

WISCONSIN DEPARTMENT OF REGULATION & LICENSING



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STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF DISCIPLINARY	:	
PROCEEDINGS AGAINST	:	ORDER FIXING COSTS
	:	Order0000254
FRANCELLA WILLIAMS, L.P.N.,	:	DHA Case No. DRL-10-0004
RESPONDENT.	:	DOE Case No. 09NUR254
	:	ORDER 0000254

On June 10, 2010, the Board of Nursing filed its Final Decision and Order in the above-captioned matter by which the board ordered that pursuant to sec. 440.22, Wis. Stats., the costs of this proceeding be assessed against respondent. Pursuant to sec. RL 2.18 (4), Wis. Admin. Code, on or about June 24, 2010, the Board of Nursing received the Affidavit of Costs of the Division of Enforcement in the amount of \$633.16, filed by Attorney Jeanette Lytle. On or about June 24, 2010, the Board of Nursing received the Affidavit of Costs of the Division of Hearings and Appeals in the amount of \$286.70, filed by Administrative Law Judge Amanda Tollefsen. The Board of Nursing considered the Affidavits of Costs on September 2, 2010, and orders as follows:

ORDER

NOW, THEREFORE, IT IS ORDERED that pursuant to sec. 440.22, Wis. Stats., the costs of this proceeding in the amount of \$919.86, set forth in the Affidavits of Costs of Attorney Jeanette Lytle and Administrative Law Judge Amanda Tollefsen, which are attached hereto and made a part hereof, are hereby assessed against respondent, and shall be payable by respondent to the Department of Regulation and Licensing. **Failure of respondent to make payment on or before October 2, 2010, shall constitute a violation of the Order unless respondent petitions for and the board grants a different deadline.** Under sec. 440.22 (3), Wis. Stats., the Department of Regulation and Licensing may not restore, renew or otherwise issue any credential to the respondent until respondent has made payment to the department in the full amount assessed.

Payment shall be made payable to the Wisconsin Department of Regulation and Licensing and mailed to:

Department Monitor
Division of Enforcement
Department of Regulation and Licensing
P.O. Box 8935
Madison, WI 53708-8935

Dated this 2nd day of September, 2010.

BOARD OF NURSING

By: 
Member of the Board

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE DISCIPLINARY
PROCEEDINGS AGAINST

FRANCELLA WILLIAMS

RESPONDENT

AFFIDAVIT OF COSTS

09 NUR 254

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Being duly on affirmation, the undersigned employee of the Department of Regulation and Licensing, upon information and belief, deposes and states as follows:

That set out below are the costs of the proceeding accrued to the Division of Enforcement in this matter, based upon Division of Enforcement records compiled in the regular course of agency business in the above-captioned matter.

INVESTIGATOR EXPENSE --- Sherrie Johnson

DATE		HOURS	MINUTES
09/03/2009	discuss w/ atty and e-mails. Research lic on other states and obtain board orders in other states. CIB check. Research previous "flag" status of Respondent. Request from sup permission to do immediate work. Tx to other investigator.	3	0
TOTAL INVESTIGATOR EXPENSE ---		3 HOURS AND	0 MINUTES
(Based on their average salary and benefits at the Division of Enforcement)		TOTALS	3 0
AT \$29.00 PER HOUR = \$87.00			

INVESTIGATOR EXPENSE --- Steven Rohland

DATE		HOURS	MINUTES
06/02/2010	review Iowa information received by RC, discussed w/RC; checked ICE & memo on Word; note to materials to discuss w/JCL when she returns; ICE file main.	0	30
02/26/2010	searched Internet, ICE, Lexis for address info on R.; printed info, referred to JCL	1	30
09/08/2009	phn call to Marshfield Care Center, spoke w/D.O.N.; checked LexisNexis, printed info; memo; spoke w/JCL; cts & file main.; file to Atty. JCL	1	30
09/04/2009	new file received from GR, reviewed; reviewed additional materials provided by Inv. SJ; spoke briefly w/Atty. JCL; note to file for follow-up; cts file main.	0	45
TOTAL INVESTIGATOR EXPENSE ---		4 HOURS AND	15 MINUTES
(Based on their average salary and benefits at the Division of Enforcement)		TOTALS	4 15
AT \$29.00 PER HOUR = \$123.25			

PARALEGAL EXPENSE --- Jan Johnson

DATE		HOURS	MINUTES
06/23/2010	Review corres from IA Bd; disc w/ JL; file	0	10
04/02/2010	Ck usps tracking re status of cert mailing; receive ret'd cert mailing; make copy of env; sent orig's to DHA (ret'd reg & cert mailing & aff of mailing); file	0	20
03/02/2010	Finalize & process aff of mailing; disc w/ & return file to JL	0	15
03/01/2010	Organize file; disc w/ JL; make copies of JL's 11/24 ltr/stip/fd&o/cmp/hn; draft ltr to R & send w/ copies (deliver to post office); draft aff of mailing;	1	10
02/08/2010	Disc w/ JL; send orig doc's (cmp/hn/aff serv/ret'd cert cmp; cert mail card) to DHA; file copy to JL	0	10
01/21/2010	Receive ret'd cmp (cert); make copy of env; notes for JL	0	10
01/08/2010	Process aff serv; file; return file to JL; FM	0	10
01/07/2010	Finalize hn; disc w/ JL re revisions to cmp; have JL sign doc's; prep for & process-file/serve cmp (deliver to post office); assemble pleadings file; draft aff serv; FM	1	0
01/06/2010	Review e-mail from atty Lytle (JL); ck ICE; convert fd&o to cmp & edit; start hearing notice (hn)	1	0

TOTAL PARALEGAL EXPENSE --- 4 HOURS AND 25 MINUTES
(Based on their average salary and benefits at the Division of Enforcement)

AT \$29.00 PER HOUR = \$128.08

	HOURS	MINUTES
TOTALS	4	25

PROSECUTING ATTORNEY EXPENSE --- Jeanette Lytle

DATE		HOURS	MINUTES
04/21/2010	Review proposed decision and order.	0	30
03/08/2010	Prehearing conf. Review cases for similar disciplines. Mail recommendations to ALJ.	1	15
02/26/2010	Attempts to locate another address for R.	0	20
12/29/2009	E-mail to paralegal regarding complaint.	0	10
11/24/2009	Finalize stip and mail.	0	30
09/17/2009	Draft stip and order and letter enclosing same.	1	15
09/08/2009	Review memo. Conf. with investigator.	0	10
09/03/2009	Review file. Confs. with investigator and investigator supervisor.	0	40


TOTAL PROSECUTING ATTORNEY EXPENSE --- 4 HOURS AND 50 MINUTES
(Based on their average salary and benefits at the Division of Enforcement)

AT \$61.00 PER HOUR = \$294.83

	HOURS	MINUTES
TOTALS	4	50

EXPENSE SUMMARY

PARALEGAL EXPENSE	Jan Johnson	\$128.08
INVESTIGATOR EXPENSE	Steven Rohland	\$123.25
INVESTIGATOR EXPENSE	Sherrie Johnson	\$87.00
PROSECUTING ATTORNEY EXPENSE	Jeanette Lytle	\$294.83
TOTAL ASSESSABLE COST >>>		\$633.16



Jeanette Lytle, Attorney

Subscribed and affirmed to before me this
6/24/2010



Notary Public
My commission 



**Before The
State Of Wisconsin
DIVISION OF HEARINGS AND APPEALS**

In the Matter of the Disciplinary Proceedings
Against **Francella Williams, L.P.N.**, Respondent

AFFIDAVIT OF COSTS
DHA Case No. DRL-10-0004

Division of Enforcement Case No. 09 NUR 254

Amanda Tollefsen, affirms the following before a notary public for use in this action, subject to the penalties for perjury in Wis. Stat. § 946.31:

1. I am an administrative law judge/attorney licensed to practice law in the State of Wisconsin, and am employed by the Wisconsin Division of Hearings and Appeals. I served as the Administrative Law Judge in the above-captioned matter.

2. This affidavit sets forth the costs and expenses incurred in this matter based upon my contemporaneous time keeping entries in connection with the hearing.

01/12/10	File Review	6 minutes
1/20/10	Mail, Filing	6 minutes
2/6/10	Mail, filing	6 minutes
3/8/10	File Review, PHC	18 minutes
	Drafted Default Order	6 minutes
4/6/10	Research, Drafted Proposed Decision	90 minutes
4/19/10	Research, Drafted Proposed Decision	60 minutes
4/20/10	Completed Proposed Decision, etc.	90 minutes

3. That upon information and belief the total assessable costs for the Division of Hearings and Appeals are as follows:

A. Administrative Law Judge: 4.7 hours at \$61.00 per hour = \$286.70

Dated this 24 day of June, 2010.

By: Amanda Tollefsen
Amanda Tollefsen
Administrative Law Judge
Division of Hearings and Appeals

Subscribed and sworn to before me this
24th day of June, 2010

James L. Richards
NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION EXPIRES ON June 26, 2011

