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CERTIFICATION BOARD

Jeff Percy, MPA, Executive Director

Date: February 16, 2002

Re: Complaint # 2001-09
Complainant: Jeff Percy for the Wisconsin Certification Board, Inc. (WCB)
Respondent: Shirley A. Galster

To: Board of Directors
Wisconsin Certification Board, Inc.

The Executive Committee having received the results of the investigation into the alleged misconduct of and in conformity with its rules now makes the following:

FINDINGS OF FACT

1. The respondent certification as a Certified Alcohol/Drug Counselor III lapsed on 6/19/2001.
2. On November 6, 2001 in Jackson County, Wisconsin, a Judgment of Conviction was filed which found the respondent Guilty of two "C Felonies", Theft-Business Setting > \$2500 and Forgery-Writings or Objects. The aforementioned felony offenses were committed on 10/18/1999 while the respondent was under WCB jurisdiction. The Theft-Business Setting > \$2500 was at an agency operated by Lutheran Social Services (LSS).
3. In Eau Claire County, the respondent is awaiting disposition on five pending "C Felonies", Theft-Business Setting > \$2500 charges.
4. The respondent received the WCB complaint on 12/22/2001.
5. The respondent's failed to make a response in this complaint action

CONCLUSION

As a result of the respondent's failure to respond to this complaint action, the Executive Committee concludes that the respondent Shirley A. Galster, breached the following Rule contained within the *Counselor Code of Conduct* (Rev. 1996):

Rule 11.1 – A counselor shall cooperate in any investigation conducted pursuant to this Code of Conduct and a counselor shall not interfere with an investigation or a disciplinary proceeding or attempt to prevent a disciplinary proceeding or other legal action from being filed, prosecuted, or completed.

Furthermore, the Judgment of Conviction filed in Jackson County Wisconsin on November 6, 2001 which found the respondent Guilty of two "C Felonies" is deemed conclusive evidence of the respondent's guilt of the felonies for which she has been convicted. These felonies do relate to the respondent's ability to practice the substance abuse counseling profession. Therefore, the Executive Committee concludes that the respondent, Shirley A. Galster, also breached the following Rule contained within the *Counselor Code of Conduct* (Rev. 1996):

Rule 3.1 – A conviction for any felony or misdemeanor relating to the counselor's ability to practice the substance abuse counseling profession shall be grounds for disciplinary action.

Complaint # 2001-09 (Cont.)

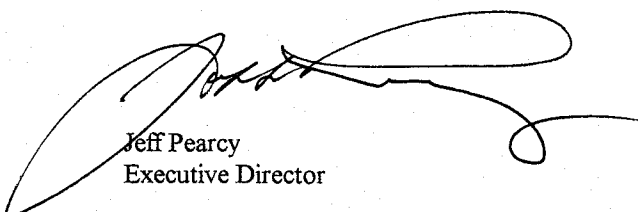
DECISION

Pursuant to Section V(A)(3) of the WCB *Counselor Code of Conduct* (Rev. 1996), Action by the Executive Committee, Shirley A. Galster will not be able to avoid receiving a disciplinary sanction despite the fact that she allowed her CADCIH credential to lapse.

Therefore, no applications for registration or certification of any WCB credential will be accepted from Shirley A. Galster for a minimum of two years. Prior to any application being accepted for any WCB credential, Ms. Galster must respond to this complaint in full and adhere to section VII (C) of the WCB *Counselor Code of Conduct* (Rev. 1996), Procedures And Reinstatement Following Disciplinary Action.

Please be advised of your rights to appeal, hearing, and reinstatement as outlined within the *Counselor Code of Conduct* in Sections VI and VII.

For the Executive Committee,



Jeff Percy
Executive Director

Cc file

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