

## WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES



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STATE OF WISCONSIN  
BEFORE THE BOARD OF NURSING

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IN THE MATTER OF THE LICENSE OF

YVONNE K. LUTZKE, L.P.N.,  
LICENSEE.

:  
: FINAL DECISION AND ORDER  
: FOR REMEDIAL EDUCATION  
:

0005839

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Division of Legal Services and Compliance Case No. 17 NUR 292

The parties to this action for the purposes of Wis. Stat. § 227.53 are:

Yvonne K. Lutzke, L.P.N.  
1839 Waldo Boulevard  
Manitowoc, WI 54220

Wisconsin Board of Nursing  
P.O. Box 8366  
Madison, WI 53708-8366

Division of Legal Services and Compliance  
Department of Safety and Professional Services  
P.O. Box 7190  
Madison, WI 53707-7190

The parties in this matter agree to the terms and conditions of the attached Stipulation as the final disposition of this matter, subject to the approval of the Wisconsin Board of Nursing (Board). The Board has reviewed this Stipulation and considers it acceptable.

Accordingly, the Board in this matter adopts the attached Stipulation and makes the following Findings of Fact, Conclusions of Law and Order.

FINDINGS OF FACT

1. Licensee Yvonne K. Lutzke, L.P.N., (DOB: November 28, 1968) is licensed in the State of Wisconsin as a practical nurse, having license number 318450-31, first issued on June 25, 2014, and current through April 30, 2019. Licensee's most recent address on file with the Wisconsin Department of Safety and Professional Services (Department) is 1839 Waldo Boulevard, Manitowoc, Wisconsin 54220.

2. At all times relevant to this proceeding, Licensee was employed as a practical nurse at a rehabilitation center (the Center), located in Sheboygan, Wisconsin.

3. On May 15, 2017, the Center was made aware of possible medication errors made by Licensee and an investigation was initiated.

4. The Center's investigation discovered that on April 19, 2017, Licensee transcribed an order from Patient A's doctor to increase Patient A's Lorazepam from 0.5 mg to 1 mg. Licensee wrote the increase in the Medication Administration Record (M.A.R.) but did not write any instructions nor did she transcribe the date and initial the order.

5. The Center reviewed the Controlled Drug Use Record and found that on May 6, 7, 8, 10, and 11, 2017, Licensee only administered 0.5 mg of Lorazepam to Patient A. Licensee wrote on the medication card "give 2 = 1 mg" although no doctor's order existed stating that this is how the medication should be given.

6. On May 11, 2017, the Center's count for Lorazepam was twenty-five (25) pills but an employee of the Center noticed the original controlled count sheet was missing and in its place was a new sheet. The controlled count sheet showed the count at twenty (20) pills of Lorazepam and that two (2) tablets had been given at once.

7. The Licensee signed the "received by" section of the new controlled count sheet and dated it. Licensee claimed to have spilled on the original controlled count sheet and had thrown it away. Licensee then made a new controlled count sheet and put the original prescription label on the new sheet but did not initial the new sheet to verify she gave the medications.

8. The Center's investigation also found that on May 11, 2017, Patient B was scheduled to receive a 75 mg venlafaxine pill, and a 37.5 mg venlafaxine pill, for a total of 112.5 mg. It was reported by the nurse passing P.M. medications that the 75 mg pill was not given and remained in the package but had been signed out by the Licensee. On May 15, 2017, the medication was checked again, and the pill was no longer in its spot.

9. The Center educated the Licensee on proper disposal of a "controlled count sheet" and educated the Licensee that nurses are not allowed to "dose" patients.

10. In resolution of this matter, Licensee consents to the entry of the following Conclusions of Law and Order.

#### CONCLUSIONS OF LAW

1. The Wisconsin Board of Nursing is authorized to enter into the attached Stipulation pursuant to Wis. Stat. § 227.44(5).

#### ORDER

1. The attached Stipulation is accepted.

2. Within six (6) months of the date of this Order, Yvonne K. Lutzke, L.P.N., shall at her own expense take and successfully complete four (4) hours of education on the topic of medication errors and five (5) hours of education on the topic of documentation as follows:

- a. Each course attended in satisfaction of this Order must be pre-approved by the Board or its designee. Licensee shall be responsible for locating course(s) satisfactory to the Board and for obtaining the required approval of the courses from the Board or its designee. Licensee must take and pass any exam offered for the course(s).
  - b. Licensee shall submit proof of successful completion of the education in the form of verification from the institution providing the education to the Department Monitor at the address stated below. None of the education completed pursuant to this requirement may be used to satisfy any education requirements that have been or may be instituted by the Board or Department.
3. Request for approval of courses and proof of successful course completion shall be sent by Licensee to the Department Monitor at the address below:

Department Monitor  
Division of Legal Services and Compliance  
P.O. Box 7190, Madison, WI 53707-7190  
Telephone (608) 267-3817; Fax (608) 266-2264  
DSPSMonitoring@wisconsin.gov

4. This Order is effective on the date of its signing.

WISCONSIN BOARD OF NURSING

by:   
A Member of the Board

8-9-18  
Date

STATE OF WISCONSIN  
BEFORE THE BOARD OF NURSING

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IN THE MATTER OF THE LICENSE OF :

YVONNE K. LUTZKE, L.P.N., :  
LICENSEE. :

STIPULATION

**0005830**

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Division of Legal Services and Compliance Case No. 17 NUR 292

Licensee Yvonne K. Lutzke, L.P.N., and the Division of Legal Services and Compliance, Department of Safety and Professional Services, stipulate as follows:

1. This Stipulation is entered into as a result of a pending investigation by the Division of Legal Services and Compliance. Licensee consents to the resolution of this investigation by Stipulation.

2. Licensee understands that by signing this Stipulation, Licensee voluntarily and knowingly waives the following rights:

- the right to a hearing on the allegations against Licensee, at which time the State has the burden of proving those allegations by a preponderance of the evidence;
- the right to confront and cross-examine the witnesses against Licensee;
- the right to call witnesses on Licensee's behalf and to compel their attendance by subpoena;
- the right to testify on Licensee's own behalf;
- the right to file objections to any proposed decision and to present briefs or oral arguments to the officials who are to render the final decision;
- the right to petition for rehearing; and
- all other applicable rights afforded to Licensee under the United States Constitution, the Wisconsin Constitution, the Wisconsin Statutes, the Wisconsin Administrative Code, and other provisions of state or federal law.

3. Licensee is aware of Licensee's right to seek legal representation and has been provided an opportunity to obtain legal counsel before signing this Stipulation.

4. Licensee agrees to the adoption of the attached Final Decision and Order by the Wisconsin Board of Nursing (Board). The parties to the Stipulation consent to the entry of the attached Final Decision and Order without further notice, pleading, appearance or consent of the parties. Licensee waives all rights to any appeal of the Board's order, if adopted in the form as attached.

5. If the terms of this Stipulation are not acceptable to the Board, the parties shall not be bound by the contents of this Stipulation, and the matter shall then be returned to the Division of Legal Services and Compliance for further proceedings. In

the event that the Stipulation is not accepted by the Board, the parties agree not to contend that the Board has been prejudiced or biased in any manner by the consideration of this attempted resolution.

6. The parties to this Stipulation agree that the attorney or other agent for the Division of Legal Services and Compliance and any member of the Board ever assigned as an advisor in this investigation may appear before the Board in open or closed session, without the presence of Licensee, for purposes of speaking in support of this agreement and answering questions that any member of the Board may have in connection with deliberations on the Stipulation. Additionally, any such advisor may vote on whether the Board should accept this Stipulation and issue the attached Final Decision and Order.

7. Licensee is informed that should the Board adopt this Stipulation, the Board's Final Decision and Order is a public record and will be published in accordance with standard Department procedure.

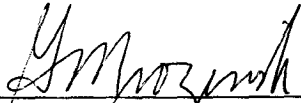
8. The Division of Legal Services and Compliance joins Licensee in recommending the Board adopt this Stipulation and issue the attached Final Decision and Order.



Yvonne K. Lutzke, Licensee  
1869 Waldo Boulevard  
Manitowoc, WI 54220  
License No. 318450-31

6-26-18

Date



Gretchen Mrozinski, Attorney  
Division of Legal Services and Compliance  
Wisconsin Department of Safety and Professional Services  
P.O. Box 7190  
Madison WI 53707-7190

6-26-18

Date



Christopher T. Froelich  
Attorney for Licensee  
SBN# 01000834

Date: 6/26/18