total of \$205.00.

**Textbook Opt-out Policy**

Students may opt out of purchasing any or all textbooks or e-books through the College at the flat fee per textbook or e-book. Students who opt out will need to purchase the required textbooks or e-books separately through another vendor, such as Amazon. Students who opt out are advised that access to textbook or e-books via a link within a course will be removed.

Students can opt-out by completing the textbook opt-out form available through the student portal. The form must be completed, scanned, and emailed to TextbookOptOut@rasmussen.edu by the end of the class add period, as defined in the Rasmussen College catalog.

The list of textbooks and materials required for each course, including the ISBN, retail price and the fee Rasmussen College charges is available on the student portal and on the bottom of the schedule confirmation page.

Students who opt out should order their textbooks and e-books at least three weeks before the start of each term to help ensure materials are delivered in time for the start of courses.

I acknowledge that I have read and understand this Tuition Attachment to the Enrollment Agreement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date