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CERTIFICATION BOARD

Jeff Percy, MPA, Executive Director

August 18, 2003

Re: Complaint #: 2003-10
Complainant: Jeff Percy for the Wisconsin Certification Board
Respondent: William R. Olcott, CADC III, CCS II, CPP

To: Board of Directors
Wisconsin Certification Board, Inc.

The Executive Committee having received the results of the investigation into the alleged misconduct of William R. Olcott, CADC III, CCS II, CPP and in conformity with its rules now makes the following:

FINDINGS OF FACT

1. William R. Olcott admits to providing the following information to the WCB:

May, 1995 Demographic survey completed as part of recertification as a CADC III that included claiming a bachelors degree from Indiana University in 1976 in Sociology. This recertification packet includes a signed assurance that includes the statement, "I certify that all the enclosed application materials were prepared by me; and are true and correct."

September, 1996 General Information Sheet for CPP that included demographic information that claimed a MA degree from UW-Green Bay in Psychology in 1973. It also included a signed assurances that includes the statement, "I certify that all the enclosed application materials were prepared by me; and are true and correct."

August, 1997 General Information Sheet for CCS Recertification that included claiming a MA degree in the personal information section, signed assurances that include the statement, "I certify that all the enclosed application has been prepared by me and is true."

May, 1998 General Information Sheet for CCS Recertification that included claiming a MA degree in the personal information section, signed assurances that include the statement, "I certify that all the enclosed application has been prepared by me and is true."

June, 1999 General Information Sheet for CCS Recertification that included claiming a MA degree in the personal information section, signed assurances that include the statement, "I certify that all the enclosed application has been prepared by me and is true."

2. William R. Olcott admits that he has not earned a Masters degree from UW-Green Bay
3. William R. Olcott admits that he has not earned a Bachelors degree from Indiana University.

CONCLUSION

The Executive Committee concludes that William R. Olcott has violated:

The Counselor Code of Conduct, Rule 5.2 "A counselor shall not use misrepresentation in the preparation of a counselor certification development plan or in the procurement of certification or recertification as an

alcohol or drug counselor, or assist another in the preparation of a certification development plan or in the procurement of registration, certification or recertification through misrepresentation. The term 'misrepresentation' includes but is not limited to the misrepresentation of professional qualifications, certification, accreditation, affiliations, employment experience, the plagiarism of application and recertification materials, or the falsification of references."

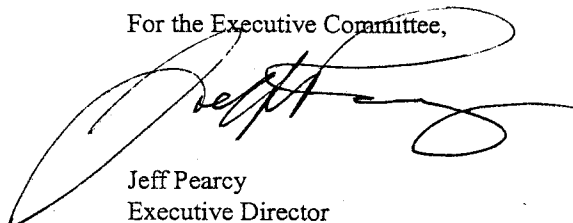
And has also violated the Certified Prevention Professional Code of Conduct:

1.2 Engaging in fraud or deceit in obtaining certification or registration.

DECISION

Pursuant to Section V(A)(3), Action by the Executive Committee, in the WCB *Counselor Code of Conduct* and the WCB *Code of Conduct for Certified Prevention Professionals*, the certifications of William R. Olcott as a CADC III and CPP are suspended for a period of six months. This suspension will begin on September 15, 2003 and end on February 15, 2004 unless delayed by the timely receipt of a request for a hearing as outlined within Sections VI and VII of the Counselor and Certified Prevention Professional *Codes of Conduct*. It is a requirement for maintenance of certification as a CCS II that the supervisor maintain certification as a CADC III. Therefore, it is also the decision of the Executive Committee that this suspension applies to the certification as a CCS II.

For the Executive Committee,



Jeff Percy
Executive Director

Cc file