

## WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES



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The status of an appeal may be found on court access websites at:

<http://ccap.courts.state.wi.us/InternetCourtAccess> and <http://www.courts.state.wi.us/wscga>

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STATE OF WISCONSIN  
BEFORE THE REAL ESTATE EXAMINING BOARD

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IN THE MATTER OF APPLICATION FOR  
A REAL ESTATE TIMESHARE  
SALESPERSON CERTIFICATE OF  
REGISTRATION

THOMAS NORMAN  
APPLICANT

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ORDER GRANTING  
LIMITED  
CERTIFICATE OF  
REGISTRATION

**0004266**

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The parties to this action for the purposes of Wis. Stat. § 227.53 are:

THOMAS NORMAN  
51634 COON BLUFF RD  
WISCONSIN DELLS WI 53965

REAL ESTATE EXAMINING BOARD  
1400 EAST WASHINGTON AVENUE  
P.O. BOX 8935  
MADISON, WI 53708-8935

FINDINGS OF FACT

1. THOMAS NORMAN (Applicant) has filed an application (# 540615) for a certificate of registration to practice as a real estate timeshare salesperson in Wisconsin.
2. Information received in the application process reflects that the Applicant has the following charges/convictions:
  - a. On or about March 28, 1995 – Possession of THC
  - b. On or about November 18, 2011 – Possession of Marijuana
  - c. On or about March 23, 2012 – Operating Motor Vehicle – Alcohol Concentration 0.08 Within 2 Hours

### CONCLUSIONS OF LAW

1. The Wisconsin Real Estate Examining Board has jurisdiction over this matter pursuant to Wis. Stat. § 452.05(1)(a).
2. The facts and circumstances of the convictions referenced above substantially relate to the practice of a real estate timeshare salesperson.
3. Applicant by his conduct is subject to limitations against his certificate of registration pursuant to Wis. Stat. §§ 452.025(1)(b)4. and 452.14(3).
4. Limitations upon Applicant's certificate of registration are necessary to ensure that he is competent to act in a manner which safeguards the interests of the public, pursuant to Wis. Stat. § 452.025(1)(b)4.

### **ORDER**

NOW, THEREFORE, IT IS ORDERED that THOMAS NORMAN is GRANTED A REAL ESTATE TIMESHARE SALESPERSON CERTIFICATE OF REGISTRATION subject to the following LIMITATIONS, TERMS AND CONDITIONS:

#### Practice Limitations

1. Applicant shall at all times practice as a real estate timeshare salesperson under the supervision of a Wisconsin licensed real estate broker approved by the Board. Approval shall be obtained through correspondence with the Department Monitor.
2. Applicant shall notify his broker-employer of his history of arrests and convictions prior to employment, and shall provide a copy of this Order to his supervisor at all business entities where he works as a timeshare salesperson.
3. Applicant shall commit no new violations of law, and shall report all law enforcement contacts leading to arrest, charge or conviction, including DWI/OWI and municipal/ordinance violations, to the Department Monitor within 48 hours of any such event, including any conviction resulting from his pending charge.
4. Applicant shall not be permitted to drive current or prospective clients in a motor vehicle.

#### Reporting Requirements

5. Applicant shall file with the Board quarterly reports at the direction of the Department Monitor commencing ninety (90) days after Applicant commences employment. Each report shall include the following:
  - a. The name, address and telephone number of Applicant, and name, address and telephone number of his employer;
  - b. A statement from the Applicant as to whether he has had any law enforcement contacts leading to arrest, charge or conviction (including DWI/OWI and municipal/ordinance violations) during the term of the Order.

- c. Applicant shall report to the Department Monitor any change of employment status, residence, address or telephone number within five (5) days of the date of a change.
6. Applicant shall arrange for written reports from his supervisor(s) to be provided to Department Monitor on a quarterly basis, as directed by Department Monitor. These reports shall assess Applicant's work performance and describe the circumstances of his employment, including the nature and extent of the Applicant's sales activities and whether he has practiced in compliance with all laws governing the practice of real estate timeshare sales.
7. Applicant is responsible for compliance with all of the terms and conditions of this Order, including the timely submission of reports by others. Applicant shall promptly notify Department Monitor of any suspected violations of any of the terms and conditions of this Order.
8. The Department Monitor is the individual designated by the department as its agent to coordinate compliance with the terms of this Order. Any requests, petitions, reports or other information required by this Order shall be mailed, faxed or delivered to:

DEPARTMENT MONITOR  
Department of Safety and Professional Services  
Division of Legal Services & Compliance  
1400 East Washington Ave., P.O. Box 7190  
Madison, WI 53707-7190  
Fax: (608) 266-2264  
Telephone: (608) 267-3817  
dpsmonitoring@wi.gov

#### Petitions for Modification

9. Applicant may petition the Department Monitor for modification of the terms of this Order after completion of two years of practice in compliance with all terms and conditions of this Order. "Practice in compliance" includes the submission of work reports, the content of which are satisfactory to the Board. Applicant's petition must include his history of employment from the effective date of this Order that states the dates and names of any employer, such employment in total equaling two years of practice. Any such petition shall be accompanied by a written recommendation from Applicant's current employer that includes, among other things, the dates of employment and scope of responsibility during such employment. A denial of such a petition for modification shall not be deemed a denial of license under Wis. Stat. §§ 227.01(3), or 227.42, or Wis. Admin. Code ch. SPS 1, and shall not be subject to any right to further hearing or appeal.

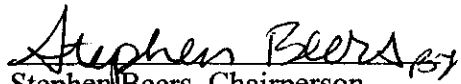
#### Costs

10. Applicant shall be responsible for all costs and expenses associated with compliance with the terms of this Order.

Summary Suspension/Additional Discipline

11. In the event that Applicant violates any term of this Order, Applicant's certificate of registration may, in the discretion of the Board or its designee, be SUSPENDED, without further notice or hearing, until Applicant has complied with the terms of the Order. The Board may, in addition and/or in the alternative, refer any violation of this Order to the Division of Legal Services and Compliance for further investigation and action.

Dated at Madison, Wisconsin this 28 day of September, 2015

  
Stephen Beers, Chairperson  
Real Estate Examining Board

STATE OF WISCONSIN  
BEFORE THE REAL ESTATE EXAMINING BOARD

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IN THE MATTER OF APPLICATION FOR  
A REAL ESTATE TIMESHARE  
SALESPERSON CERTIFICATE OF  
REGISTRATION

THOMAS NORMAN  
APPLICANT

STIPULATION

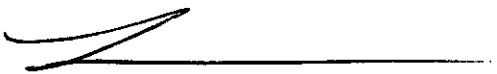
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It is hereby stipulated between the above-referenced Applicant and the State of Wisconsin Real Estate Examining Board as follows:

The Applicant has filed an application for a real estate timeshare salesperson certificate of registration. Information received by the Board reflects a basis for denial of the application for a credential. Based upon the information of record, the Board agrees to issue and the Applicant agrees to accept an Order Granting a Limited Certificate of Registration as a real estate timeshare salesperson subject to the terms and conditions set forth in the attached Order.

Dated this 16 day of SEPT, 2015

  
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Thomas Norman, Applicant

STATE OF WISCONSIN  
REAL ESTATE EXAMINING BOARD

Dated this 28 day of September, 2015

By: Stephen Beers  
Stephen Beers, Chairperson  
Real Estate Examining Board