

WISCONSIN DEPARTMENT OF REGULATION & LICENSING



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STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE DISCIPLINARY	:	
PROCEEDINGS AGAINST	:	
	:	FINAL DECISION AND ORDER
SANDRA K. MORRIS, R.N.,	:	LS0705174NUR
RESPONDENT.	:	

[Division of Enforcement Case Nos. 06 NUR 473 & 07 NUR 014]

The parties to this action for the purposes of Wis. Stat. § 227.53:

Sandra K. Morris, R.N.
N2559 Hwy 67
Neosho, WI 53059

Division of Enforcement
Department of Regulation and Licensing
1400 East Washington Avenue
P.O. Box 8935
Madison, WI 53708-8935

Wisconsin Board of Nursing
Department of Regulation and Licensing
1400 East Washington Avenue
P.O. Box 8935
Madison, WI 53708-8935

PROCEDURAL HISTORY

The parties in this matter agree to the terms and conditions of the attached Stipulation as the final decision of this matter, subject to the approval of the Board of Nursing. The Board has reviewed this Stipulation and considers it acceptable.

Accordingly, the Board in this matter adopts the attached Stipulation and makes the following:

FINDINGS OF FACT

1. Sandra K. Morris, R.N., Respondent, date of birth November 15, 1951, is licensed by the Wisconsin Board of Nursing as a registered nurse in the State of Wisconsin pursuant to license number 57384, which was first granted March 27, 1973.

2. Respondent's last address reported to the Department of Regulation and Licensing is N2559 Hwy 67, Neosho, WI 53059.

3. On January 5, 2007, Brian Henderson, Director of Nursing at Mayville Nursing and Rehabilitation Center, 305 S. Clark Street, Mayville, Wisconsin, contacted the Dodge County Sheriff's Department to report controlled substances missing from that facility. According to Henderson, liquid lorazepam for two patients had been stored in a refrigerator in the medication room. Sometime between December 26, 2006 and December 30, 2006, approximately 14.5 ml of lorazepam prescribed to Patient LG was missing and unaccounted for. During the same time period, the liquid lorazepam prescribed to Patient RW appeared to have been diluted. Lorazepam is a Schedule IV controlled substance.

4. On January 11, 2007, Detective Michael Reissmann of the Dodge County Sheriff's Department, and Dawn Goetsch, a social worker with the Dodge County Social Services Department, went to Respondent's residence at N2559 Hwy 67, Neosho, Wisconsin. Reissmann and Goetsch were investigating allegations that, on January 8, 2007, Respondent had abused a vulnerable adult, her husband, MM (DOB 06/10/26).

5. Upon arriving at Respondent's home, Detective Reissmann observed that the residence was in disrepair and the interior smelled of dog urine, cat urine and animal feces. The carpets were extremely soiled. Reissmann saw approximately twenty cats and at least five dogs around the outside of the residence.

6. Reissmann and Goetsch interviewed Jacqueline H, a certified nursing assistant, who, along with other members of her family, shared a residence with Respondent and MM since approximately April 14, 2006. Jacqueline H and her family moved in with Respondent to provide care for MM while Respondent worked. According to Jacqueline H, MM is sometimes delusional, sometimes uses a walker, and at times needs assistance getting up and down.

7. Reissmann and Goetsch then talked with Shane H, Jacqueline H's adult son, who reported that at approximately 11:30 a.m. on January 8, 2007, he found a note from Respondent on the kitchen table. The note said that MM had fallen to the floor and would need help getting up. Shane went to the locked door of the bedroom Respondent shared with MM. Through the locked door, Shane could see that MM was lying on the floor. Respondent did not answer the door as Shane knocked and pounded. Eventually Shane broke the door down, and called to his mother, who came to join him in helping MM up off the floor. Respondent was in the bed and did not get up to help. Shane believed that Respondent was passed out due to intoxication. Shane told investigators "[I]t was disgusting that MM had to lay [*sic*] on the floor" because the floors were extremely dirty and soaked with cat or dog urine.

8. Reissmann and Goetsch spoke with MM who appeared to be delusional, saying, for example, that he'd been doing farm work that morning, when in fact MM had not farmed for years. MM said that no one had injured him and he did not recall lying on the floor for a period of time on January 8, 2007.

9. At approximately 1:30 p.m. on January 11, 2007, Reissmann and Goetsch interviewed Respondent, whose pupils were dilated and who smelled strongly of alcohol. Respondent refused to submit to a preliminary breath test, but Reissmann estimated, based on his training and experience, that Respondent was intoxicated and her blood alcohol limit probably exceeded that with which she could have legally operated a motor vehicle.

10. Respondent stated that on January 8, 2007, she had come home from work at around 7:30 a.m. and discovered that MM had fallen out of bed and was lying on the floor. Respondent said she covered MM with a blanket, put a pillow under his head and read to him until Shane broke the door down. When asked why she didn't get help for MM, Respondent said she wasn't getting along with Jacqueline H's family and didn't feel it necessary to wake them at that time of day.

11. Reissmann estimated that in failing to provide aid to MM, Respondent had deprived MM of his basic needs for approximately four hours.

12. At 4:11 p.m. on January 12, 2007, Officer Ryan Borchardt of the Neosho/Rubicon/Ashippun Police Department went to Respondent's residence due to a call concerning a disorderly female. Jacqueline and Shane H reported that Respondent had struck Shane with her fist. Borchardt spoke with Respondent, who smelled strongly of intoxicants. When Borchardt attempted to take Respondent into custody, she resisted, saying she had to go to work that evening at Mayville Nursing and Rehabilitation Center. As Borchardt attempted to put hand-cuffs on Respondent, she struck Borchardt's left hand with her elbow and Borchardt used pepper spray to subdue her. A preliminary breath test indicated Respondent's blood alcohol content was .26.

13. On January 15, 2007, Detective Dennis Hockers of the Dodge County Sheriff's Department interviewed Respondent at her residence concerning the apparent drug thefts at Mayville Nursing and Rehabilitation Center. Respondent admitted she had taken the missing lorazepam, that she had ingested it while on duty in her capacity as a registered nurse, and that she had falsified the patient's record to make it appear that the patient had received the medication. In a written statement, Respondent stated:

On December 26, 27, 28 I administered lorazepam intended for a resident to myself and
[I] diluted the [lorazepam] with water...I did this 4 times to my full recollection.

14. Respondent also told Detective Hockers that, during the years 2004 and 2005, she had been employed as a registered nurse at Beverly Terrace, a nursing home located at 121 Hospital Drive, Watertown, Wisconsin. Respondent

admitted that during her employment at Beverly Terrace, she took medications without permission or prescriptions. Respondent admitted taking: Darvocet, Tylenol 3, Valium, and Detrol LA.

15. On January 16, 2007, Respondent admitted to Brian Henderson that she had taken the missing lorazepam, and that she had ingested it while working as a registered nurse at Mayville Nursing and Rehabilitation Center.

16. On February 8, 2007, as a result of her behaviors on January 8, 2007, Respondent was charged in Dodge County Circuit Court, Case No. 2007 CM 141, with negligent maltreatment of vulnerable adults, causing bodily harm, in violation of Wis. Stats. §§ 940.285(2)(a)3 and 939.51(3)(a).

17. On February 14, 2007, as a result of her conduct between December 26-28, 2006, Respondent was charged in Dodge County Circuit Court, Case No. 2007 CM 142, with two crimes: 1) obtaining a prescription drug by use of fraud, in violation of Wis. Stats. §§ 450.11(7)(a) and 450.11(9)(a); and 2) misdemeanor theft, in violation of Wis. Stats. §§ 943.20(1)(a) and (3)(a), 939.51(3)(a).

18. On January 28, 1994, the Board of Nursing reprimanded Respondent for three incidents of irregularity in administration of and/or documentation related to Demerol and meperidine.

CONCLUSIONS OF LAW

19. The Wisconsin Board of Nursing has jurisdiction over this matter pursuant to Wis. Stat. § 441.07 and authority to enter into this stipulated resolution pursuant to Wis. Stat. § 227.44(5).

COUNT I

20. Respondent, by engaging in the conduct described in paragraph 14, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(1), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT II

21. Respondent, by engaging in the conduct described in paragraph 14, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(2), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT III

22. Respondent, by engaging in the conduct described in paragraphs 3, 13, 15 and 17, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(1), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT IV

23. Respondent, by engaging in the conduct described in paragraphs 3, 13, 15 and 17, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(2), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT V

24. Respondent, by engaging in the conduct described in paragraphs 3, 13, 15 and 17, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(6), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT VI

25. Respondent, by engaging in the conduct described in paragraphs 3, 13, 15 and 17, has violated standards of practice for registered nurses, as set forth in Wis. Admin. Code § N 6.03(1)(c), and is subject to discipline pursuant to Wis. Admin. Code § N 6.05, and Wis. Stat. § 441.07(1)(d).

COUNT VII

26. Respondent, by engaging in the conduct described in paragraphs 4-8, 10-11 and 16, has engaged in misconduct as set forth in Wis. Admin. Code § N 7.04(1), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT VIII

27. Respondent, by engaging in the conduct described in paragraphs 4-8, 10-11 and 16, has engaged in misconduct

as set forth in Wis. Admin. Code § N 7.04(4), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

COUNT IX

28. Respondent, by engaging in the conduct described in paragraphs 4-8, 10-11 and 16, has violated standards of practice for registered nurses, as set forth in Wis. Admin. Code § N 6.03(1)(c), and is subject to discipline pursuant to Wis. Admin. Code § N 6.05, and Wis. Stat. § 441.07(1)(d).

COUNT X

29. Respondent, by engaging in the conduct described in paragraph 12, has engaged in unprofessional conduct as set forth in Wis. Admin. Code § N. 7.04 (Intro), and is subject to discipline pursuant to Wis. Stat. § 441.07(1)(d).

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, that the attached Stipulation is accepted.

IT IS FURTHER ORDERED, effective the date of this Order:

SUSPENSION

- A.1. The license of Sandra K. Morris, R.N., to practice as a registered nurse in the State of Wisconsin is SUSPENDED for an indefinite period.
- A.2. Respondent shall mail or physically deliver all indicia of nursing licensure to the Department Monitor within 14 days of the effective date of this Order.
- A.3. Upon a showing by Respondent of continuous, successful compliance for a period of at least five (5) years with the terms of this Order, including at least 600 hours of active nursing for every year the suspension is stayed, the Board may grant a petition by the Respondent under paragraph D.4. for return of full licensure.
- A.4. The Board may, on its own motion or at the request of the Department Monitor, grant full licensure at any time.

STAY OF SUSPENSION

- B.1. **The suspension shall not be stayed for the first six (6) months**, but any time after six (6) months, the suspension shall be stayed upon Respondent petitioning the Board and providing proof, which is determined by the Board or its designee to be sufficient, that Respondent has been in compliance with the provisions of Sections C and D of this Order for the most recent three (3) consecutive months.
- B.2. The Board or its designee may, without hearing, remove the stay upon receipt of information that Respondent is in substantial or repeated violation of any provision of Sections C or D of this Order. Repeated violation is defined as the multiple violation of the same provision or violation of more than one provision. The Board may, in conjunction with any removal of any stay, prohibit the Respondent for a specified period of time from seeking a reinstatement of the stay under paragraph B.4.
- B.3. This suspension becomes reinstated immediately upon notice of the removal of the stay being provided to Respondent either by:
 - (a) Mailing to Respondent's last-known address provided to the Department of Regulation and Licensing pursuant to Wis. Stat. § 440.11; or
 - (b) Actual notice to Respondent or Respondent's attorney.
- B.4. The Board or its designee may reinstate the stay, if provided with sufficient information that Respondent is in compliance with the Order and that it is appropriate for the stay to be reinstated. Whether to reinstate the stay shall be wholly in the discretion of the Board or its designee.
- B.5. If Respondent requests a hearing on the removal of the stay, a hearing shall be held using the procedures set forth in Wis. Admin. Code § RL 2. The hearing shall be held in a timely manner with the evidentiary portion of the hearing being completed within 60 days of receipt of Respondent's request, unless waived by Respondent. Requesting a hearing does not stay the suspension during the pendency of the hearing process.

CONDITIONS AND LIMITATIONS

Treatment Required

- C.1. Respondent shall enter into, and shall continue, in a drug and alcohol treatment program at a treatment facility (Treater) acceptable to the Board or its designee. Respondent shall participate in, cooperate with, and follow all treatment recommended by Treater.
- C.2. Respondent shall immediately provide Treater with a copy of this Final Decision and Order and all other subsequent orders.
- C.3. Treater shall be responsible for coordinating Respondent's rehabilitation, drug monitoring and treatment program as required under the terms of this Order, and shall immediately report any relapse, violation of any of the terms and conditions of this Order, and any suspected unprofessional conduct, to the Department Monitor (See D.1., below). If Treater is unable or unwilling to serve as Treater, Respondent shall immediately seek approval of a successor Treater by the Board or its designee.
- C.4. The rehabilitation program shall include individual and/or group therapy sessions at a frequency to be determined by Treater, but not less than twice per month for the first year. Therapy may end only upon a determination by the Board or its designee after receiving a petition for modification as required by D.4., below.
- C.5. Treater shall submit formal written reports to the Department Monitor on a quarterly basis, as directed by the Department Monitor. These reports shall assess Respondent's progress in the drug and alcohol treatment program. Treater shall report immediately to the Department Monitor any violation or suspected violation of this Order.

Releases

- C.6. Respondent shall provide and keep on file with Treater, all treatment facilities and personnel, laboratories and collections sites current releases complying with state and federal laws. The releases shall allow the Board, its designee, and any employee of the Department of Regulation and Licensing, Division of Enforcement to: (a) obtain all urine, blood and hair specimen screen results and patient health care and treatment records and reports, and (b) discuss the progress of Respondent's treatment and rehabilitation. Copies of these releases shall immediately be filed with the Department Monitor.

AA/NA Meetings

- C.7. Respondent shall attend Narcotics Anonymous and/or Alcoholic Anonymous meetings or an equivalent program for recovering professionals, at the frequency recommended by Treater, but no less than twice per week. Attendance of Respondent at such meetings shall be verified and reported monthly to Treater and the Department Monitor.

Sobriety

- C.8. Respondent shall abstain from all personal use of alcohol.
- C.9. Respondent shall abstain from all personal use of controlled substances as defined in Wis. Stat. § 961.01(4), except when prescribed, dispensed or administered by a practitioner for a legitimate medical condition. Respondent shall disclose Respondent's drug and alcohol history and the existence and nature of this Order to the practitioner prior to the practitioner ordering the controlled substance. Respondent shall at the time the controlled substance is ordered immediately sign a release in compliance with state and federal laws authorizing the practitioner to discuss Respondent's treatment with, and provide copies of treatment records to, Treater and the Board or its designee.
- C.10. Respondent shall abstain from all use of over-the-counter medications or other substances which may mask consumption of controlled substances or of alcohol, create false positive screening results, or interfere with Respondent's treatment and rehabilitation.
- C.11. Respondent shall report all medications and drugs, over-the-counter or prescription, taken by Respondent to Treater and the Department Monitor within 24 hours of ingestion or administration, and shall identify the person or persons who prescribed, dispensed, administered or ordered said medications or drugs. If Respondent has not provided a release as required by C.9 above, within 24 hours of a request by Treater or the Board or its designee, Respondent shall provide releases in compliance with state and federal laws. The releases shall authorize the person who prescribed, dispensed, administered or ordered the medication to discuss Respondent's treatment with, and provide copies of treatment records to, the requester.

Drug and Alcohol Screens

- C.12. Respondent shall enroll and begin participation in a drug and alcohol monitoring program which is approved by the Department pursuant to Wis. Admin. Code § RL 7.11 ("Approved Program"). A list of Approved Programs is

available from the Department Monitor.

- C.13. At the time Respondent enrolls in the Approved Program, Respondent shall review all of the rules and procedures made available by the Approved Program. Failure to comply with all requirements for participation in drug and alcohol monitoring established by the Approved Program is a substantial violation of this Order. The requirements shall include:
- (a.) Contact with the Approved Program as directed on a daily basis, including vacations, weekends and holidays.
 - (b.) Production of a urine specimen at a collection site designated by the Approved Program within five (5) hours of notification of a test.
- C.14. The Approved Program shall require the testing of urine specimens at a frequency of not less than 56 times per year, for the first year of this Order. After the first year, the frequency may be reduced only upon a determination by the Board or its designee after receiving a petition for modification as required by D.4., below.
- C.15. If any urine, blood or hair specimen is positive or suspected positive for any controlled substances or alcohol, Respondent shall promptly submit to additional tests or examinations as the Treater or the Board or its designee shall determine to be appropriate to clarify or confirm the positive or suspected positive test results.
- C.16. In addition to any requirement of the Approved Program, the Board or its designee may require Respondent to do any or all of the following: (a) submit additional urine specimens, (b) submit blood, hair or breath specimens, (c) furnish any specimen in a directly witnessed manner.
- C.17. All confirmed positive test results shall be presumed to be valid. Respondent must prove by a preponderance of the evidence an error in collection, testing or other fault in the chain of custody.
- C.18. The Approved Program shall submit information and reports to the Department Monitor in compliance with the requirements of Wis. Admin. Code § RL 7.11.

Practice Limitations

- C.19. Respondent shall not work as a nurse or other health care provider in a setting in which Respondent has access to controlled substances.
- C.20. Respondent shall practice only under the direct supervision of a licensed nurse or other licensed health care professional approved by the Board or its designee and only in a work setting pre-approved by the Board or its designee. Respondent may not work in a home health care, hospice, pool nursing, or agency setting.
- C.21. Respondent shall provide a copy of this Final Decision and Order and all other subsequent orders immediately to supervisory personnel at all settings where Respondent works as a nurse or care giver or provides health care, currently or in the future.
- C.22. It is Respondent's responsibility to arrange for written reports from supervisors to be provided to the Department Monitor on a quarterly basis, as directed by the Department Monitor. These reports shall assess Respondent's work performance, and shall include the number of hours of active nursing practice worked during that quarter.
- C.23. Respondent shall report to the Board any change of employment status, residence, address or telephone number within five (5) days of the date of a change.

MISCELLANEOUS

Department Monitor

- D.1. Any requests, petitions, reports and other information required by this Order shall be mailed, e-mailed, faxed or delivered to:

Department Monitor
Wisconsin Department of Regulation and Licensing
Division of Enforcement
1400 East Washington Ave.
P.O. Box 8935
Madison, WI 53708-8935
Fax: (608) 266-2264
Telephone: (608) 267-3817
department.monitor@drl.state.wi.us

Required Reporting by Respondent

- D.2. Respondent is responsible for compliance with all of the terms and conditions of this Order, including the timely submission of reports by others. Respondent shall promptly notify the Department Monitor of any failures of the Treater, treatment facility, Approved Program or collection sites to conform to the terms and conditions of this Order. Respondent shall promptly notify the Department Monitor of any violations of any of the terms and conditions of this Order by Respondent. Additionally, every three (3) months the Respondent shall notify the Department Monitor of the Respondent's compliance with the terms and conditions of the Order, and shall provide the Department Monitor with a current address and home telephone number.

Change of Treater or Approved Program by Board

- D.3. If the Board or its designee determines the Treater or Approved Program has performed inadequately or has failed to satisfy the terms and conditions of this Order, the Board or its designee may direct that Respondent continue treatment and rehabilitation under the direction of another Treater or Approved Program.

Petitions for Modification of Limitations or Termination of Order

- D.4. Respondent may petition the Board for modification of the terms of this Order or termination, however no such petition for modification shall occur earlier than one year from the date of this Order and no such petition for termination shall occur other than in compliance with paragraph A.3. Any such petition for modification shall be accompanied by a written recommendation from Respondent's Treater expressly supporting the specific modifications sought. Denial of a petition in whole or in part shall not be considered a denial of a license within the meaning of Wis. Stat. § 227.01(3)(a), and Respondent shall not have a right to any further hearings or proceedings on the denial.

Costs of Compliance

- D.5. Respondent shall be responsible for all costs and expenses incurred in conjunction with the monitoring, screening, supervision and any other expenses associated with compliance with the terms of this Order. Being dropped from a program for non-payment is a violation of this Order.

Costs of Proceeding

- D.6. Respondent shall pay costs of \$850.00 to the Department of Regulation and Licensing within 90 days of this Order. In the event Respondent fails to timely submit any payment of costs, Respondent's license SHALL BE SUSPENDED, without further notice or hearing, until Respondent has complied with the terms of this Order.

Additional Discipline

- D.7. In addition to any other action authorized by this Order or law, violation of any term of this Order may be the basis for a separate disciplinary action pursuant to Wis. Stat. § 441.07.

Wisconsin Board of Nursing

By: Marilyn Kaufmann
A Member of the Board

5/17/07
Date

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE DISCIPLINARY	:	
PROCEEDINGS AGAINST	:	
	:	STIPULATION
SANDRA K. MORRIS, R.N.,	:	LS _____ NUR
RESPONDENT.	:	

[Division of Enforcement Case #'s 06 NUR 473 & 07 NUR 014]

It is hereby stipulated and agreed, by and between Sandra K. Morris, R.N., Respondent; and Sandra L. Nowack attorney for the Complainant, Department of Regulation and Licensing, Division of Enforcement, as follows:

1. This Stipulation is entered into as a result of pending investigations of Respondent’s licensure by the Division of Enforcement (files 06 NUR 473 & 07 NUR 014). Respondent consents to the resolution of these investigations by stipulation and without the issuance of a formal complaint.
2. Respondent understands that by signing this Stipulation, she voluntarily and knowingly waives her rights, including the right to a hearing on the allegations against her, at which time the state has the burden of proving those allegations by a preponderance of the evidence; the right to confront and cross-examine the witnesses against her; the right to call witnesses on her behalf and to compel their attendance by subpoena; the right to testify herself; the right to file objections to any proposed decision and to present briefs or oral arguments to the officials who are to render the final decision; the right to petition for rehearing; and all other applicable rights afforded to her under the United States Constitution, the Wisconsin Constitution, the Wisconsin Statutes, the Wisconsin Administrative Code, and any other provisions of state or federal law.
3. Respondent has been provided an opportunity to obtain advice of legal counsel prior to signing this Stipulation.
4. Respondent agrees to the adoption of the attached Final Decision and Order by the Board. The parties to the Stipulation consent to the entry of the attached Final Decision and Order without further notice, pleading, appearance or consent of the parties. Respondent waives all rights to any appeal of the Board's Order, if adopted in the form as attached.
5. If the terms of this Stipulation are not acceptable to the Board, the parties shall not be bound by the contents of this Stipulation, and the matter shall be returned to the Administrative Law Judge for further proceedings. In the event that this Stipulation is not accepted by the Board, the parties agree not to contend that the Board has been prejudiced or biased in any manner by the consideration of this attempted resolution.
6. The parties to this Stipulation agree that the attorney or other agent for the Division of Enforcement and any member of the Board ever assigned as a case advisor in this investigation may appear before the Board in open or closed session, without the presence of Respondent or her attorney, if any, for purposes of speaking in support of this agreement and answering questions that any member of the Board may have in connection with the Board’s deliberations on the Stipulation. Additionally, any such case advisor may vote on whether the Board should accept this Stipulation and issue the attached Final Decision and Order.
7. Respondent is informed that should the Board adopt this Stipulation, the Board’s Final Decision and Order is a public record and will be published in accordance with standard Department procedure.
8. The Division of Enforcement joins Respondent in recommending the Board adopt this Stipulation and issue the attached Final Decision and Order.

Sandra K. Morris, R.N.
Respondent
N2559 Hwy 67
Neosho, WI 53059

Date

Sandra L. Nowack
Attorney for Complainant
Division of Enforcement
Department of Regulation and Licensing
P.O. Box 8935
Madison, WI 53708-8935

Date