

# WISCONSIN DEPARTMENT OF REGULATION & LICENSING



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STATE OF WISCONSIN  
BEFORE THE MEDICAL EXAMINING BOARD

IN THE MATTER OF DISCIPLINARY  
PROCEEDINGS AGAINST

SARA M. PANGRAZZI, R.C.P.,  
RESPONDENT.

ORDER FIXING COSTS  
Order0000422  
08MED129

On September 15, 2010, the Medical Examining Board filed its Final Decision and Order in the above-captioned matter by which the board ordered that pursuant to sec. 440.22, Wis. Stats., the costs of this proceeding be assessed against respondent. Pursuant to sec. RL 2.18 (4), Wis. Admin. Code, on or about September 29, 2010, the Medical Examining Board received the Affidavit of Costs in the amount of \$2,046.64, filed by Attorney John R. Zwieg. On or about September 20, 2010, the Medical Examining Board received the Affidavit of Costs of the Division of Hearings and Appeals in the amount of \$567.30, filed by Administrative Law Judge Amanda Tollefsen. The Medical Examining Board considered the Affidavits of Costs on November 17, 2010, and orders as follows:

ORDER

NOW, THEREFORE, IT IS ORDERED that pursuant to sec. 440.22, Wis. Stats., the costs of this proceeding in the amount of \$2,613.94, set forth in the Affidavits of Costs of Attorney John R. Zwieg and Administrative Law Judge Amanda Tollefsen, which are attached hereto and made a part hereof, are hereby assessed against respondent, and shall be payable by respondent to the Department of Regulation and Licensing. **Failure of respondent to make payment on or before December 17, 2010, shall constitute a violation of the Order unless respondent petitions for and the board grants a different deadline.** Under sec. 440.22 (3), Wis. Stats., the Department of Regulation and Licensing may not restore, renew or otherwise issue any credential to the respondent until respondent has made payment to the department in the full amount assessed.

Payment shall be made payable to the Wisconsin Department of Regulation and Licensing and mailed to:

Department Monitor  
Division of Enforcement  
Department of Regulation and Licensing  
P.O. Box 8935  
Madison, WI 53708-8935

Dated this 17<sup>th</sup> day of November, 2010.

MEDICAL EXAMINING BOARD

By: Skailce MD MBA  
Member of the Board

STATE OF WISCONSIN  
BEFORE THE MEDICAL EXAMINING BOARD

IN THE MATTER OF THE DISCIPLINARY  
PROCEEDINGS AGAINST

SARA PANGRAZZI

RESPONDENT

AFFIDAVIT OF COSTS

08 MED 129

STATE OF WISCONSIN )  
 ) ss.  
COUNTY OF DANE )

Being duly on affirmation, the undersigned employee of the Department of Regulation and Licensing, upon information and belief, deposes and states as follows:

That set out below are the costs of the proceeding accrued to the Division of Enforcement in this matter, based upon Division of Enforcement records compiled in the regular course of agency business in the above-captioned matter.

INVESTIGATOR EXPENSE — Daniel Williams

DATE		HOURS	MINUTES
03/31/2009	Disc w/Sue re: Hipaa letter	0	12
TOTAL INVESTIGATOR EXPENSE ---		0 HOURS AND	12 MINUTES
(Based on their average salary and benefits at the Division of Enforcement)			
TOTALS		0	12
AT \$29.00 PER HOUR = \$5.80			

INVESTIGATOR EXPENSE — Susan Swain

DATE		HOURS	MINUTES
04/16/2009	update cts notes, fm	0	3
04/13/2009	Brwn. Cty. M/H recs rec'd & rev'd, to JJ for file, disc W JZ, billing copied & to JMB, fm	1	15
04/06/2009	vm from & ret. vm to Linda Turner from Brwn. Cty. Men. Hlth. re: recs req, fm	0	10
03/31/2009	discs w JZ & DHW, ltr to Brn cty M/H-recs req, copies, filing, disc w JJ, fm	1	25
03/23/2009	disc w JJ, door cty. info to JJ, fm	0	5
03/19/2009	rec'd & rev'd recs from Door Cty. Mem. Hosp., rev for mtg w GR, fm	1	5
03/18/2009	update cts notes, fm	0	5
03/17/2009	cert ltr ret'd (subpoena), consent to Brwn Cty M/H ret'd-want HPPA compliant consent, filing, fm	0	15
03/16/2009	recs from Libertas rec'd & rev'd, disc w JZ, scan recs, JZ e-mail to CA, rev CA resp-rec'd Disc., discs w JZ & JJ, copies, filing, fm, OLA	0	50
03/10/2009	memo from 03-09 int of R, recs reqs from Brn. Cty. M/H Ctr, copies, filing, fm	1	35
03/09/2009	file rev, discs w JZ, int. R w JZ, req. personnel recs from Door Cty. Mem. Hosp, copies, filing, fm	1	30
03/04/2009	rev, disc w JZ, disc w JJ, email to JJ & JZ, fm	0	20
02/23/2009	file cert card, email from JJ, disc w JJ, filing, fm	0	10
02/18/2009	rev, discs w JZ, prep. subpoena, ltr to R-sent cert. & reg. mail, copies, filing, discs w JJ, fm	1	35
02/17/2009	update cts notes, fm	0	5
01/26/2009	cert card rec'd-signed by R 01-29-09, filing, fm	0	5
01/14/2009	rev, search for R's ph. #-call & left mess, rec'd ret call-wrong #, ltr to R, copies, filing, fm	1	25
01/12/2009	ltr from R rec'd & rev'd, rev'd file, filing, fm	0	15
01/05/2009	cert. mail card rec'd (signed by R 12-23-08)rev. file, filing, fm	0	10
12/15/2008	update cts notes, filing, fm	0	7
12/04/2008	rev, check CCAP, disc w JZ, ltr to R, copies, filing, fm	1	45
11/18/2008	check CCAP for ct. case status, fm	0	10
11/17/2008	update cts notes, fm	0	5
10/27/2008	check status on CCAP, disc w JZ, fm	0	10
10/09/2008	rev, prep consents for R, ltr to R w consents & yellow sheet, copies, filing, fm	1	15
10/08/2008	rev, disc w JZ-direction/plan, fm	0	30
10/07/2008	docs from Dane Cty cir. ct rec'd & rev'd, disc w JZ, filing, fm	0	15
10/06/2008	crim. compls. from Brown Cty Clr Ct rec'd & rev'd, disc'd w JZ, filing, fm	0	20
09/25/2008	rev, disc w JZ, ltrs to Brown & Dane Cty Clks. of Cts.-recs reqs, copies, filing, fm	1	15

09/23/2008 new case assign: rev & org, dev inv plan, check ICE, CTS, CCAP, IPP, disc w & give to JJ to add to JZ's list, file ret'ed, brief disc w JZ, filing, fm

1 20

**TOTAL INVESTIGATOR EXPENSE --- 19 HOURS AND 35 MINUTES**

(Based on their average salary and benefits at the Division of Enforcement)

**TOTALS**

**HOURS MINUTES**

**19 35**

**AT \$29.00 PER HOUR = \$567.92**

**MISCELLANEOUS EXPENSE --- Jane Brischke**

DATE	COST
04/13/2009 Brown County Human Services - Mental Health Center (Pangrazzi)	\$37.35

**PARALEGAL EXPENSE --- Beth Cramton**

DATE	HOURS	MINUTES
03/11/2010 affidavit of mailing; cover ltr; mail ltr w/ affidavit to r; forward original affidavit to H&P	0	30
01/22/2010 draft noh; file complaint; prepare mailing; mail; affidavit of mailing	1	30

**TOTAL PARALEGAL EXPENSE --- 2 HOURS AND 0 MINUTES**

(Based on their average salary and benefits at the Division of Enforcement)

**TOTALS**

**HOURS MINUTES**

**2 0**

**AT \$29.00 PER HOUR = \$58.00**

**PARALEGAL EXPENSE --- Jan Johnson**

DATE	HOURS	MINUTES
12/02/2009 Disc w/ JZ; prep SASE; review & send JZ's ltr to R w/ stip/fd&o; tickle calendar; review e-mail re address changed; file	0	10
12/01/2009 Review JZ's e-mails to case advisor (CA) & re direction; review/edit fd&o; e-mail to credentialing to change Respondent's (R) ICE address	0	15
11/10/2009 Disc's w/ L Forrer (LF) & JZ re renewal notice; ck costs; prep rough draft of surr stip/fd&o - to JZ	0	55
10/21/2009 Disc w/ & file to JZ; disc w/ JZ re direction; draft ltr to Respondent (R) & send; tickle calendar; file (update JZ's to-do list)	0	30
04/16/2009 Review tx rec's; research previous disciplines-psych issues? Draft fd&o	4	15
04/14/2009 Review JZ's e-mail; receive tx rec's	0	5
04/09/2009 Draft fd&o	3	40
04/07/2009 Review file; review stats/rules; draft stip; format & start drafting fd&o	3	10
03/18/2009 Start reviewing file	0	20
03/16/2009 Review JZ's e-mail to case advisor (CA) & AODA assess rpt; review e-mails from CA & re direction; receive file	0	10
03/06/2009 Ck SS's mail; tele conv w/ Verbatim/JZ contacted-to resched	0	15
03/05/2009 Review e-mail from SS; tickle calendar; ck mail	0	10
02/19/2009 Review e-mail from DP re ct rprr; print out for file - to SS	0	5
02/18/2009 Disc w/ SS; receive copy of inv subp; ck rm calendar & reserve rm (144) for 3/9 interview; draft memo to D Petersen (DP) for ct rprr; make copies - to DP; file copy to SS	0	25
09/23/2008 Disc w/ S Swain (SS); log in; brief review of complaint; return case file to SS	0	10

**TOTAL PARALEGAL EXPENSE --- 14 HOURS AND 35 MINUTES**

(Based on their average salary and benefits at the Division of Enforcement)

**TOTALS**

**HOURS MINUTES**

**14 35**

**AT \$29.00 PER HOUR = \$422.92**

**PROSECUTING ATTORNEY EXPENSE --- John Zwieg**

DATE	HOURS	MINUTES
08/13/2010 Ltr to MEB re no objections	0	15
08/11/2010 Review of proposed decision and email to ALJ re scrivener's errors re Board.	0	45
07/06/2010 email from and to ALJ re procedure	0	15
07/02/2010 Drafting requests for proposed decisin and ltr to ALJ	2	45
03/10/2010 Ltr to R. REvise fd&o and stip.	1	45
03/09/2010 Call from ALJ and with R	0	30
01/26/2010 Review pleadings file and set tickler for answer.	0	18
01/05/2010 Review file and treatment records and draft complaint and agenda request form copy and take to bureau.	2	48
12/02/2009 E-mail from CA. Ltr to R. Copy. Disc. w/JJ	0	42
11/30/2009 Review file, edit fd&o. E-mails to CA and JJ	1	30
04/13/2009 Disc. w/SS re records and fd&o and e-mail to JJ	0	24
03/31/2009 Disc. w/SS re empty records and Brown Co response to records request.	0	24
03/16/2009 Reveiw AODA eval. Disc. w/SS. E-mail to CA.	0	36

## AFFIDAVIT OF COSTS

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03/09/2009 Review of file and conduct inv. interview by subpoena  
 03/06/2009 E-mails from and to ct rep. cancelling.  
 03/04/2009 Disc. w/SS and look at ICE for phone #  
 02/18/2009 Disc. w/SS. Review and edit Inv. sub.  
 10/08/2008 Disc. w/SS and review of CCAP and criminal complaints.

1 12  
 0 18  
 0 18  
 0 24  
 0 30

**TOTAL PROSECUTING ATTORNEY EXPENSE --- 15 HOURS AND 39 MINUTES**  
 (Based on their average salary and benefits at the Division of Enforcement)

	HOURS	MINUTES
<b>TOTALS</b>	<b>15</b>	<b>39</b>

AT \$61.00 PER HOUR = \$954.65

## EXPENSE SUMMARY

PARALEGAL EXPENSE	Jan Johnson	\$422.92
PARALEGAL EXPENSE	Beth Cramton	\$58.00
INVESTIGATOR EXPENSE	Susan Swain	\$567.92
INVESTIGATOR EXPENSE	Daniel Williams	\$5.80
MISCELLANEOUS EXPENSE	Jane Brischke	\$37.35
PROSECUTING ATTORNEY EXPENSE	John Zwieg	\$954.65

**TOTAL ASSESSABLE COST >>> \$2,046.64**

John Zwieg, Attorney

Subscribed and affirmed to before me this  
 9/29/2010

Notary Public

My commission

MARCH 25 2012



**Before The  
State Of Wisconsin  
DIVISION OF HEARINGS AND APPEALS**

In the Matter of the Disciplinary Proceedings  
Against **SARA M. PANGRAZZI, R.C.P.**,  
Respondent

AFFIDAVIT OF COSTS  
DHA Case No. DRL-10-0010

Division of Enforcement Case No. 08 MED 129

Amanda Tollefsen, affirms the following before a notary public for use in this action, subject to the penalties for perjury in Wis. Stat. § 946.31:

1. I am an administrative law judge/attorney licensed to practice law in the State of Wisconsin, and am employed by the Wisconsin Division of Hearings and Appeals. I served as the Administrative Law Judge in the above-captioned matter.

2. This affidavit sets forth the costs and expenses incurred in this matter based upon my contemporaneous time keeping entries in connection with the hearing.

01/25/10	File review, scheduled PHC, drafted Notice	24 minutes
02/25/10	E-mail	6 minutes
03/03/10	File review, PHC, Draft Report	54 minutes
03/08/10	Phone call from Pangrazzi re reschedule, new address	12 minutes
03/09/10	PHC, scheduled continued PHC, drafted Notice	1 hour
03/26/10	Mail, filing	6 minutes
04/06/10	Continued PHC, Drafted Default Order	24 minutes
06/23/10	File Review	12 minutes
08/04/10	Drafted Proposed Order	2 hours, 30 minutes
08/05/10	“”	3 hours, 30 minutes
9/20/10	Affidavit of Costs	18 minutes

3. That upon information and belief the total assessable costs for the Division of Hearings and Appeals are as follows:

A. Administrative Law Judge: 9.3 hours at \$61.00 per hour = \$567.30

Dated this 20 day of September 2010.

By: \_\_\_\_\_

Amanda Tollefsen

Administrative Law Judge

Division of Hearings and Appeals

Subscribed and sworn to before me this  
20th day of September 2010

James H. Richard

NOTARY PUBLIC, STATE OF WISCONSIN

MY COMMISSION EXPIRES ON 06/26/11.

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