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STATE OF WISCONSIN
BEFORE THE SOCIAL WORKER SECTION
EXAMINING BOARD OF SOCIAL WORKERS,
MARRIAGE AND FAMILY THERAPISTS AND PROFESSIONAL COUNSELORS

IN THE MATTER OF THE DISCIPLINARY

PROCEEDINGS AGAINST:

CRYSTAL S. YOUNG, C.S.W.,

FINAL DECISION AND ORDER

RESPONDENT

LS0205151SOC

The parties to this action for the purposes of § 227.53, Stats., are:

Crystal S. Young, C.S.W.

N844 Resewood Ave.

Neillsville, WI 54456

Social Worker Section

Examining Board of Social Workers,

Marriage and Family Therapists and Professional Counselors

PO Box 8935

Madison, WI 53708-8935

Department of Regulation and Licensing

Division of Enforcement

PO Box 8935

Madison, WI 53708-8935

The parties in this matter agree to the terms and conditions of the attached Stipulation as the final decision in this matter, subject to the approval of the Social Worker Section. The Section has reviewed this Stipulation and considers it acceptable.

Accordingly, the Section in this matter adopts the attached Stipulation and makes the following:

FINDINGS OF FACT

1. Crystal S. Young, C.S.W., Respondent, date of birth October 26, 1955, is certified by the Social Worker Section as a social worker in the State of Wisconsin pursuant to certificate number 399, which was first granted August 2, 1993.
2. Respondent's last address reported to the Department of Regulation and Licensing is N844 Resewood Ave, Neillsville, WI 54456.
3. During the events of this matter, Respondent was employed as a social worker by Clark County Department of Social Services (CCDSS) in Neillsville, Wisconsin.

4. In November 1999, Respondent was disciplined by CCDSS because of continued noncompliance with completing documentation of cases.

5. In January 2001, CCDSS determined that the paperwork and documentation on the 31 cases assigned to Respondent continued to be either incomplete or nonexistent. Among other deficiencies, a review by CCDSS found:

- a. Only six of Respondent's cases were current with their 6-months reviews. The most recent documentation in any of the cases was September 2000.
- b. Five cases did not even have file jackets and had no documentation.
- c. Five cases were in files with no documentation. Two of those cases related to children who were in foster care and had either returned home to their parents or were planning to return home in the near future.
- d. Eight cases had been closed on the Human Services Reporting System (HSRS) but the documentation had neither been completed nor sent to a supervisor to review the documents for completion of services. The closed cases dated back to April 2000.

7. CCDSS advised Respondent she would be given until February 2, 2001 to correct the deficiencies relating to her record keeping.

8. On January 31, 2001, for personal reasons, Respondent submitted to CCDSS a letter of resignation, effective March 2, 2001. Respondent resigned from her employment at CCDSS on that date.

CONCLUSIONS OF LAW

- 1. The Social Worker Section of the Wisconsin Examining Board of Social Workers, Marriage and Family Therapists and Professional Counselors has jurisdiction over this matter pursuant to § 457.26(2), Stats.
- 2. The Social Worker Section of the Wisconsin Examining Board of Social Workers, Marriage and Family Therapists and Professional Counselors has authority to enter into this stipulated resolution pursuant to § 227.44(5), Stats.
- 3. Respondent, by the above conduct, failed to maintain adequate records relating to services provided to clients in the course of a professional relationship, as required by Wis. Adm. Code § SFC 20.02(18), and is subject to discipline pursuant to § 457.26(2)(f), Stats.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED that Crystal S. Young, CSW, is REPRIMANDED for the conduct set out above.

The rights of a party aggrieved by this Decision to petition the Board for rehearing and to petition for judicial review are set forth on the attached "Notice of Appeal Information."

Dated at Madison, Wisconsin this 15th day of May, 2002.

Douglas Knight

Chairperson

Social Worker Section