



**PROFESSIONAL CDL TRAINING LLC**  
TRAINING FACILITIES MILWAUKEE'S NORTHRIDGE AREA

**MAILING ADDRESS: P.O.BOX 18690 MILWAUKEE, WI 53218-0690**

Registration Information :414-218-0093- Administration: 414-463-2955  
*PRO CDL Where Professionalism Begins With Attitude*

***LEARN TO DRIVE A COMMERCIAL VEHICLE BY THE HOUR!!***

Many people wanting to learn to drive commercial vehicles, including *Over The Road* tractor trailers often find it difficult to find the time to *sign up for a 2,3,4 or 5-week* course. For this reason, PRO CDL has developed an hourly training program, designed to fit the needs of our students. There are no contracts to sign and you pay only an hourly fee for your training at the end of each of each session. Each training session is normally scheduled for 4 hours. The current average *time needed to become proficient for On the Road, Backing and PreTrip Inspection Skills is 32-44 hours*. Students with previous Commercial Driving or backing experience often require less time to train. Students preparing for employment with companies that offer *On the Job Training* for employees with valid CDLs often take less time to train. Students are given a written evaluation of their progress, by their instructor, following each training session. Assignments for personal practice are also given the student at that time for the purpose of reducing the need for additional hours of training. *You pay only for the training that you need.*

***HOURLY TRAINING AVAILABLE WEEKDAYS, EVENINGS & WEEKENDS***

If you are currently employed, share household responsibilities or just need the flexibility of training during the only times you are available, we can often help. We general schedule weekday and weekend *training for 2-3 four hour sessions in a 7-day period (time to study in between sessions) and brush up training on the day of the test for students ready to test.*

**PROSPECTIVE NEW COMMERCIAL DRIVER ORIENTATION SEMINARS**

If you are interested in truck driving but uncertain as to what the industry is all about, plan to attend one of our regularly scheduled (SECOND SATURDAY OF THE MONTH), 4 hour orientations to answer your questions. Our seminars are FREE and conducted from the prospective of potential employers and will introduce you to the most common areas of driver's responsibilities and paperwork administration, expected of today's drivers. You will also learn how to compete for employment with experienced truck driver's and be given the opportunity for Advanced Certification. If interested, contact the Registration Office for details as to times and locations.

**ONE INSTRUCTOR PER STUDENT & 100% OF YOUR TIME IS IN THE TRUCK**

Our classroom is the truck. Other than the initial vehicle *PreTrip, Controls and Gauges* orientation by your instructor, 100% of your time is BEHIND THE WHEEL. Unlike other systems, you and your instructor are the only ones in the truck during training. This technique is the primary reason for the reduced times needed for training and the high level of skill achieved by our students. Your training continues only to the skill level you require, not that of a group of students. If during the first four hours of training your instructor feels that you are likely NOT to become employable as a driver in a reasonable period of time, he will inform you. You may then decide to discontinue training and pay only for the four hours training or you may decide to continue training for as long as you feel it is worth the time and money.

## WE TRAIN WITH MODERN FLEET SPEC'D VEHICLES

The power training vehicles that we use are well maintained, up to date and clean. This feature of our program ensures that the student will be familiar with current industry technology, an important point for many prospective employers. We generally have available many makes and models of vehicles for students to study during their *PreTrip* practice. The number of vehicles available is subject to seasonal activity.

## STUDENT DRIVER QUALIFICATIONS REQUIREMENTS

The following requirements apply only to behind the wheel training and are not necessary for attending the *NEW DRIVER ORIENTATION SEMINARS*. With the exception of the age limitation imposed by our insurance provider, the following requirements are mandated by *the Wisconsin Department of Transportation*. In the event a student has received an exception to any of these requirements, it must be provided to PROCDL at least two business days prior to beginning driving instruction.

1. Must be **18** years of age and possess a valid *Wisconsin Training Permit* for the class of training requested, including a current *Medical Examiners Certificate that is in compliance with the Federal Motor Carrier Safety Regulations*.
2. Must be able to *Speak, read and converse in English* well enough to understand instructions, reply to instructions and comprehend *traffic signage & signals*.
3. Must appear for training sessions alert and well rested and not under the influence of *Alcohol or Drugs*. (*Legal or Illegal*)

## REFUND AND CANCELLATION POLICY

In the event that a student would have prepaid tuition fees for CDL driving training, the student will receive a full refund of all money paid if the student cancels within the *3-business day* cancellation period. Refunds will be made within *10 business days of cancellation*.

*A student, who withdraws or is dismissed after attending at least one class, but before completing 60% of the instruction in the current enrollment period, is entitled to prorated refund as follows:*

<i>AT LEAST</i>	<i>But Less Than</i>	<i>Refund of Tuition</i>
<i>1 unit/class</i>	<i>10%</i>	<i>90%</i>
<i>10%</i>	<i>20%</i>	<i>80%</i>
<i>20%</i>	<i>30%</i>	<i>70%</i>
<i>30%</i>	<i>40%</i>	<i>60%</i>
<i>40%</i>	<i>50%</i>	<i>50%</i>
<i>50%</i>	<i>60%</i>	<i>40%</i>
<i>60%</i>	<i>NONE</i>	<i>NO REFUND</i>

*As part of this policy, Pro CDL may retain a one-time application fee of no more than \$100. The Institute will make every effort to refund prepaid amounts for books, supplies and other charges. A student will receive a refund within 40 days of the termination date. If a student withdraws after completing 60% of the instruction, The Institute may refund a pro rata amount; If withdrawal is due to mitigating circumstances beyond the student's control. A written notice of withdrawal is not required.*

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TELEPHONE (414) 218-0093 FAX (414)463-2955

*PRO CDL Presents*

## NEW TRUCK DRIVERS EMPLOYMENT ORIENTATION SEMINARS

For individuals that will be seeking employment in the trucking industry

Seminars are normally scheduled for the second Saturday of each month, at the location noted on the enclosed map. Important! You must reserve space and receive confirmation for the seminar that you wish to attend as, the dates and locations may vary.

**SEMINARS ARE SCHEDULED ON SATURDAYS FROM 8AM TIL 12PM\***

\*Completion time of the seminar may be later than scheduled, often 1 PM, depending on the number of questions from prospective students. We remain in session until all questions are answered.

**THERE IS NO FEE FOR THIS ORIENTATION**

**THIS SEMINAR WILL PREPARE YOU TO LEARN ABOUT**

THE TRUCKING INDUSTRY	COMMERCIAL TRUCKING	PRIVATE TRUCKING
FINDING EMPLOYMENT	WHERE THE JOBS ARE	PRE-TRIP INSPECTIONS
TRIP RECORD PREPARATION	DRIVER LOG PREPARATION	LOCAL DRIVING LOGS
VEHICLE SCALE PROCEDURES	WEIGHT DISTRIBUTION	HIGHWAY MAP READING

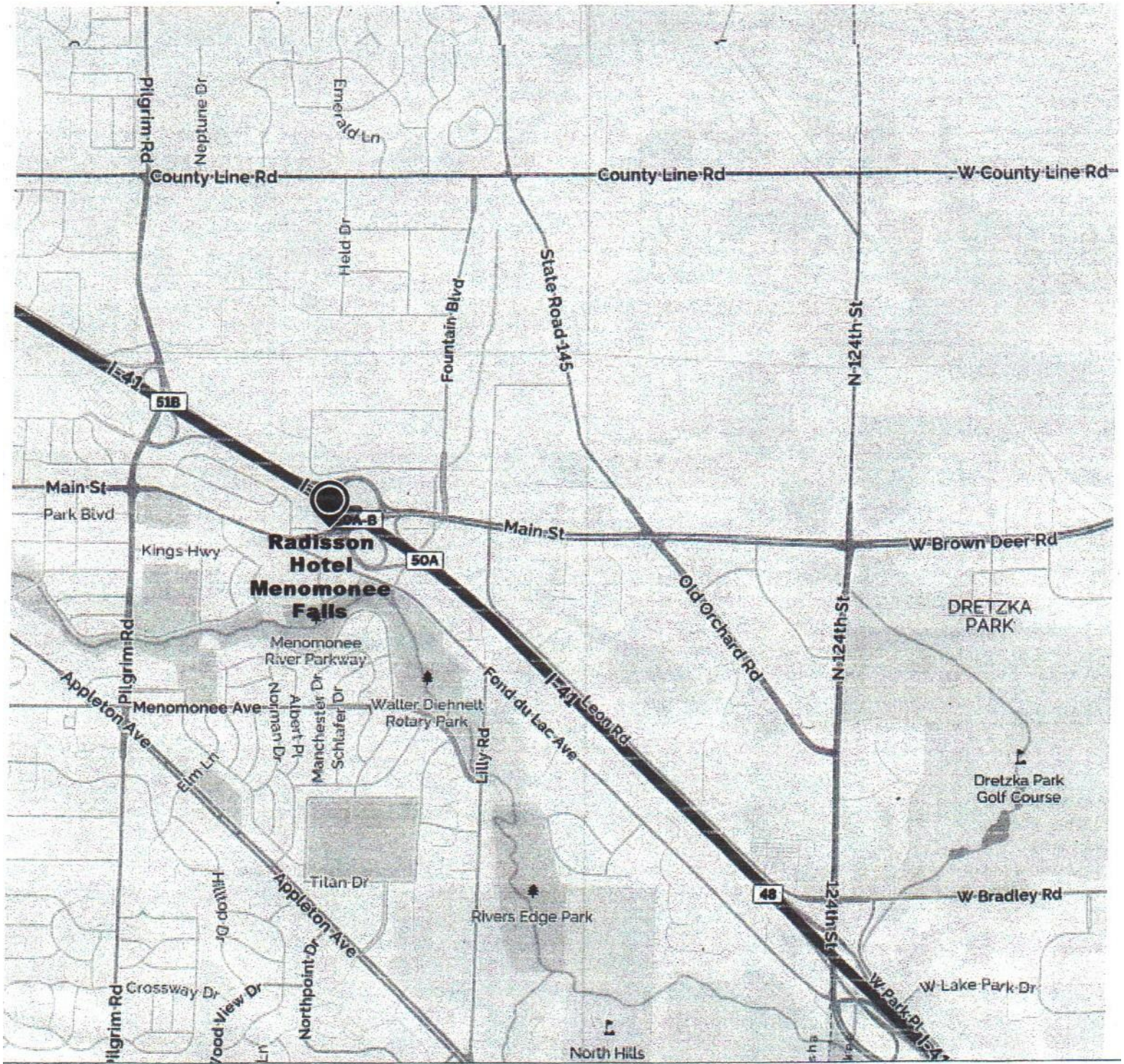
....and, a summary of all the things you will need to know to obtain a Commercial Driver's License, including a required presentation of the

2007 *MOVE OVER LAW (343.072)* WISCONSIN ACT 68  
2010 *CELL PHONE TEXT/NG BAN* RESTRICTIONS (346.89)  
And the  
2014 *VULNERABLE HIGHWAY USERS ACT (388)*

*Pro CDL .....Where Professionalism Begins With Attitude!*

Licensed & Certified by the Wisconsin Department of Transportation and the Wisconsin Educational Board





Radisson Hotel  
N88 W147SO -MAIN STREET  
MENOMONEE FALLS, WI  
53051 PHONE: (262)-251-5153  
FAX: (262) 251-5156  
1-800-333-3333  
[www.radisson.com](http://www.radisson.com)

EASY ACCESS TO HIGHWAY 41/45, DOWNTOWN MENOMONEE FALLS AND MILWAUKEE  
EXIT HWY 41/45 TO HIGHWAY 74 (MAIN STREET) IN MENOMONEE FALLS



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Email - [TrainMe@procdLnet](mailto:TrainMe@procdLnet)

## TRAINING FEE SCHEDULE AS OF JULY, 2017

### COMMERCIAL DRIVERS EMPLOYMENT SEMINAR: NO CHARGE

CLASS (B) VEHICLES WITH AIR BRAKES & MANUAL 6 OR 10 SPEED TRANS.	\$ 150 Per Hour
CLASS (B) VEHICLES WITH AIR BRAKES & AUTOMATIC TRANSMISSION	\$ 110 Per Hour
CLASS (A) VEHICLES: MANUAL 10SPEED TRANS, DAY CAB & 48' TRAILER	\$110 Per Hour
CLASS (A) VEHICLES: AUTOMATIC TRANSMISSION & UTILITY TRAILER	\$150 Per Hour
CLASS (A) (B) VEHICLES, WITH MANUAL TRANS, PROVIDED FOR ROAD TESTS	\$ 250 Per Test
CLASS (B) VEHICLES, WITH AUTO TRANS, PROVIDED FOR ROAD TESTS	\$ 250 Per Test
CLASS (A) VEHICLES, WITH AUTO TRANS, PROVIDED FOR ROAD TESTS	\$ 250 Per Test
INSTRUCTORS FEES ONLY (When Training Vehicles, Fuel & Insurance Furnished By Customer)	\$ 75 Per Hour
CORPORATE RATE FOR ON <i>THE JOB</i> TRAINING AT CUSTOMER FACILITY	\$ 75 Per Hour
FEDERAL D.O.T. PHYSICAL EXAM (If provided by <i>PRO CDL</i> . Student may use own clinic)	\$ 181 Per Exam**
**INCLUDES \$20 PROCESSING FEE	
NO SHOW FEE (24 Hour Cancellation Notice Required By Student. Inclement Weather Not Excepted)	\$ 200 Per Day

### *TRAINING SESSIONS ARE SCHEDULED FOR A MINIMUM OF 4 HOURS*

*ANY EXCEPTIONS MUST BE SCHEDULED IN ADVANCE OF DATE OF TRAINING AND CONFIRMED IN WRITING*

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### OTHER RELATED FEES & EXPENSES

INSTRUCTION PERMIT FEE: PAID TO WISCONSIN DMV (Verify current cost at DMV)	\$ 30
FEE FOR ADDITIONAL ENDORSEMENT: PAID TO DMV (Verify cost with DMV)	\$ 10
ANNUAL FEE FOR COMMERCIAL LICENSE: PAID TO DMV (Verify cost per year, renewed)	\$ 10
WISCONSIN EXAMINERS ROAD TEST & PRE-TRIP EXAM FEE (Re-tests are charged for)	\$150
WISCONSIN PRE-TRIP INSPECTION <i>TEST FEE ONLY</i> - TEST VEHICLE NOT INCLUDED	\$ 50
HAZMAT & BACKGROUND INVESTIGATION FEE: PAID TO DMV (Verify cost at DMV)	\$ 60
REQUIRED FED-MED PHYSICAL EXAM & DRUG SCREEN: PAID TO PROVIDER -EST'D	\$161

PLEASE NOTE! *The above charges which are established by the State of Wisconsin and participating medical clinics, are beyond the control of ProCDL and may change at any time*

*ProCDL .... Where Professionalism Begins With Attitude!*

## WHAT TO DO IF YOU WANT TO TRAIN AT *PRO CDL*

**WRITTEN EXAM** You will need to obtain an instruction permit prior to beginning training with us on the road. The permit is issued by the *Wisconsin Department of Transportation*, once you have successfully completed their written test and required physical examination. To prepare for the written test, study the *Wisconsin Commercial Driver Manuals*, (Volumes I and II), for the training you wish to receive. These manuals are free at your local *DMV* office. There are limitations on the number of times you may take the written exam within a given period of time, so, be certain to inquire at the information desk when you pick up the books. These books are available in both English and Spanish.

**PHYSICAL EXAM** Upon completion of the written exam, you will be required by *Wisconsin* to have a physical examination and drug screen before they will issue you the instruction permit. The forms needed for the physical exam are available at area *DMV* offices. The exam may be performed by your family doctor or clinic. *Pro CDL* does have medical clinics in this area, should you prefer to use ours.

**INSTRUCTION PERMIT** Once you have completed both exams, turn in the results to your local *DMV* office where they will issue your permit. Fees may vary from those listed on our *Training Fee Schedule*, so be certain to inquire at the time. As soon as possible, fax or mail a copy of your permit and medical exam to our office along with a completed *Training Information Request Form*. Upon receipt of these documents, we will contact you to schedule training. As our training is one on one, we schedule on a *first come, first served* basis.

**MISSED APPOINTMENTS** As noted, our training is based on one student and one instructor. Therefore, a notice of 24 hours must be given to your instructor, if you will be unable to attend your scheduled training session. In the event of inclement weather on the day of your training, contact your instructor to determine if your training has been canceled. Failure to do either will result in your being charged an additional fee.

## UPON COMPLETION OF YOUR TRAINING

**ROAD TEST** We will normally arrange for your *Wisconsin Pre-Trip and Road Test* exams by a licensed *Wisconsin Examiner*, at the conclusion of your training, in your training vehicle, for the specified fees noted in this *Bulletin*. You may provide your own examiner and test vehicle(s), if you wish.

**RECORDS** We will maintain a copy of your information request, instruction permit and final evaluation forms at our offices for seven years, following your completion of training. The *Wisconsin Department of Transportation* issues and maintains their copy of your test results, according to their record retention schedule.

**DISAGREEMENTS** In the event that, during the course of or, following your training at *Pro CDL*, you are dissatisfied for any reason, please feel free to contact any of the individuals listed below to resolve problems with your instructions or fees.

## THE *PRO CDL* STAFF

**KIM STATON:** *Pro CDL Staff* Institute Administrator. 414-218-0093

**ANTHONY STATON:** *Pro CDL Staff* Training Director & On The Road Instructor 414-463-2955

**STATE OF WISCONSIN:** *Educational Approval Board* Private Institution Monitor 608-266-1996



## Professional CDL Training LLC

P. O. Box 18690, Milwaukee, WI 53218

Administration Office: 414-218-0093 Fax: 414-463-2955 Email: [TrainMe@procdl.net](mailto:TrainMe@procdl.net)

### Training Information Request Form

The content of this form is for informational purposes and will be used to create a training contract when you begin training with Pro CDL. To be contacted for training, please complete, sign, date and return this form to us in person, via fax, email, or snail mail.

(Please Print Clearly)

#### Student Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_  
Address \_\_\_\_\_ Apt. # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Date Expires \_\_\_\_\_  
Current CDL Instruction Permit? Yes \_\_\_ No \_\_\_ If yes, what Class? Class (A) \_\_\_ Class (B) \_\_\_  
When does your CDL Instruction Permit expire? \_\_\_\_\_  
Do you have a current Medical Examination Certificate? Yes \_\_\_ No \_\_\_  
If yes, when did you get it? \_\_\_\_\_

#### Anticipated Payment Information

How do you anticipate your training will be paid for? Yourself \_\_\_ Employer \_\_\_ Government Agency \_\_\_  
*If training will be paid for by an employer or an agency, please provide details below.*

Name of Employer or Agency \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*Please provide the Name(s) and Title(s) of person(s) authorizing payment for your CDL training.*

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Is a cost estimate required? Yes \_\_\_ No \_\_\_ Is a Purchase Order required? Yes \_\_\_ No \_\_\_

Have you reviewed the Student Driver Qualification, Prerequisites and Training Fee Schedule? Y \_\_\_ N \_\_\_

Would you like to be notified of our next Commercial Truck Driver's Employment Seminar? Y \_\_\_ N \_\_\_

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please make a copy of this completed form for you records**