

## WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES



### Wisconsin Department of Safety and Professional Services Access to the Public Records of the Reports of Decisions

This Reports of Decisions document was retrieved from the Wisconsin Department of Department of Safety and Professional Services website. These records are open to public view under Wisconsin's Open Records law, sections 19.31-19.39 Wisconsin Statutes.

#### **Please read this agreement prior to viewing the Decision:**

- The Reports of Decisions is designed to contain copies of all orders issued by credentialing authorities within the Department of Safety and Professional Services from November, 1998 to the present. In addition, many but not all orders for the time period between 1977 and November, 1998 are posted. Not all orders issued by a credentialing authority constitute a formal disciplinary action.
- Reports of Decisions contains information as it exists at a specific point in time in the Department of Safety and Professional Services data base. Because this data base changes constantly, the Department is not responsible for subsequent entries that update, correct or delete data. The Department is not responsible for notifying prior requesters of updates, modifications, corrections or deletions. All users have the responsibility to determine whether information obtained from this site is still accurate, current and complete.
- There may be discrepancies between the online copies and the original document. Original documents should be consulted as the definitive representation of the order's content. Copies of original orders may be obtained by mailing requests to the Department of Safety and Professional Services, PO Box 8935, Madison, WI 53708-8935. The Department charges copying fees. *All requests must cite the case number, the date of the order, and respondent's name as it appears on the order.*
- Reported decisions may have an appeal pending, and discipline may be stayed during the appeal. Information about the current status of a credential issued by the Department of Safety and Professional Services is shown on the Department's Web Site under "License Lookup."  
The status of an appeal may be found on court access websites at:  
<http://ccap.courts.state.wi.us/InternetCourtAccess> and <http://www.courts.state.wi.us/wsccl>.
- Records not open to public inspection by statute are not contained on this website.

**By viewing this document, you have read the above and agree to the use of the Reports of Decisions subject to the above terms, and that you understand the limitations of this on-line database.**

**Correcting information on the DSPS website:** An individual who believes that information on the website is inaccurate may contact the webmaster at [web@drl.state.wi.gov](mailto:web@drl.state.wi.gov)

STATE OF WISCONSIN  
BEFORE THE SOCIAL WORKER SECTION OF THE MARRIAGE & FAMILY THERAPY,  
PROFESSIONAL COUNSELING & SOCIAL WORK EXAMINING BOARD

---

IN THE MATTER OF THE DISCIPLINARY :  
PROCEEDINGS AGAINST :  
 : FINAL DECISION AND ORDER  
ANDREA M. URBON, :  
RESPONDENT. : ORDER 0001572

---

Division of Enforcement Case No. 12 SOC 024

The parties to this action for the purposes of Wis. Stat. § 227.53 are:

Andrea M. Urbon  
2659 High Ridge Trail #4  
Fitchburg, WI 53713-3658

Division of Enforcement  
Wisconsin Department of Safety and Professional Services  
1400 East Washington Avenue  
P.O. Box 8935  
Madison, WI 53708-8935

Social Worker Section  
Marriage and Family Therapy, Professional Counseling and Social Work Examining Board  
Wisconsin Department of Safety and Professional Services  
1400 East Washington Avenue  
P.O. Box 8935  
Madison, WI 53708-8935

The parties in this matter agree to the terms and conditions of the attached Stipulation as the final decision of this matter, subject to the approval of the Social Worker Section of the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board ("Section"). The Section has reviewed the attached Stipulation and considered it acceptable.

Accordingly, the Section in this matter adopts the attached Stipulation and makes the following:

FINDINGS OF FACT

1. Andrea M. Urbon ("Respondent"), date of birth May 6, 1946, is a Licensed Clinical Social Worker in the state of Wisconsin pursuant to license number 392-123.
2. Respondent's most recent address on file with the Department of Safety and Professional Services ("Department") is 2659 High Ridge Trail #4, Fitchburg, Wisconsin, 53713.

3. On March 16, 2011, Respondent's clinical social worker license in the state of Wisconsin was renewed when she certified the following statement:

"I have or will have completed 30 credit hours of continuing education, including at least 4 hours in the subject area of social work ethics and boundaries, as provided in section MPSW 8.02, Wisconsin Administrative Code, between March 1, 2009 and February 28, 2011. I have or will have evidence of this which I will furnish to the Board upon request."

4. In July 2011, the Department conducted a continuing education audit for the 2009-2011 credentialing period on behalf of the Section. Respondent was selected to comply with this audit and submit an attendance table, including proof of attendance, for the hours she claimed to have completed.

5. On August 15, 2011, in response to the Section's audit request, Respondent explained:

"I retired from social work April 2009, but was at a loss as to whether to keep my license. As I was ambivalent when I sent in the renewal form, I have since decided to let my license lapse and be listed as a retired social worker. If you could please indicate that on my license renewal form. Thank you for your consideration."

6. While she did not inform the Section of her retirement during her renewal or any time prior to the commencement of this audit, Respondent retired in 2009 and no longer intends to use her clinical social worker license.

#### CONCLUSIONS OF LAW

1. The Section has jurisdiction to act in this matter, pursuant to Wis. Stat. § 457.26, and is authorized to enter into the attached Stipulation and Order, pursuant to Wis. Stat. § 227.44(5).

2. Respondent, by reporting on her renewal application that she completed 30 CEHs during the 2009-2011 credentialing period and would furnish evidence of these hours upon request, when in fact she did not, engaged in unprofessional conduct pursuant to Wis. Admin. Code § MPSW 20.02(4) and is subject to discipline pursuant to Wis. Stat. § 457.26(2).

3. Respondent, by failing to complete at least 30 education hours, including 4 hours in the area of social work ethics and boundaries, in the 2009-2011 credentialing period as required by Wis. Admin. Code § MPSW 8.02 is subject to discipline pursuant to Wis. Stat. § 457.26(2).

#### ORDER

IT IS HEREBY ORDERED that:

1. The Stipulation of the parties is approved.
2. The SURRENDER of Andrea M. Urbon's clinical social worker license (no. 392-123) is accepted.
3. In the event Respondent petitions the Section for any credential:

- a. Respondent shall have first met all requirements specified by statute or administrative rule for that credential.
- b. Respondent shall provide proof sufficient to the Section or its designee that she has taken and completed 30 Section-approved continuing education hours, including 4 hours in the area of social work ethics and boundaries, which shall be applied to the hours that should have been completed during the 2009-2011 credentialing period.
- c. Respondent shall provide proof sufficient to the Section or its designee that she has taken and completed any additional hours of continuing education required by the Section for any subsequent credentialing periods that have passed or begun of the time of the petition for licensure.
- d. It shall be in the sole discretion of the Section whether to grant Respondent's credential, with or without limitations. The Section may enter an order denying such application without further notice or hearing.

4. Prior to applying for any professional credential in the state of Wisconsin, Respondent shall have paid the costs of this proceeding, in the amount of two hundred dollars (\$200.00), to the Wisconsin Department of Safety and Professional Services.

5. All petitions, continuing education certificates, payments and other documents shall be sent to:

Department Monitor  
Division of Enforcement  
Department of Safety and Professional Services  
P.O. Box 8935  
Madison, WI 53708-8935  
Telephone (608) 267-3817  
Fax (608) 266-2264

6. This Order shall become effective on the date of its signing.

SOCIAL WORKER SECTION OF THE MARRIAGE & FAMILY THERAPY, PROFESSIONAL  
COUNSELING & SOCIAL WORK EXAMINING BOARD

By:   
A Member of the Section

5/17/2012  
Date