



Student ID	7654321	Program	Health Information Technology - Online
Student Name	Wisconsin Sample	Start Date	08/06/2018
Address	123 Main Street	Expected Grad Date	06/07/2019
City, State Zip	Any City , WI 12345	Enroll. Services Rep.	ES Rep
Phone Number	(111) 222-3333	Session	Online
Email Address	student@carrington.edu	Date of Birth	01/01/1980

The Health Information Technology - Online Associate of Science Degree Program is 72 weeks long and consists of 70 credits and 1225 hours. Students will receive and/or be given access to a class schedule, including days and times prior to the start of the first class.

This enrollment agreement covers the length of the program which are estimated above as the start and expected grad date.

1. This enrollment agreement (together this document, the Enrollment Agreement Addendum, and if applicable an Educational Partner Tuition addendum, hereafter 'the Agreement'), is the only agreement between Carrington College (hereafter, 'Carrington' or the 'College') and you (hereafter, 'you' or the 'student'). You may have received information from other sources that are not sanctioned by the College. You should base your decision to enroll in the College solely on the written information provided by the College during your application and enrollment process for your desired program of study (hereafter, the 'Program'). Any representations, warranties, or statements made by an employee or agent of the College and not expressed in this agreement are not binding on the College. For comprehensive consumer information, please visit: <http://carrington.edu/student-consumer-info/>.

2. Tuition and Fees:

The tuition charges and total charges for your program are estimated and may change for the following reasons: (a) a contractual agreement approved by the college with a third party; (b) you may receive credit by examination; (c) the College may grant you credit for courses taken at another accredited institution; (d) you may have to repeat a course(s) required for graduation; (e) the courses in your program, and number of credit hours for such courses, are subject to change; and (f) course materials (e.g., books, course packets, etc.) and associated costs are subject to change. Estimated tuition is based on a per credit hour rate of \$425 / \$250 for technical /major courses, \$30.00 for externship/capstone courses, \$100.00 for general education courses, and \$486.00 for other educational courses.

Entrance Exam Fee	\$0.00	Non-refundable
CA STRF	\$0.00	Non-refundable
Registration Fee	\$100.00	Non-refundable after cancellation period
Estimated Tuition	\$19,642.00	Prorated upon withdrawal. Refer to section 4 of this agreement
Est. Books and Uniform	\$1,828.00	Refer to Enrollment Agreement Addendum for itemized charges*
Est. Supplies & Lab Kits	\$0.00	Refer to Enrollment Agreement Addendum for itemized charges*
Est. Background Check Fees	\$0.00	As required by program
Est. Drug Screen Fee	\$0.00	As required by program
Est. Fees	\$990.00	Refer to Enrollment Agreement Addendum for itemized charges
ESTIMATED TOTAL CHARGES	\$22,560.00	ALL AMOUNTS CHARGED FOR INSTRUCTION
Est. Physical Exam Fees	\$0.00	In addition to the estimated program cost for those using a Carrington provider

*Students have the ability to purchase their textbooks (hardcopy or electronic) from an outside source, but must purchase those specified by Carrington within the first week of the course in which it is first assigned. The Enrollment Agreement Addendum identifies which textbooks and supplies can be declined.

3. You acknowledge that you have been given reasonable time to read and understand this agreement and have been given an exact copy and have received or been given access to: (a) the College's academic catalog, as amended, revised or supplemented, available at: www.carrington.edu/carrington-college/catalog/ ; and understand the catalog is part of the enrollment agreement (b) annual graduate employment rate disclosure about your Program; (c) an outline of your program, and; (d) a copy of the College's student handbook, available at: <http://students.carrington.edu/student-handbook/>. Your rights and responsibilities as a Carrington student are further set forth in this agreement and in both the College's academic catalog and the College student handbook, which the College may amend from time to time.

You further acknowledge that you have discussed all terms of this agreement and if you obtain financial aid with the assistance of the College, you understand that a separate financial plan relating to the amounts listed in this Agreement will be provided to you and you understand that you are obligated under such agreements. You further acknowledge that you understand if you fall below half-time status, payment is due to begin immediately upon determination of any balance. Textbooks may be purchased from the College or you may purchase textbooks from another source, but such text books must be those required by the College and in your possession for use on the first day of class. An unofficial transcript is available, however, no certificate or degree will be issued until all tuition and supply obligations have been paid in full.

If you withdraw or are withdrawn from the Program in accordance with the College's policies, you may appeal your withdrawal and seek to continue as a student. If your reinstatement is approved and your new start date begins on a day more than 180 days from the last date of your recorded attendance, the estimated tuition and fees for your Program set forth in this Section 2 shall not apply and your estimated tuition and fees for completion of your Program shall be based upon the College's then-listed tuition and fees. If your reinstatement is approved and your new start date begins on a day less than 180 days from the last date of your recorded attendance, your tuition and fees shall continue as set forth in this Section 2.

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$22,560.00
ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$22,560.00
TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$22,560.00
ALL TUITION AND FEES ARE PAYABLE IN ADVANCE UNLESS OTHER ARRANGEMENTS ARE MADE WITH THE COLLEGE BEFORE COMMENCING CLASSES.

Completing and submitting this form provides consent without obligation for Carrington College to call, text, and/or email you about your education by our automated means or prerecorded messages at the number(s) and/or email address you provide.

This agreement is legally binding once signed and dated by the student and approved by the College. Any changes in the agreement will not be binding on either the student or the school unless such changes have been acknowledged in writing by an authorized representative of the school and by the student or the student's parent or guardian if he/she is a minor.

For the purpose of externship placement and employment assistance, your signature on this enrollment agreement authorizes release of all information pertaining to your college records (including cover letters, resumes, and references to any prospective employer(s) and/or externship sites), as well as objective evaluations by the college or its staff. In addition, your signature authorizes Carrington College to contact your employer to obtain employment verification.

I understand that this is a legal binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

_____ Student Signature	8/6/2018 _____ Date
_____ Signature of Enrollment Services Representative	_____ Date
_____ Signature and Title of Official College Representative	_____ Date

4. Cancellations and Refunds:

STUDENT'S RIGHT TO CANCEL

Applicants not accepted for admission to Carrington College are entitled to a refund of all monies paid.

STUDENT'S RIGHT TO CANCEL: Applicants may cancel their enrollment without penalty at any time prior to midnight of the seventh calendar day (excluding institutionally recognized holidays) after the start of their first scheduled class session. Cancellation requests must be addressed to the Registrar and presented to Enrollment Services. The notice need not take a particular form, but must be signed and dated, show that the applicant no longer wishes to enroll, and include the student's contact information (name, address, phone number, email address).

Cancellation requests may be hand delivered or submitted by U.S. Mail, email, or fax. If submitted by U.S. Mail, the cancellation is effective on the date postmarked.

Subject to certain limitations, payments made by the student will be refunded within 30 days following receipt of the notice of cancellation. However, students will be charged for textbooks, uniforms, supplies and electronic equipment unless they are returned in unused condition. Students who cancel their enrollment during the cancellation period receive a refund for their electronic book and course resource fees. Electronic equipment provided to the student must also be returned in its original, unopened packaging within the cancellation period. Students returning opened electronic equipment in working condition with the "find my phone" function disabled will receive a 30% refund of their electronic equipment fee if the return is made within the cancellation period. See Student iPad™ User Agreement for specific requirements for electronic equipment. To withdraw from school after attending classes, students must notify the Student Success Center Manager, Registrar and Program Director. Withdrawal is complete when the student has notified the designated official. Students who withdraw are responsible for all outstanding financial obligations. In addition, those receiving federal student loans must complete an exit interview prior to withdrawing.

Based on the scheduled program start date above, your cancellation period expiration date is noted below.

Cancellation Period End: Sunday, August 12, 2018 prior to midnight

Student Initials: _____ Date: _____

Online Cancellations:

Applicant for online programs may cancel their enrollment without penalty at any time prior to midnight of the seventh calendar day (excluding institutionally recognized holidays) after the start of their first scheduled class session. Cancellation requests must be addressed to the Registrar, and presented to Enrollment Services. The notice need not take a particular form, but must be signed and dated, show that the applicant no longer wishes to enroll and include the student's contact information (name, address, phone number, email address).

For refunds after the commencement of classes:

Carrington Refund Policy:

Tuition charges for the enrollment period are based on the student's last day of attendance and the resulting percentage of the enrollment period completed. (Enrollment period is defined as a semester, quarter, term, or other period in which charges are assessed.) Students completing more than 60% of the enrollment period will be charged 100% of the tuition for the enrollment period. Tuition earned by Carrington is determined by dividing the number of calendar days elapsed from the start date to the last day of attendance by the number of calendar days in the enrollment period. The refund shall be the amount the student paid in excess of the tuition earned by Carrington less additional charges for registration fees, course resource fees, textbooks, eBooks, supplies, and electronic equipment fees. If the student fails to return textbooks, uniforms, supplies, or electronic equipment, the college may retain a portion of any payment made by the student to cover the cost of any unreturned items.

5. Compliance with College Policies; Dismissal Rights: You agree to comply with all College policies, including, but not limited, to College policies regarding tardiness, grades, attendance, leaves of absence, conduct, honesty, safety, harassment, discrimination, satisfactory academic progress and payment. If you fail to comply with College policies you may be withdrawn. Tuition will be refunded in accordance with the College's refund policy (see section 4 of this Agreement).

6. College Cancellation Right: The College may cancel a starting class for any reason, at any time. If your program or class start is cancelled, you will receive a full refund of all monies paid.

7. Curriculum: The College may modify or improve program content or change accreditors at any time. Changes to programs, or accreditors, are typically based on recommendations arising from the College's program review process, which includes input from program advisory committees comprised of employers assisting the College to better meet industry needs. Program changes may result in modifications to the length, content, material, or schedule of your program. The College reserves the right to change institutional or programmatic accreditors at any time.

8. Graduate Employment: Neither the College nor any of its representatives can promise or guarantee that you will find a job or secure employment with a specific rate of pay. Your academic performance will greatly influence the success of your employment search. While placement in a job is not guaranteed or promised to persons who complete the program, every effort will be made to assist you in securing employment. Employers may be influenced by factors other than technical training, such as your attendance, grade point average, professional appearance and behavior, positive attitude and demeanor, references and background investigation findings. The College's Career Services professionals assist enrolled students and graduates in their search for employment in careers related to their field of study. There is no additional charge for this service.

9. Student Accident Insurance Policy: You acknowledge that you have received information regarding the College's Student Accident Insurance Policy.

10. Substance Testing Program: The College is committed to providing a productive and safe learning environment for all students. In accordance with this goal, the College reserves the right to investigate students suspected of drug or alcohol use. Such investigation may require you to submit to a drug or alcohol test. You must consent to provide blood, breath and/or urine samples, upon request by an authorized representative of the College, to determine whether you are under the influence of drugs, alcohol or other chemical intoxicants. You agree to fully cooperate with the College, its representatives, agents, medical review officer (if any) and any representative or agent of a clinic, laboratory and/or hospital involved in the sample collection, testing, evaluation, reporting and confirmation. You must further consent to and authorize the release of all information generated by or obtained from the substance-test to the College, its agents, representatives, insurers and appropriate governmental agencies. To the extent allowed by applicable law, you release and hold harmless, individually and collectively, each person or business entity involved in the sample request, collection, testing, evaluation, and reporting for any decisions, adverse or otherwise, made concerning your continued enrollment based on the test results. You understand that (a) your refusal to comply in all respects with the terms contained herein or (b) a positive test result may be grounds for disciplinary action, which may include dismissal.

11. Publicity Waiver and Release Disclosure: You grant the College and its affiliated companies, including U.S. Education Corporation and Adtalem Global Education, and each of their respective agents, licensees, designees, successors and assigns (collectively, "Carrington"), the absolute, royalty-free, irrevocable, worldwide, right and permission, with respect to any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken of you by Carrington: (a) to use, re-use, publish, re-publish, copy, modify, display and create derivative works in the same in whole or in part, individually or in conjunction with other photographs, images, recordings or testimonials in any medium (including, without limitation, in print and on the Internet) and for any purpose whatsoever, including, without limitation, in advertising, marketing, publications, electronic distribution, and the internet and for any other commercial purpose; (b) to use your name in connection therewith if the College so chooses; and (c) to copyright the same in the name of the College, or any other name that Carrington may choose.

You understand that you will receive no compensation for the permitted use of any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken of you by Carrington or of your name. You release and discharge Carrington, its successors, assigns and any designee (including any agency, client, broadcaster, periodical or other publication) from any and all claims and demands arising out of or in connection with the use of such photographs, film, video or other images, sound recordings, or testimonial, including, but not limited to, any claims for defamation, invasion of privacy, right of publicity, emotional distress or any similar right. You hereby waive any and all rights you may have in and to such photographs, film, video or other images, sound recordings, or testimonial and assign all such rights you may have to the College.

12. Student Health Information: Students in certain programs require immunizations because they practice invasive procedures such as venipuncture and injections (see academic catalog for immunization requirements). In addition, when such classroom practices are a required part of the curriculum, students are required to participate in the activities in order to graduate from the program. Students will be taught workplace safety practices to limit their risk of injury or illness as part of their curriculum and are required to take standard precautions at all times to minimize risk of exposure to communicable diseases such as hepatitis, tuberculosis and HIV/AIDS. You are responsible for all costs associated with health screenings and immunizations.

13. Licensing and Certification: The College encourages all graduates to sit for the appropriate licensing and certification examinations in order to maximize their employment potential. Students are responsible for all costs associated with obtaining such licenses and certifications. Students should understand that licensing and certification requirements vary from state to state. No guarantee is made regarding licensing and certification in any states or countries. The College does not guarantee students will successfully pass these exams or be certified or licensed as a result of completing the program. Graduates will not lose eligibility for employment assistance from the College because they have not taken or passed licensure examination, except in those cases where an employer has specified such a requirement.

14. NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Carrington College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate or degree you earn in is also at the complete discretion of the institution to which you may seek to transfer.

If the certificate, degree or credits that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Carrington College to determine if your certificate, degree or credits will transfer.

Student Initials: _____

Date: _____

15. Conviction History and Background Checks: If you have ever been convicted of a crime, you may be prohibited from obtaining certification, licensure, or employment. Registration for select programs is subject to the successful completion of a background check. Acceptance for externships and clinical affiliations may also require successful completion of a background check. If you falsify information or are not granted acceptance based on the successful completion of the background check, the College may withdraw you from the Program and your right to any refund of tuition shall be as set forth in our Cancellation and Refund Policy (see section 4 of this agreement).

16. Grievance Procedure: General student complaints should be addressed to the administrator of the department at which the complaint is directed. For complaints pertaining to discrimination and/or sexual harassment, students should follow the grievance procedure outlined in the student handbook. Complaints regarding academic issues should first be addressed to the faculty. Academic problems remaining unresolved should then be addressed to the Program Director. If the student is not satisfied with these efforts, the student may pursue a formal review by following the procedure outlined in the Carrington Academic Catalog at www.carrington.edu/carrington-college/catalog/. Students not satisfied with the final disposition of the grievance process may contact the Regional Director of Operations, state licensing authority, the College's accreditor, or the state attorney general. A complete listing of contact information for state licensing authorities and state attorney general offices can be found at <http://carringtoninfo.com/cc/student-consumer-info>. The applicable state licensing authorities are:

Complaints:

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.

17. Accreditation: Carrington College is accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC/WASC), 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. Additional information about accreditation, including the filing of complaints against member institutions, can be found at www.accjc.org.

18. Financial Aid: Carrington's interest bearing installment loan program, may be made available to students who need assistance in financing their Carrington education. If eligible, students will be given documents outlining the terms and conditions of the plan. Federal or State funded financial aid programs may also be available to qualified students. Details on all financial aid programs are available at the school. Student who obtain a loan to pay for their educational expenses are responsible for repaying the full amount of the loan plus interest, less the amount of any refund.

For students who default on a federal and/or state loan, the following may occur:

1. The federal or state government or loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS, HEREOF RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR (FTC RULE EFFECTIVE 5-14-76).

19. Catalog: At the time of enrollment, the Carrington College Catalog Volume III.III, Supplement effective 7/26/2018, is incorporated as part of the enrollment agreement covering the length of this enrollment.

For comprehensive consumer information, visit: <http://carrington.edu/student-consumer-info/>.

DISTANCE EDUCATIONAL PROGRAMS: Provisions for Instruction Not in Real Time**These provisions are for the scheduled start date of this enrollment:**

Carrington will provide the first lesson and any materials to any student by the start date of their program as shown above.

For Online and Blended programs, students will have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date written notice of cancellation is sent. If the institution sent the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student's return of the materials. Student will have access to log in to their class/lecture by the start date this agreement represents.

1. The Institution shall transmit all of the lessons and other materials to the student if the student:
 - A. has fully paid for the educational program; and
 - B. after having received the first lesson and initial materials, requests in writing that all of the material be sent.
2. If an institution transmits the balance of the material as the student requests, the institution shall remain obligated to provide the other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comment on lessons submitted by the student, but shall not be obligated to pay any refund after all of the lessons and material are transmitted.

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Student Tuition Recovery Fund

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

Student Acknowledgement

Prior to signing the enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing the enrollment agreement.

Student Initials: _____

Date: _____

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Student Initials: _____

Date: _____