



*Commercial Driver License (CDL) Catalog
2018*

5200 W. Mill Road. Milwaukee, WI 53218

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Introduction:

LADA Driver School, LLC is owned by Arkadiy Tsirlin, and has been in the business of Driver Education since 1996. We have 2 locations in Milwaukee. Our priority is excellent service. We believe in team work and hard work!

The services offered are:

CDL Class A (Commercial Driver License) Truck Driving Training.

- Complete 169-Hour Program
- 50-hour Program
- 25-Hour Refresher Program

Teen Driver Ed Complete Program (classroom and in-car)

Adult Driving (Beginner, Nervous Driver, Refresher)

Manual Transmission (Stick-Shift)

Convenient Road Test Scheduling

Driving Instructor Training.

We have 2 locations in Milwaukee, WI:

- Milwaukee East Side (Main Office): Teen and Adult Driving Training
3817 N Oakland Ave Shorewood, WI 53211
414-906 0652
- Milwaukee North Side: CDL (Class A) Truck Driving Training
5200 W Mill Road Milwaukee, WI 53218
414-431 1387

All programs at our School are taught by Wisconsin State licensed instructors and follow Wisconsin State approved curriculum. Our instructors are experienced and have completed all the requirements of the Wisconsin Department of Transportation to maintain a current license.

Our classroom facilities are modern and well-equipped. In our classes we utilize visual aids and provide a pertinent curriculum based on different driving techniques, driver attitudes, analysis of traffic situations, and the underlying cause and case studies of driver error.

We take great care of the maintenance of our training vehicles at our Auto Repair facility (Accord Automotive, LLC) We have automatic and manual transmission (stick-shift) cars for training, which are all equipped with dual control braking system and regularly checked for your safety.

Administration and Staff: (38 CFR 21.4253(d)(8))

Governing Body

Owner: Arkadiy Tsirlin

Curriculum Coordination and Finance: Ozlem Eren, PhD

Administration

East Side: Ozlem Eren, Manager

North Side: Arkadiy Tsirlin, Owner

Facilities and Equipment: (38 CFR 21.42539d)(7))

Facility and equipment used for CDL Training are described below:

- Address - 5200 W. Mill Road. Milwaukee, WI 53218
- Entire Space - 125' x 114.92'
- Space for Building - 59.41' x 28.17'
- This includes classroom, office space, two bay garage, locker room and unisex restroom
- Classroom Space - 13' 3" x 26'
- Parking space - 16
- Construction Type - Brick

Classroom space meets the requirements of Department of Transportation. (Refer to s.343.61(2)(am) Wis. Stats. and Trans. 105.01(4) Wis. Adm. Code)

- Audio-visual materials (Projector, chalkboard, VCR/TV, etc.)
- Adequate lighting
- Adequate temperature control
- Adequate ventilation
- Business zone
- Clean
- Distance – At least 1500 feet from any DOT road test sight
- Noise – Free of noise or potential distractions
- Rest room facility access
- Space – At least 20 square feet per occupant – Maximum number of students is 35.

In the year 2003 the space was bought and remodeled by us to include a classroom space, restroom and locker room. The premise is a corner lot facing the south, east and west. There is a restaurant across the 52nd Street to the east. Across the street on the south side of Mill Road are one and two storey apartment buildings and single homes, and also a commercial area with many different businesses. To the north of the lot on both sides of the 52nd Street are single family homes and apartment buildings with no windows facing our property. To the west of the lot is an

empty space. The parking lot was remodeled with asphalted concrete pavement conforming to Wisconsin Highway Commission. Traffic and lane markings were provided as per City Rules. A provision of 16 parking spaces was created including one for handicapped. A new drainage system was installed. This location is approved and registered with Wisconsin Department of Transportation for Class A CDL truck driving training.

Equipments: Lada Driver School, LLC has 2 trucks and 2 trailers for CDL training.

- 1997 Volvo Truck. Model: WG42T
- 1999 Volvo Truck. Model: WG42T
- 53 feet trailer
- 27 feet trailer

Financials

Fees and Tuition

169-hour CDL Training
 Tuition: \$5,656.00
 Other fees: \$510.00

50-hour CDL Training (Class A CDL Instruction Permit is required prior to start. Does not include Haz-Mat.)
 Tuition: \$3,000.00
 Other fees: \$324.00

CDL Training – Itemized Explanation of Other Fees

	169-hour CDL With Haz-Mat	50-hour CDL Without Haz-Mat
DMV Fee for A, B, C Instruction Permit	\$30.00 x2	
Finger-print Fee for Haz-Mat Drivers	\$37.25	
TSA Assessment Fee for Haz-Mat Drivers	\$34.00	
Federal Security Verification for Haz-Mat Drivers	\$20.00	
DMV Fee for Renewal of Instruction Permit for Haz-Mat Drivers	\$20.00	
Medical Card	\$65.00	\$65.00
Road Test with Third Party Testers	\$185.00-\$200.00	\$185.00-\$200.00

Federal Verification Fee	\$10.00	
DMV Fee for Commercial Driver License Renewal	\$64.00	\$64.00
Misc (Other requirements and/or DMV fee changes)	\$10.00	\$10.00
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Total	\$510.00	\$324.00

Refund Policy: Wisconsin Administrative Code Chapter EAB 8

- The student will receive a full refund of all money paid if the student cancels within the three-business-day cancellation period; the student accepted was unqualified and the school did not secure a disclaimer; the school procured the student's enrollment as the result of false representations in the written materials used by the school or in oral representations made by or on behalf of the school.
- The school will issue refunds within 10 business days of cancellation. As part of this policy, the school may retain a one-time application fee of no more than \$100.

Partial Refund: A student who withdraws or is dismissed after the three-business-day cancellation period, but before completing 60% of the potential units of instruction in the current enrollment period, shall be entitled to a pro rata refund, as calculated below, less any amounts owed by the student for the current enrollment period, less a one-time application fee of \$100.

Pro rata refund shall be determined as the number of units remaining after the last unit completed divided by the total number of units in the enrollment period, rounded downward to the nearest ten percent. Pro rata refund is the resulting percent applied to the total tuition and other required costs paid by the student for the current enrollment period.

Before Attending Any Units of Instruction: 100% refund less a one-time application fee of \$100.

After Completing:

At Least	But Less Than	Refund of Tuition
1 unit/class	10%	90%
10%	20%	80%
20%	30%	70%
30%	40%	60%
40%	50%	50%
50%	60%	40%
60%	no	no refund

- The school will make every effort to refund prepaid amounts for books, supplies and other charges unless the student has consumed or used those items and they can no longer

be used or sold to new students, or returned by the school to the supplier.

- The school will issue refunds within 40 days of the effective date of termination. A written notice of withdrawal is not required. The student is considered withdrawn from the school if the student fails to attend classes, utilize instructional facilities or submit lesson without providing an explanation to the school regarding the inactivity for 2 consecutive lessons.
- No refund is required for any student who withdraws or is dismissed after completing 60% of the potential units of instruction in the current enrollment period unless a student withdraws due to mitigating circumstances, which are those that directly prohibit pursuit of a program and which are beyond the student's control.

School Policies 38 CFR 21.4254(b)

Objectives

The goal of our CDL Training Programs is to prepare the student for the Road Test to get Class A Commercial Driver License (CDL). The programs cover all the materials that will help the student to understand and implement the rules of Commercial Motor Vehicle (CMV) driving. Graduates of our programs meet the requirements of entry level truck driver training in accordance with 49 CFR 380.503 and receive Entry Level Driver Training Certificate.

Standards of Progress

Entrance Requirements

- Class D Driver License (car and light truck) and prior driving experience
- CDL Class A Instruction Permit, if taking only the behind-the-wheel part.
- Age above 19
- Meet the medical requirements for CDL

Advanced Standing Credit for Previous Education and Training

- Lada Driver School, LLC does not grant advanced standing for prior education and training.

Grading System

The 169-Hour CDL Training Program covers 125 hours of classroom and range training, and 44 hours of behind the wheel training throughout the 12 week time period. The training schedule and Course Outline are given below. The student is required to complete ALL of the required training in order to be considered as ready for the Class A Skills Exam (Road Test).

Course Outline and Grading for the 125-Hour Classroom and Range Training

Session	Topic	Hours	Grading
1	Introduction	6	
2	Vehicle Control	25	25 points
3	Driving Techniques	16	10 points
4	Adverse Conditions and Emergencies	14	10 points
5	Transporting Cargo	10	10 points
6	Transporting Passengers	4	5 points
7	Hazardous Materials	5	5 points
8	Health and Safety	20	10 points
9	Becoming a Professional Driver	25	25 points
TOTAL		125 hours	100 points

Course Outline and Grading for the 44-hour Behind the Wheel Training

Session	Topic	Hours	Grading
1	Pre-Trip Inspection	2	4 points
2	Parallel Parking and Backing		
2.1	Parallel Parking, Straight Backing	2	4 points
2.2	Angle Backing	2	4 points
3	Coupling, Uncoupling	2	4 points
4	Shifting & Double Clutching		
4.1	On Straight Road	2	4 points
4.2	On Turns	2	4 points
4.3	In City Driving	2	4 points
4.4	In Highway Driving	2	4 points
4.5	On Turns and in Highway	2	4 points
5	General Driving Skills		
5.1	Hazard Perception	2	4 points
5.2	Mountain Driving	2	4 points
5.3	Highway Driving	2	4 points
5.4	Space Management	2	4 points
5.5	Visual Search	2	4 points
5.6	Communication	2	4 points
6	Lane Changes	2	4 points
7	Driving in the City		
7.1	Right Turns in the City	2	4 points
7.2	Right Turns in the City	2	4 points
7.3	Left Turns in the City	2	4 points
7.4	Left Turns in the City	2	4 points
8	Class A Skills Exam	4	20 points
TOTAL		44 hours	100 points

The 50-Hour CDL Training Program covers 6 hours of classroom training, and 44 hours of behind the wheel training throughout the 6 week time period. Grading is based on the 44-hour Behind the Wheel Part of the course.

Minimum Grades Considered Satisfactory

Students will receive their grades immediately at the end of each classroom, range or behind the wheel session from the instructor. In order to qualify for completion of the program, the student should meet ALL of the following:

- A minimum of 150 points total (At least 80 in the Behind the Wheel Part)
- A minimum of 15 points in the Final Exam
- Perfect Attendance (At most 2 unexcused absences; 2 tardiness)

Probation Period

- There is no specified length to the probationary period. But at all times the student must hold a valid CDL Instruction Permit and meet the eligibility criteria for CDL behind the wheel training. There is no dismissal due to unsatisfactory grades or progress. Failure to obey the school's student code of conduct may result in dismissal.

Conditions for Suspension or Dismissal Due to Unsatisfactory Grades or Progress

- After taking 169 hours of CDL lessons, if the student has unsatisfactory grades (i.e. less than 150 points in total or less than 15 points in the final exam)

Conditions for Re-entrance after Dismissal Due to Unsatisfactory Progress

- Lada Driver School, LLC will require the student to take a minimum of 4 hours of extra behind the wheel lessons and re-take the final exam.

Attendance/Absence Policy

- Excused Absence: The student should inform the school at least 24 hours in advance to cancel a lesson. The student will be considered as excused. However the right to cancel a lesson should not be abused. A make-up lesson will be scheduled with the instructor within the same week of absence.
- Unexcused Absence: If the student fails to call and cancel the lesson 24 hours in advance he/she will be charged a no-show fee of \$100, and considered as unexcused. After missing one behind the wheel lesson, the student is expected to call the school as soon as possible to schedule a make-up lesson. 2 unexcused absences will result in dismissal. 2 consecutive unexcused absences will mean that the student has withdrawn. No refund is required for any student who withdraws or is dismissed after completing 60% of the potential units of instruction in the current enrollment period unless a student withdraws due to mitigating circumstances, which are those that directly prohibit pursuit of a program and which are beyond the student's control.
- The student attendance is recorded in the computerized system in the main office as well as the Student Record Card which the student keeps.
- Tardiness: Being more than 10 minutes late to the lesson is considered as tardiness. A student is allowed to be tardy twice during the behind the wheel program. After more than twice being tardy, any late arrival will be equal to an unexcused absence.

Progress Records Maintenance and Student Access

- The school keeps student records in the computer system and in the folders while a student is enrolled. After the student is no longer enrolled, the records stay in our database for a minimum of 6 years.
- All information is processed with strict confidentiality. Upon the student's request, Lada Driver School, LLC can supply information about the student to the prospective employers.
- The student's transcript will be kept permanently in our archives. Transcript shows the student's start and end dates of the program, number of behind the wheel lessons taken, exam results and the payment information.

Placement Assistance

- The school does not offer Placement Services.
- There is no guarantee of employment upon completion of this course.
- However the school offers Employment Advisory Services (Wis. Adm. Code § EAB 9.05) Advice will include the nature of commercial driving jobs, information on current job market and the student's prospects of employment.
- Student referrals (if any) to prospective employers are not based on direct contact with the employer regarding current job openings.
- Upon the student's request, Lada Driver School, LLC can supply information about the student to the prospective employers. The information would include the type and length of behind the wheel training the student has had with our school, the subjects covered during the sessions, dates of attendance, test results.

Assessment of Outcome

2009 WI EAB Survey

- Total School Enrollment: 25
- Number of Drops/Withdrawals/Transfers: 5
- Number of Completers: 18
- Number of Completers Employed: 12
- Gender(based on total enrollment)
 - Male, 100%
 - Female, 0%
- Age (based on total enrollment)
 - Under 25, 0%
 - 25 And Over, 100%

Enrollment Dates

- Applicants are required to schedule a brief interview with a school official to review their eligibility to enroll. Students must present a valid driver license at the time of the interview. Students will be notified of their status regarding acceptance immediately after

the interview. There is no application deadline since the classes are offered year-round.

- Students can start taking classes at a future date not later than 60 days from the initial enrollment.

Leave Policy

- Lada Driver School, LLC grants leaves of absence in the case of emergencies, health problems or any other conditions that directly interfere with the student's pursuit of the program. The student should inform the school as soon as possible about the decision to take a leave in order to keep his/her files active. More than 2 unexcused absences will result in dismissal. There is no limitation on the time limit of a leave of absence, provided that the student specifies the length of leave in the initial request. Open-ended leave requests are not accepted. After the leave period has ended the student is expected to resume the lessons.

Policy for Granting a Certificate upon Satisfactory Completion of Training

- Graduates of our programs meet the requirements of entry level truck driver training in accordance with 49 CFR 380.503 and receive Entry Level Driver Training Certificate.

Standards of Conduct

Student Conduct Policy

- The student should hold a valid CDL Class A Instruction Permit at all times during the behind the wheel training program.
- No smoking or eating is allowed in our driving instruction vehicles.
- Seatbelt use is mandatory.
- Operating vehicles under the influence of alcohol or any drugs is strictly prohibited by law. Such students will be immediately dismissed and will not be readmitted.
- Cell phones should be turned off or kept in silence during sessions. Students are expected to be on their best behavior.
- Each future appointment is scheduled in the truck with the instructor. The equipment and books will be supplied by the school.
- Use of the school truck for the Road Test costs \$250. Lada Driver School, LLC may not agree to let the student use the school truck for the Road Test if the student performs poorly or is not well prepared. Each additional behind-the-wheel lesson is \$100.00.
- Students are required to contact the school 24 hours in advance to change an appointment in the case of any emergencies, otherwise a no-show fee of \$100.00 will be charged for each missed behind the wheel lesson
- Throughout the behind the wheel training program the student should carry the Student Record Card, where the lesson dates and training topics are recorded
- The school records student attendance in the computerized system in the main office (3817 N. Oakland Ave. Shorewood, WI 53211) If the student fails to attend two consecutive sessions without informing the main office or the instructor he/she will be

dismissed until the beginning of the next 12-week term.

- The detailed policy of refunds, dismissal and re-admittance in this catalog should be read and understood by every student.
- Lada Driver School, LLC can dismiss students for unsatisfactory conduct.
- Re-admittance to the next 4-week session can be granted if the student has not violated any State and Federal laws. The school board will discuss the case and inform the student of the decision of re-admittance within one week of dismissal.
- Lada Driver School, LLC expects the students to be responsible to arrive at the lessons on time and inform the school 24 hours in advance if they cannot come to the lesson.

Conditions of Dismissal due to Unsatisfactory Conduct

- Lada Driver School, LLC can dismiss students for unsatisfactory conduct as defined in the Student Conduct Policy.
- Operating vehicles under the influence of alcohol or any drugs is strictly prohibited by law. Such students will be immediately dismissed and will not be readmitted.
- If the student fails to attend two consecutive sessions without informing the main office or the instructor he/she will be dismissed until the beginning of the next 12-week term.

Conditions for re-entrance after Dismissal due to Unsatisfactory Conduct

- Re-admittance of a dismissed student is upon discretion of Lada Driver School, LLC based on the type of the violation that the student had committed. The student will not be re-admitted if he/she commits any criminal action or violation of the State and Federal laws are involved. Re-admitted students have to start the program from the beginning and pay the tuition for the full program again.

Curriculum

Class Schedule

The 169-Hour Training Program typically runs for 12 weeks. Classroom and range practices are 7 days a week, Monday-Friday 4 hours each day; and/or Sat-Sun 2-4 hours each day, for a total of 6 weeks (125 hours). Behind the wheel training is held Monday-Friday 2 hours each day, for 6 weeks (44 hours). But other scheduling options are also available to choose.

The 50-Hour Training Program lasts for 5-6 weeks and consists of 6 hours classroom and range practices; and 44 hours of behind the wheel instruction in Class A vehicle. Behind the wheel training is scheduled by appointment. Behind the Wheel Part of this course requires Class A CDL Instruction Permit.

The 25-Hour Refresher lasts for 2-3 weeks and consists of 3 hours classroom and range practices; and 22 hours of behind the wheel instruction in Class A vehicle. Behind the wheel training is scheduled by appointment. Behind the Wheel Part of this course requires Class A CDL License.

Typical Schedule of 169 Hour CDL Training Program

Week #	Training Topic	Duration	Training Type
Week 1	Introduction and Vehicle Controls	25 hours	Classroom + Range
Week 2	Vehicle Control, Driving Techniques	22 hours	Range
Week 3	Adverse Conditions, Emergencies,	14 hours	Classroom
Week 4	Cargo Transport, Passengers, Hazardous Materials,	19 hours	Classroom
Week 5	Health and Safety,	20 hours	Classroom
Week 6	Professional Driving and Job Market	25 hours	Classroom
Week 7	Pre-Trip Inspection, Parallel Parking, Backing	6 hours	Behind the Wheel
Week 8	Coupling, Uncoupling, Shifting, Double Clutching	12 hours	Behind the Wheel
Week 9	General Driving Skills, Lane Changes	7 hours	Behind the Wheel
Week 10	General Driving Skills, Lane Changes	7 hours	Behind the Wheel
Week 11	City Driving, Turns	6 hours	Behind the Wheel
Week 12	City Driving, Turns, Class A Skills Exam	6 hours	Behind the Wheel

Calendar

Changes to the Calendar are to be announced. The beginning dates of the CDL Training programs for Summer and Fall 2010 are listed. Students who will not take the full course need to contact our school for individual scheduling.

Calendar of CDL Classes

2018

January 8th

Feb 5th

March 5th

April 16th

May 21st

June 25th

July 23rd

2018 Official Holidays

January 1st New Year's Day

May 28th Memorial Day

July 4th Independence Day

September 3rd Labor Day

November 22nd Thanksgiving Day

December 25th Christmas Day

Remedial Courses

Manual transmission (stick-shift) driving lessons prior to truck driving if the student is not familiar with manual transmission vehicles. This training is not part of the CDL training program.

Program Descriptions

- Lada Driver School, LLC offers several programs for Class A CDL Training. The goal of our CDL training programs is to prepare you for the Road Test to get your Class A Commercial Driver License (CDL).
- CDL training is done at our Milwaukee North Side location.
- Class A Commercial Driver License allows to drive any Commercial Motor Vehicle, - heavy trucks, trailers, vans...etc, thus you will have great employment opportunities in the trucking industry, anywhere in the country.
- Graduates of our programs meet the requirements of entry level truck driver training in accordance with 49 CFR 380.503 and receive Entry Level Truck Driver Training Certificate.

Course Descriptions

Our complete program is the 169-hour CDL Training Program, which consists of 125 hours of classroom and range training; and 44 hours of behind the wheel training.

50-hour CDL Training Program consists of 6 hours classroom and 44 hours of behind the wheel training. Class A CDL Instruction Permit is required prior to starting the 50-hour program.

25-hour CDL Refresher Course consists of 3 hours classroom and 22 hours of behind the wheel training. Class A CDL License is required prior to starting the 25-hour program.

Course outlines

169-hour CDL Training (125 Hours Classroom & Range and 44 Hours Behind the Wheel)

1. INTRODUCTION	6
1.1 Orientation	1
1.2 Commercial Driver License.....	1
1.3 Control Systems.....	2
1.4 Vehicle Systems	2
2. VEHICLE CONTROL.....	25
2.1 Vehicle Inspection	2
2.2 Basic Control	2
2.3 Shifting	3
2.4 Backing.....	3
2.5 Coupling and Uncoupling.....	3
2.6 Sliding 5th Wheels and Tandem Axels.....	2
2.7 Special Rigs	2
2.8 Air Brakes.....	2
2.9 Combination Vehicles	2
2.10 Doubles and Triples.....	2
2.11 Tank Vehicles	2
3. DRIVING TECHNIQUES.....	16
3.1 Visual Search	4
3.2 Communication	4
3.3 Speed Management.....	4
3.4 Space Management.....	4
4. ADVERSE CONDITIONS AND EMERGENCIES	14
4.1 Night Driving.....	3
4.2 Extreme Driving Conditions	3
4.3 Hazard Perception.....	2
4.4 Railroad Crossings.....	2
4.5 Emergency Maneuvers	2
4.6 Skid Control and Recovery.....	2
5. TRANSPORTING CARGO	10
5.1 Transporting Cargo Safely.....	3
5.2 Inspecting Cargo.....	3
5.3 Handling Cargo.....	2
5.4 Cargo Documentation	2
6. TRANSPORTING PASSENGERS.....	4
6.1 Transporting Passengers	4
7. HAZARDOUS MATERIALS.....	5
7.1 Hazardous Materials	5
8. HEALTH AND SAFETY	20
8.1 Preventive Maintenance	4
8.2 Diagnosing and Reporting Malfunctions	4

8.3 Trip Planning	4
8.4 Accident Procedures	4
8.5 Personal Health and Safety	4
9. BECOMING A PROFESSIONAL DRIVER	25
9.1 Public and Employer Relations and Job Search	5
9.2 Driving International Routes	5
9.3 Hours of Service	4
9.4 Transportation Security	4
9.5 Transportation Technology	3
9.6 Whistleblower Protections for Professional Drivers	4
TOTAL CLASSROOM & RANGE HOURS	125
10. BEHIND THE WHEEL	44
10.1 Pre-Trip Inspection	2
10.2 Parallel Parking and Backing	4
10.2.1 Parallel Parking, Straight Backing	2
10.2.2 Angle Backing	2
10.3 Coupling and Uncoupling	2
10.4 Shifting and Double Clutching	10
10.4.1 On Straight Roads	2
10.4.2 On Turns	2
10.4.3 In City Driving	2
10.4.4 In Highway Driving	2
10.4.5 On Turns and Highway	2
10.5 General Driving Skills	12
10.5.1 Hazard Perception	2
10.5.2 Mountain Driving	2
10.5.3 Highway Driving	2
10.5.4 Space Management	2
10.5.5 Visual Search	2
10.5.6 Communication	2
10.6 Lane Changes	2
10.7 Driving in the City	8
10.7.1 Right Turns in the City	2
10.7.2 Right Turns in the City	2
10.7.3 Left Turns in the City	2
10.7.4 Left Turns in the City	2
10.8 Class A Skills Exam Practice	4
TOTAL BEHIND-THE-WHEEL HOURS	44
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TOTAL HOURS	169

50-hour CDL Training
(6 hours Classroom and 44 Hours Behind the Wheel)

1. BEHIND THE WHEEL	44
1.1 Pre-Trip Inspection	2
1.2 Parallel Parking And Backing.....	4
1.2.1 Parallel Parking, Straight Backing	2
1.2.2 Angle Backing	2
1.3 Coupling And Uncoupling.....	2
1.4 Shifting And Double Clutching	10
1.4.1 On Straight Roads	2
1.4.2 On Turns	2
1.4.3 In City Driving.....	2
1.4.4 In Highway Driving	2
1.4.5 On Turns And Highway.....	2
1.5 General Driving Skills	12
1.5.1 Hazard Perception.....	2
1.5.2 Mountain Driving	2
1.5.3 Highway Driving	2
1.5.4 Space Management	2
1.5.5 Visual Search	2
1.5.6 Communication.....	2
1.6 Lane Changes	2
1.7 Driving In The City	8
1.7.1 Right Turns In The City.....	2
1.7.2 Right Turns In The City.....	2
1.7.3 Left Turns In The City	2
1.7.4 Left Turns In The City	2
1.8 Class A Skills Exam Practice.....	4
<u>TOTAL BEHIND-THE-WHEEL HOURS.....</u>	<u>44</u>
 2. CLASSROOM	 6
2.1 Driver Qualification (49 CFR 391).....	2
2.2 Hours Of Service Of Drivers (49 CFR 365)	2
2.3 Driver Wellness	1
2.3.1 Basic Health Maintenance, Diet and Exercise	0.5
2.3.2 Avoiding Excessive Use of Alcohol	0.5
2.4 Whistleblower Protection (29 CFR 1978)	1
2.4.1 Employee Protection.....	0.5
2.4.2 Filing a Complaint	0.5
<u>TOTAL CLASSROOM HOURS.....</u>	<u>6</u>
 TOTAL HOURS	 50

CDL 25-Hour Refresher Course Outline

22 Hours Behind the Wheel and 3 Hours Classroom Training

1. Behind the wheel	22
1.1 PRE-TRIP INSPECTION	1
1.2 PARALLEL PARKING AND BACKING	2
1.2.1 PARALLEL PARKING, STRAIGHT BACKING	1
1.2.2 ANGLE BACKING.....	1
1.3 COUPLING AND UNCOUPLING	1
1.4 SHIFTING AND DOUBLE CLUTCHING	5
1.4.1 ON STRAIGHT ROADS	1
1.4.2 ON TURNS	1
1.4.3 IN CITY DRIVING.....	1
1.4.4 IN HIGHWAY DRIVING.....	1
1.4.5 ON TURNS AND HIGHWAY	1
1.5 GENERAL DRIVING SKILLS	6
1.5.1 HAZARD PERCEPTION.....	1
1.5.2 MOUNTAIN DRIVING	1
1.5.3 HIGHWAY DRIVING	1
1.5.4 SPACE MANAGEMENT	1
1.5.5 VISUAL SEARCH	1
1.5.6 COMMUNICATION.....	1
1.6 LANE CHANGES	1
1.7 DRIVING IN THE CITY	4
1.7.1 RIGHT TURNS IN THE CITY	1
1.7.2 RIGHT TURNS IN THE CITY	1
1.7.3 LEFT TURNS IN THE CITY.....	1
1.7.4 LEFT TURNS IN THE CITY.....	1
1.8 CLASS A SKILLS EXAM PRACTICE	2
TOTAL BEHIND-THE-WHEEL HOURS	22
2. classroom.....	3
2.1 DRIVER QUALIFICATION (49 CFR 391)	0.5
2.2 HOURS OF SERVICE OF DRIVERS (49 CFR 365)	0.5
2.3 DRIVER WELLNESS	1
2.3.1 BASIC HEALTH MAINTENANCE, DIET AND EXERCISE	0.5
2.3.2 AVOIDING EXCESSIVE USE OF ALCOHOL	0.5
2.4 WHISTLEBLOWER PROTECTION (29 CFR 1978)	1
2.4.1 EMPLOYEE PROTECTION.....	0.5
2.4.2 FILING A COMPLAINT	0.5
TOTAL CLASSROOM HOURS	3
TOTAL HOURS	25

Student Complaints

Our goal is to provide excellent educational service. Any student concern and complaint is taken very seriously. Every concern is handled in a board meeting with all administrators and instructors. The student or parent could be invited if necessary/ or if specifically requested.

Our School Board meets every 3 months with all members together, to discuss the ways the school is operating; any critical issues that need our focus; and any suggestions to improve the curriculum and teaching methods. We try our best to provide our instructors with the most up-to-date information and technology.

Students can contact to Educational Approval Program (EAP) if their complaints are not satisfactorily resolved with the school.

Department of Safety and Professional Services (DSPS)

Educational Approval Program

30 West Mifflin Street, 9th Floor

P.O. Box 8366

Madison, WI 53708-8366

Phone:(608) 266-1996

Fax: (608) 264-8477

Email: DSPSEAP@wisconsin.gov

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Milwaukee, WI 53218

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I certify that the official school publication titled, Commercial Driver License (CDL) Catalog 2018 is true and correct in content and policy.

Arkadiy Tsirlin, Owner
Lada Driver School, LLC

08/17/18

Date